

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JUNE 14, 2021
7:00 PM**

President Wolak called the meeting to order at 7:06 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Sledz, Shall, Coenen, and Boelke. Also present: Clerk Poulos, Treasurer Adair, Jeffrey Bahorski, Stacy Sobotka, Jeff White, and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Planning Commission submitted their meeting minutes of May 3, 2021.
- The May 2021 Code Enforcement Report was submitted.
- Street Administrator Sledz submitted the signed 2021 Bridge Inspection paperwork for the Clerk to forward to Doug Skylis at Rowe, Inc. He also informed Council that he has received a quote for a used 2011 Bell Street Sweeper for \$77,000.00. He stated that there is a list of service activities and a warranty is included. Discussion followed with President Wolak suggesting that he, Trustee Wolak, and Sledz will travel to look at this equipment and bring it back to a future meeting. Sledz concluded by stating that he is waiting on an updated quote from D & E so the proposed sidewalk project can begin and be finished prior to the Fair.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 5/24/21 approved as presented.

B. Payment of Bills totaling **\$238,878.58** approved for payment as follows:

1. General Fund	\$ 18,787.75
2. Police STI	\$ 980.10
3. Water Fund	\$ 17,661.74
3. Sewer Plant Fund	\$191,822.46
4. Sewer System Fund	\$ 3,796.75
5. Major Street Fund	\$ 1,092.30
6. Local Street Fund	\$ 1,297.65
7. Municipal Street Fund	<u>\$ 3,439.83</u>
Total	\$238,878.58

- C. **AmVets Four Corner Fundraiser** approved the Special Event Permit Application from the Armada AmVets for a Four Corner Fundraiser on 6-18-21 or 6-25-as long as all COVID safe practices are followed as outlined and explained to the AmVets. Subject to cancellation/change to comply with the Department of Health and Human Services orders.

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated that work is continuing at the Sewer Plant on the SBR Tank, the Pipe Gallery, and the wiring. SBR Tank 1 should be finished in July and SBR Tank 2 work will begin after that. He stated that the new generator shut down and they are waiting for parts to repair. The old generator is working in its place.

B. WATER COMMISSIONER REPORT

Water Commissioner Boelke updated Council on several items:

1. He stated that on this day, June 14, 1777, Flag Day was established.
2. Boelke stated that the Cross Connection and Backflow Prevention project is still underway and updated on the progress.
3. He informed Council that Steve Clark, Chris Sledz, Dave Wagner and himself have a meeting scheduled for Friday. These meetings will be held monthly.

3. NEW BUSINESS

A. SMART FUND DISTRIBUTION

The Clerk explained that the Community and Municipal Credits are yearly turned over to Richmond Lenox EMS for the SMART bus system. It is the same contract every year, which the Clerk provided for Council's approval.

MOTION by Ballard, seconded by Shall, to allow the Clerk to sign the Municipal Credit and Community Credit Contract to distribute the FY 2022 Municipal Credit Funds totaling \$1,710.00 and the Community Credit Funds totaling \$4,218.00 directly to Richmond/Lenox EMS and to authorize the Village President and Clerk to sign on behalf of the Village.

Ayes: Ballard, Shall, Clark, Boelke, Sledz, Coenen, Wolak

Nays: None

CARRIED

President Wolak asked Jeff White from Richmond/Lenox EMS if he had anything to add. White stated that the SMART Bus transit system is back in full operation, including trips to the airport. He stated that they have received grant money to purchase a large bus/recreation vehicle that a person can rent but it will not be available until November or December of this year. He stated that masks are required to ride the bus.

B. CELL TOWER LEASE AGREEMENT

Attorney Bahorski gave a brief synopsis of the history of the cell tower lease agreement. He stated that the agreement was initially made in the 1990's with Big Top Ventures, which was bought out by American Tower. This agreement includes two revenue streams for the Village totaling approximately \$16,000.00 annually and 50% of rentals

collected by American Tower. Also, after a finite period of time, the Village would take ownership of the tower. The Clerk has been approached by American Tower and was presented three offers to buy out the agreement. She forwarded the e-mail to Bahorski to review. After Bahorski consulted with Treasurer Adair, it was determined that consulting with a firm that knows and deals with these types of lease agreements would be beneficial to the Village to determine what may be lost if any of the options are agreed to. Bahorski stated that the Village is in no rush as the agreement is valid and in effect and was instructed to contact a legal consultant who specializes in the wireless industry.

C. SALE OF MASSEY FERGUSON TRACTOR AND IMPLEMENTS

This item was brought back from the last RCM. President Wolak and Trustee Ballard both stated that they went to the DPW garage to look at the tractor. Wolak stated that the throttle has been repaired and he told DPW Supervisor Wagner to clean it up so it can be put up for sale. President Wolak, Trustee Ballard, and Street Administrator Sledz will look at the zero-turn lawn mower that Wagner is suggesting the Village purchase.

D. SINGLE WASTE HAULER

The Clerk explained that the Township Board has been looking into a single waste hauler for the Township, including the Village. The Clerk stated that she had been contacted by former Treasurer Camille Finlay regarding this issue approximately two years ago. At that time, she asked Attorney Bahorski his thoughts, which he gave several considerations to the Clerk. At that time, the Clerk never was contacted again regarding this. It came to the Clerk's attention recently that discussions have started back up. She contacted the Township Clerk and asked that the Village have representation in these talks as the Township and the Village are two different municipalities and the Township cannot make the decision for the Village. This issue has been on the ballot twice in the past and has been defeated both times. After a brief discussion including some pros and cons, it was determined that Trustees Ballard and Shall and Treasurer Adair will be representing the Village in future discussions.

E. RECORD RETENTION POLICY

The Clerk informed Council that she is looking into a Record Retention Policy for Village records. She stated that there is still plenty of storage for records but she can see that in the future, storage could be an issue. She stated that she would require the policy to include a statement that the Clerk has the ultimate control over what records are destroyed and what records are retained as it is the Clerk's job to be the keeper of the records. She will discuss this with the Attorney and if it is necessary to bring back for Council approval, she will do so at a future meeting.

F. REPLACEMENT OF G-2 FILTRATION MEDIA AT THE WATER TREATMENT PLANT

Water Commissioner Boelke asked Council to approve the purchase of replacement G-2 Media for two vessels at the Water Treatment Facility. This item has been budgeted for and discussed for at least two years. Boelke gave a brief history of these discussions. He stated that he is still waiting for the C2R2 Grant decision from EGLE which could possibly pay for this. Wolak suggested waiting on the motion until the Grant is awarded but this Media needs to be replaced whether we get the grant or not. Boelke stated that although the arsenic filtration system is flushed often, arsenic levels remain high, which creates issues for the Sewer Plant as sludge cannot be land applied and, if the levels are too high, EGLE will shut the system down. Boelke will be meeting with Wally from F & V and EGLE next Wednesday. Boelke will inform Wolak of the status when there are updates.

MOTION by Boelke, seconded by Shall, to waive the competitive purchasing requirements pursuant to Title I, Chapter 7, Section 7-2(c)(vii) and purchase replacement G-2 Media for two vessels at the Water Treatment Facility from McIntyre's Soft Water Services pursuant to quote #20210128-20 at a cost of \$383,760.00.

Ayes: Ballard, Shall, Clark, Sledz, Coenen, Ballard, Wolak
Nays: Wolak

UPCOMING AGENDA ITEMS

- A. Approval of Millage Rate
- B. Sale of Massey Ferguson Tractor and Implements
- C. G-2 Media Update

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Sewer Commissioner Clark again reminded the public to not flush wipes down the toilet. He explained that it clogs the system and costs everyone money to fix.
Park Commissioner Shall stated that Armada Jams Concert season is beginning this Wednesday at 7:00 p.m. in Memorial Park. Bill Bynam & Co. will perform. He also informed Council that he is having a tree branch professionally removed at the park for \$900.00 as it is dangerous, sand has been added to the playground equipment, and the Buckabout play equipment will be installed as soon as it is ready.

No further business.

MOTION by Ballard, seconded by Sledz, to adjourn the meeting at 8:21 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk