

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, MAY 23, 2016  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Shall, Clark, Coenen, Wolak, Ballard, Cooper, and Boelke. Also present: Clerk Poulos, Chris Munson, Michael Patrick, Sandra Patrick, Jessica Patrick, and Jack Patrick.

**AGENDA, APPROVAL OF**

**MOTION** by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- F & V presented Council with the April, 2016, monthly operating report. Chris Munson briefly discussed the report with Council.
- The Treasurer's Report for April was not submitted.
- The Clerk informed Council that she does not have any copier information as yet but is still working on it.
- Planning Commission Liaison Coenen reminded the Council that the Planning Commission is still one member short and urged the public to submit letters of interest for this position. The Clerk also mentioned that the Zoning Board of Appeals is two members short.
- Street Administrator Ballard read aloud a letter received from DTE (on file) stating that they will be performing tree trimming within the Village.

**GENERAL BUSINESS**

**1. CONSENT AGENDA**

**MOTION** by Coenen, seconded by Cooper, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 5/9/16** approved as presented.

**B. Payment of Bills** totaling **\$37,249.85** approved for payment as follows:

1. General Fund	\$ 26,436.14
2. Water Fund	\$ 820.70
3. Sewer Plant Fund	\$ 2,853.26
4. Sewer System Fund	\$ 708.07
5. Major Street Fund	\$ 4,823.61
6. Local Street Fund	\$ 1,608.07
7. Municipal Street Fund	<u>\$ 0</u>
Total	\$ 37,249.85

**C. Special Event Permits – Armada AmVets Memorial Day Parade and Four Corner Fundraiser** approved the application from the Armada AmVets for a Special Event Permit on May 27 and 30, 2016, for a four corner fundraiser and the Memorial Day Parade.

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

### **A. EAST MAIN STREET PROJECT**

Street Administrator Ballard updated Council briefly stating that he spoke to Bob DeFrain from HRC last Thursday and discussed a few open items on this project. He stated that the acceptance has been extended to May 30 but there are several items including loose manhole covers, seeding and backfill which need to be completed, and a portion of the road at Crull and Main that is holding water before the Village will accept the project.

## **3. NEW BUSINESS**

### **A. CONSTRUCTION BOARD OF APPEALS APPOINTMENTS**

The Construction Board of Appeals members need to be annually appointed. The three that serve all told the Clerk verbally that they wish to be reappointed.

**MOTION** by Coenen, seconded by Cooper, to appoint Steve Nikkel to the Construction Board of Appeals to a term ending April 10, 2017, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

**CARRIED**

**MOTION** by Coenen, seconded by Cooper, to appoint Robin Caruss to the Construction Board of Appeals to a term ending April 10, 2017, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

**CARRIED**

**MOTION** by Coenen, seconded by Cooper, to appoint Lyle Ballard to the Construction Board of Appeals to a term ending April 10, 2017, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

Ayes: Boelke, Clark, Coenen, Cooper, Shall, Wolak

Nays: None

Abstain: Ballard

**CARRIED**

### **B. SIDEWALK PROGRAM – NON CDBG**

Street Administrator Ballard informed Council of some areas in town that are in need of sidewalk replacement beyond the CDBG program this year. He informed Council of his intent to have Doug Skylis of Rowe prepare an RFP for this project, which includes 590' on the west side of Fair Street, 843' on the north side of Prospect, 591' on the east side of Burk Street, and 540' on the west side of Burk Street for a total of 2,564'. The Clerk reiterated that this will not be part of the CDBG project to replace flags of sidewalk around the Village.

**C. TREE REMOVAL PROGRAM**

Street Administrator Ballard stated that he and DPW Supervisor Ed Serwatowski surveyed trees in the Village that need to be removed and there are seventeen of them. Serwatowski will solicit costs and report back to Ballard.

**D. APPROVAL OF PAYMENT OF PERFORMERS FOR ARMADA JAMS**

Park Commissioner Boelke asked Council to approve creating the checks for the Armada Jams performers in one batch and distributing them on the day of the performance. She stated that creating them ahead of time guarantees the checks are created and signed for the performers to be paid on the day of the performance.

**MOTION** by Boelke, seconded by Ballard, to approve creating the checks for all performances at Armada Jams for the 2016 concert season and to allow disbursement to the performers on the day of their performance.

Ayes: Boelke, Ballard, Coenen, Wolak, Cooper, Shall, Clark  
Nays: None

**CARRIED**

**E. TO CONSIDER THE APPOINTMENT OF A NEW CHIEF OF POLICE AND TO APPROVE AN EMPLOYMENT AGREEMENT (This New Business Item may be preceded by a closed session convened for the purpose of discussing strategy/negotiation in connection with a labor agreement)**

Police Commissioner Cooper introduced Michael Patrick and he introduced his family to the Council. Cooper explained that she and President Wolak have talked to and highly recommend Patrick to replace Howard Smith as Police Chief when Smith retires on June 9, 2016. Cooper also read the letter from Smith informing Council of his intent to retire. Council went into Executive Session to discuss the proposed Employment Agreement between the Village and Michael Patrick.

**MOTION** by Cooper, seconded by Ballard, to enter into Executive Session at 7:40 pm to discuss strategy in connection with the negotiation of a labor agreement.

Ayes: Cooper, Ballard, Boelke, Shall, Coenen, Clark, Wolak  
Nays: None

**CARRIED**

**MOTION** by Cooper, seconded by Coenen, to exit Executive Session at 7:49 pm.

All Ayes

**CARRIED**

**MOTION** by Cooper, seconded by Ballard, to appoint Michael Patrick as Police Chief effective June 9, 2016 and to approve the Employment Agreement between the Village of Armada and Michael Patrick for the period June 9, 2016 to March 31, 2018 and authorize the President and Clerk to sign it on behalf of the Village.

Ayes: Cooper, Ballard, Wolak, Coenen, Clark, Shall, Boelke  
Nays: None

**CARRIED**

**UPCOMING AGENDA ITEMS**

- A. Final Acceptance of the Prospect Street Bridge
- B. Gas Alarms at Sewer Treatment Plant
- C. Executive Session to discuss a proposed property acquisition

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Memorial Day Parade will be on Memorial Day at 10:00 am

No further business.

**MOTION** by Cooper, seconded by Ballard, to adjourn the meeting at 7:55 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos  
Armada Village Clerk