

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, MAY 8, 2017  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Cooper, Shall, Boelke, Coenen. Also present: Clerk Poulos, Treasurer Adair, and Jeffrey Bahorski.

**AGENDA, APPROVAL OF**

**MOTION** by Cooper, seconded by Shall, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- Received the April 2017 Building Report.
- Park Commissioner Boelke brought the following items to Council and submitted a written Parks Report for file:
  1. The Boy Scouts are camping at the Fair Grounds the weekend of May 20th and are looking for service hours while in town. She would like to use them in the Park, which Council did not object to.
  2. Kent Lawn Care will be cutting the grass in the Park for no cost again this year.
  3. The Adopt-A-Garden program is up and running. All gardens are adopted and Boelke is finishing up with one set of paperwork. She and Becky Henderson have adjusted the applications so the garden map is easier to use.
  4. Boelke applied for, and received, a grant from Four County Community Foundation in the amount of \$868.00 that will allow for advertising in either The Record or The Source every week from mid-June to early August and enough money to print and distribute more flyers in town and Romeo and Richmond too.
  5. Boelke is contacting contractors for the needed repair/replacement of the pump house roof. She will bring this back to Council for approval.
  6. Boelke stated that the sponsorships for Armada Jams continue to come in and thanked the community for its support. The following businesses have already signed up for sponsorship: Achatz, Armada Fair, Armada Health Mart, Carl Ballard and Sons, Consumers Energy, Delecke Welding, Duncan Insurance, K.O. Studios, Krause Veterinary Clinic, Lakestone Bank and Trust, Lick's Ice Cream Shoppe, Main Street Chiropractic, Mobil Express, Papa's Family Restaurant, South End Car Wash, Vinckier/Ace, Grunwald Family Dentistry, and Rowe Professional Services.
- Street Administrator Ballard informed Council that he has been working with Willie Souid at MDOT regarding the Engineering Services for the West Main

Street Project. He stated that MDOT has different requirements for the Request for Qualifications (RFQ) that the Village will be sending to Engineering firms for bid. He stated that he and the Clerk will work to get the revised RFQ back to MDOT for review and approval this week.

- Planning Commission Liaison Coenen stated that the Planning Commission will be meeting on Wednesday, May 10, 2017, at 7:30 pm and will be holding a Public Hearing to amend the sign ordinance.

## **1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Cooper, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 4/24/17** approved as presented.

**B. Payment of Bills** totaling **\$32,218.06** approved for payment as follows:

1. General Fund	\$ 10,987.16
Police STI	\$ 587.06
2. Water Fund	\$ 245.84
3. Sewer Plant Fund	\$ 16,277.51
4. Sewer System Fund	\$ 85.44
5. Major Street Fund	\$ 1,176.83
6. Local Street Fund	\$ 35.43
7. Municipal Street Fund	<u>\$ 2,822.79</u>
Total	<b>\$ 32,218.06</b>

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

None.

## **3. NEW BUSINESS**

### **A. SEWER PLANT**

Sewer Commissioner Clark brought forward a letter from F & V Operations and a quote from Jett Pump and Valve (on file) to purchase the new pump at the Sewer Plant. He stated that the Village has been renting to own this pump since it was installed so the rent costs have been removed from the purchase price.

**MOTION** by Clark, seconded by Ballard, to pay Jett Pump and Valve a not to exceed amount of \$10,053.53.

Ayes: Clark, Ballard, Boelke, Shall, Cooper, Coenen, Wolak  
Nays: None

**CARRIED**

### **B. PERMISSION FOR ARMADA JAMS BANNERS**

Park Commissioner Boelke asked Council for permission to go before the Planning Commission to seek approval for a unique application for signage for the Armada Jams sponsorship banners in the Park. She explained that the current sign ordinance does not allow for the banners and that the new proposed amendments to the sign ordinance, to be discussed at the Public Hearing on Wednesday, will allow for the banners to be

placed during the Armada Jams season. She needs to obtain a permit from the Planning Commission to hang the banners but she needs permission from the Village as the owners of the property to apply for the permit on the Village's behalf.

**MOTION** by Boelke, seconded by Shall, to allow the Park Commissioner to go before the Planning Commission seeking approval of a unique application for signage for the banners during Armada Jams 2017 season.

All Ayes

**CARRIED**

**UPCOMING AGENDA ITEMS**

A. Planning Commission Sign Ordinance

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

The Clerk informed Council that the MML Workers Compensation Fund renewal included a \$5,780.00 credit due to the distribution of surplus funds from the MML. Trustee Coenen invited Council and the public to participate in a 5K walk/run, sponsored by his daughter in law to raise money for the schools, on June 11, 2017. He has applications if anyone is interested.

No further business.

**MOTION** by Cooper, seconded by Ballard, to adjourn the meeting at 7:22 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk