

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MAY 8, 2023
7:00 PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Ballard, Sledz, Boelke, Shall, Coenen, Adair. Also present: Clerk Poulos, Treasurer Porter, Jeffrey Bahorski, Kevin Grand, Amy Barzyk, and Stacy Sobatka.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

Amy Barzyk asked Council if the Torrey Street/Franklin Street light pole was being considered for installation and was informed this was on tonight's agenda for consideration. She also asked if there was a timeframe for Torrey Street repaving yet.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Code Enforcer submitted his April, 2023, Report.
- Planning Commission Liaison Shall updated Council on the Township's Planning Commission meeting that he, Planning Commission Chair Paterson, Jo Adair, and Ross Boelke attended for informational purposes only, as the Township is updating their Master Plan. He stated that he felt the Township has several good ideas and stated that they intend to send out questionnaires to residents for input. Boelke added that the Township is discussing possible annexation areas but have concerns that the Village will become a city which changes the way annexation is done. The Township Planning Commission was assured that the Village has no intention of becoming a city. The Clerk read aloud two portions of a report written and submitted by Township Treasurer Sara Murray to her board, which allude or fully state that the Village representatives that attended this meeting were there in a joint capacity. The Clerk strongly reiterated that the people from the Village that attended were strictly there as observers and not in an official capacity. This was in no way a joint meeting.
- Sewer Commissioner Clark stated that storm sewer cleaning is scheduled for this year and the DPW Supervisor has requested that Memorial Park be added to this schedule. He is requesting to have it jetted out and have a camera put in it as he is looking for a manhole that is not charted.
- Water Commissioner Boelke updated Council on several items:
 1. The Schedule of Bills in this agenda packet reflects the last payment for the filtration media.
 2. May 8 – 12, 2023 is National Drinking Water Week. He stated that the Village has very good water although the arsenic level is high (as is all water in the region) it is removed through our filtration system. He stated that the water is good in the Village.

3. Boelke stated that he has the information from F & V outlining and prioritizing the infrastructure/road work within the Village. He stated that Torrey Street is a priority one street. The Village must decide how to proceed with these projects but he suggests that the only way to fund is a bond. He expects F & V to provide one to two ideas on how to fund when they give their presentation to the Board. He stated that self-funding would dry up Village funds, that State funding is nearly impossible to get as the Village applies every year and never receives, and that bonding will be the only option to get the necessary improvements completed. He stated that the bond for the Water Treatment Plant is coming off next year.
 4. He stated that the SLFRF report, which was due April 30, has been completed, all areas are showing green (correct) but the State system will not accept the report. He has contacted the State and has been assured that the Village is in compliance as we have brought this to their attention before the actual due date.
 5. Boelke will be meeting with Hydrocorp to begin the residential cross connection.
 6. He stated that he and the Clerk will be meeting with SEMCOG tomorrow.
 7. The ZBA will be meeting for their semi-annual meeting on May 10, 2023, at 7:00 pm.
 8. He reiterated that he believed the Township Meeting was great and that their interest in the Village is healthy and should be welcomed.
 9. Treasurer Porter stated that although the Water Treatment bond is coming off next year, the Water Department has a lot of money owed back to the General Fund (which loaned to the Water Fund) and that Boelke should meet with her to discuss a schedule to pay the General Fund.
- Police Commissioner Ballard read aloud the Police Action Report for April, 2023, which is on file. Trustee Adair stated that she had met with the Police Chief who will be bringing a purchase request to Council for one Kenworth Radio to outfit the new Police vehicle. He will be changing out the radio system for the Police Department from Motorola radios to Kenworth radios, as discussed at a previous RCM, within the next three years.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as amended.

A. Approval of RCM Minutes of 4/24/23 removed, added as New Business Item F

B. Payment of Bills totaling **\$191,435.99** approved for payment as follows:

1. General Fund	\$ 12,864.30
2. Police STI	\$ 0
3. Water Fund	\$132,649.97
3. Sewer Plant Fund	\$ 29,000.28
4. Sewer System Fund	\$ 6,097.74
5. Major Street Fund	\$ 3,211.24
6. Local Street Fund	\$ 3,702.16
7. Municipal Street Fund	<u>\$ 3,910.30</u>
Total	\$191,435.99

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. BRIDGE CRACK SEALING BID

Street Administrator Sledz provided Council a quote from Total Asphalt for crack sealing the Village's bridge decks. This is the only quote he received as the other business did not reply.

MOTION by Sledz, seconded by Ballard, to accept the bid from Total Asphalt Paving, Inc. in the amount of \$5,000.00 and to permit the Clerk or Street Administrator to sign on behalf of the Village.

Ayes: Sledz, Ballard, Boelke, Coenen, Adair, Clark, Shall
Nays: None

CARRIED

B. VILLAGE PARKING LOT REPAVING BID

Street Administrator Sledz explained that repaving the Village Parking Lot was allowed for in the 2023/2024 Approved Budget. DPW Supervisor Wagner sought three bids and only Total Asphalt responded.

MOTION by Sledz, seconded by Ballard, to accept the bid from Total Asphalt Paving, Inc. in the amount of \$29,945.00, with a \$6,000.00 down payment and to permit the Clerk or DPW Supervisor to sign on behalf of the Village.

Ayes: Sledz, Ballard, Adair, Coenen, Clark, Shall Boelke
Nays: None

CARRIED

C. STREET LIGHT INSTALLATION AT FRANKLIN AND TORREY BID

A quote was received from DTE to install a light pole at the corner of Franklin and Torrey Streets. It was explained that this is needed as it possibly poses a potential impact on public safety.

MOTION by Sledz, seconded by Shall, to accept the quote from DTE for installation of a light pole and LED fixtures at the corner of Franklin and Torrey Streets in the amount of \$4,869.05 and to permit the Clerk or DPW Supervisor to sign on behalf of the Village.

Ayes: Sledz, Shall, Boelke, Clark, Ballard, Coenen, Adair
Nays: None

CARRIED

D. SALT DOME BID

Street Administrator Sledz explained that the DPW Supervisor, Trustees Boelke and Clark, and himself feel very strongly that a salt dome is necessary at the DPW garage. He stated the intention is to include this in next years budget but he would like the Council to allow DPW Supervisor Wagner to get pricing and a site plan together which will take six to eight months to gather all information. He stated that 200 tons of salt is needed every year and where they are placing it now is destroying the DPW garage and is harmful to the equipment stored there. Treasurer Porter reminded Council that no part of this project was budgeted for this year and questioned whether quotes received now would even be good next year. She stated that she discussed this very briefly with Wagner during the

budget preparation but Wagner never got back to her to include in this year's budget. She also informed Council that one of the many things she learned at the MML class she attended is that budget amendments should only be done in emergency situations. No motion was made.

E. LATHROP ENGINEERING PROPOSAL

Street Administrator Sledz provided quotes for this purchase which was allowed for in the 2023/2024 Approved Budget. This is a sole source purchase and a letter of intent was sent before the budget year.

MOTION by Sledz, seconded by Clark, to accept the proposal from ROWE Professional Services in the amount of \$34,000.00 invoiced to the Village monthly until the successful contractor is selected and to permit the Street Administrator to sign on behalf of the Village.

Ayes: Sledz, Clark, Shall, Boelke, Coenen, Ballard, Adair
Nays: None

CARRIED

F. TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE VILLAGE COUNCIL

The minutes were pulled for one small correction to page one, under Also Present, Line three, Treasurer Porter was listed as present, she was absent from this meeting.

MOTION by Ballard, seconded by Shall, to approve the minutes of April 24, 2023, regular meeting of the Village Council, as amended.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

1. Appointment of Police Commissioner
2. Final Capital Improvement Plan Update for Council Approval
3. CDBG Resolution
4. SEMCOG Presentation

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Trustee Boelke thanked Street Administrator Sledz for his forward thinking regarding the need for a Salt Dome at the DPW

St. Baldrick's is holding an event at the Fairgrounds Saturday, May 13, 2023

Armada High School's Graduation is May 24, 2023

Treasurer Porter thanked the Council for allowing her to attend the MML Treasurer's classes. She learned a lot and is glad she attended.

No further business.

MOTION by Ballard, seconded by Boelke, to adjourn the meeting at 8:01 pm.

All Ayes

CARRIED

Minutes submitted by: Michelle Poulos, MiPMC, CMMC, Armada Village Clerk