

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 24, 2024  
7:00PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Boelke, Coenen, Adair, Stirrett, Barzyk, and Clark. Absent: Shall. Also present: Clerk Poulos, Treasurer Porter, Sam Boelke, Stacy Sobotka, Kevin Grand, Chief Maierle, and Andrew Cubitt.

**AGENDA, APPROVAL OF**

**MOTION** by Clark, seconded by Boelke, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

Sam Boelke, 73715 Fulton, informed Council that the Chamber of Commerce Parking Committee met recently and worked to analyze the root problem of the parking issues. She stated that Trustee Clark and Chief Maierle were both present with members of the Chamber. She stated that the next meeting will involve alternate solutions for the issue. She invited anyone from Council or the public and the Police Chief to attend.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- The DPW Report for May, 2024, was submitted.
- F & V Operations Report for May, 2024, was submitted.
- The Planning Commission submitted their Meeting Minutes of May 20, 2024.
- Sewer Commissioner Stirrett stated that the F & V Report is in the packet and he reached out to F & V late today and there is nothing to add.
- Trustee Clark provided Council with a memo from DPW Supervisor Wagner regarding regrading the shoulder of Church Street in front of the group home and the need to repair it as it is uneven and floods which causes issues for ambulances and employees. This project will involve hiring Dean Reinhart and his bulldozer at a cost of \$125.00/hour. Clark has already approved this as it should only take an hour or two to complete. Clark also reminded the public that the DPW chips on Fridays and that the trees in the boulevard belong to the Village and cannot be trimmed or destroyed by homeowners. He also stated that the bid opening for First and Simons Street will be tomorrow at 2:00.
- The Clerk clarified something said at the last RCM regarding ballots for the August Primary. She stated that the ballots must be filled out straight ticket, Democrat or Republican, for the entire ballot as it was alluded that straight ticket was only for local races.
- Water Commissioner Boelke discussed several items with Council:
  1. He stated that he will be updating the Water Capital Improvement Plan with DPW Supervisor Wagner as several water lines have fractured and have been repaired but replacement should be planned for.
  2. He stated that he has been working with Trustee Clark and Dennis LeMieux to get the site plan to Orchard Construction for the salt dome.
  3. The residential lead sampling is beginning shortly.

- 4. Hydrovacting of 134 lines will begin soon and must be done by the end of August so he can write the reports for the State. He again explained this process to Council.
- Chief Maierle informed Council that MCOLES requires continuing education credits of police officers which includes several different classes. He would like to buy the online database for these classes so our officers can take them during their work shifts. The cost for the database is \$2,500.00.

## **GENERAL BUSINESS**

### **1. CONSENT AGENDA**

**MOTION** by Boelke, seconded by Clark, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 06/10/24** approved as presented.

**B. Payment of Bills** totaling **\$20,818.71** approved for payment as follows:

|                      |              |
|----------------------|--------------|
| 1. General Fund      | \$ 7,286.74  |
| 2. Police STI        | \$ 818.14    |
| 3. Water Fund        | \$ 7,098.55  |
| 4. Sewer Plant Fund  | \$ 5,017.88  |
| 5. Sewer System Fund | \$ 50.00     |
| 6. Major Street Fund | \$ 344.86    |
| 7. Local Street Fund | \$ 202.54    |
| 8. Municipal Street  | <u>\$ 0</u>  |
| Total                | \$ 20,818.71 |

**C. Set a Public Hearing on an Ordinance amending the Village of Armada Zoning Ordinance** – to set a Public Hearing on an Ordinance amending the Village of Armada Zoning Ordinance on Monday, August 12, 2024 at 7:00 p.m. and authorize the Village Clerk to publish notice of the Public Hearing in the Record.

All Ayes

**CARRIED**

### **2. OLD BUSINESS**

None.

### **3. NEW BUSINESS**

#### **A. STI COMPENSATION INCREASE**

Police Commissioner Adair asked Council to consider an increase to the Salvage Title Inspector's compensation. This program has been active since 2011 and the compensation has never been raised but costs have gone up. President Coenen asked if the State (who sets the amount that can be charged) is looking into raising that charge, which Officer Andrew Cubitt stated that he has been told not at this time, which the Clerk agreed to as she spoke to Representative Jaime Greene's office and was told the same thing.

**MOTION** by Adair, seconded by Clark, approve a \$3.00 increase to Salvage Title Inspector's compensation bringing the total to \$56.00 per vehicle inspection effective immediately.

Ayes: Adair, Clark, Boelke, Barzyk, Stirrett, Coenen  
Nays: None  
Absent: Shall

**CARRIED**

**B. PART-TIME POLICE WAGE INCREASE**

Treasurer Porter explained that a \$2.00/hour increase was included in the 2024/2025 approved budget but offered an alternative pay scale which increases pay according to how many hours worked. Police Chief Maierle opposed this and a lengthy discussion pursued.

**MOTION** by Adair, seconded by Clark, to approve hourly wage rates effective for hours worked beginning the week of July 1, 2024, for current part-time police officers as follows:

- (1) \$22.50 per hour for part-time police officers having less than 6 months of service to the Village;
- (2) \$23.00 per hour for part-time police officers having 6 months but less than 1 year of service to the Village;
- (3) \$23.50 per hour for part-time police officers having 1 year or more of service to the Village.

Ayes: Adair, Clark, Coenen, Boelke, Barzyk, Stirrett  
Nays: None  
Absent: Shall

**CARRIED**

**C. HYDROLOGICAL/CAPACITY STUDY QUOTE/BUDGET AMENDMENT**

Water Commissioner Boelke stated that he was asked at the last RCM to hold off until this meeting to bring these studies forward since there was not a full board yet. He stated that the Village has received a quote from Rowe PSC including three studies including a Reliability Study (approved at the last RCM), a Hydrological Study, and a Capacity Study, which he is asking for approval of this meeting. A very lengthy discussion followed with Boelke supporting the Hydrological Study which includes determining new well sites and the Capacity Study to see where the Village is at and what growth the Village could handle. Several Council members commented in opposition to spending this money this year as it is not included in the approved budget and there is no need to rush as no serious growth is being considered at this time.

**MOTION** by Boelke, to accept the Rowe PSC Hydrological Study (\$10,000.00) and System Capacity Study (\$12,000.00) quote in the total amount of \$22,000.00 and allow the Water Commissioner to sign for the Village. These studies are not identified in the FY 24/25 Water Budget and require a budget amendment in the amount of \$17,000.00.

NO SECOND

**MOTION FAILED**

**D. RESIGNATION FROM PLANNING COMMISSION**

As Amy Barzyk was appointed to the Council at the last RCM, she submitted a letter of resignation from the Planning Commission.

**MOTION** by Boelke, seconded by Clark, to accept the letter of resignation from Amy Barzyk from the planning Commission effective immediately, with regret and to allow the Clerk to advertise this open seat.

All Ayes

**CARRIED**

**E. STREET ADMINISTRATOR APPOINTMENT**

President Coenen asked Council to approve the appointment of Amy Barzyk as the Street Administrator for the Village of Armada.

**MOTION** by Clark, seconded by Boelke, to adopt the resolution designating Amy Barzyk as the single Street Administrator for the Village of Armada in all transactions with the State Transportation Department as provided in ss13 of Public Act 51 of 1951 (MCL.247.663).

All Ayes

**CARRIED**

**UPCOMING AGENDA ITEMS**

- A. Hydrological/Capacity Studies
- B. Police Vests

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Trustee Clark thanked Park Commissioner Shall for all of his hard work and Four County Foundation for the Grant for the new playscape in Memorial Park. He stated that he has noticed that it is well used.

Concerts in the Park on Wednesday, at 7:00 pm. President Coenen stated that he would like to see more of the board members attend.

No further business.

**MOTION** by Stirrett, seconded by Boelke, to adjourn the meeting at 8:33 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC  
Armada Village Clerk