

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MAY 22, 2017
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Wolak, Coenen, Ballard, Clark, Cooper, Shall, and Boelke. Also present: Clerk Poulos, Treasurer Adair, and Chris Munson.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V presented Council with the April, 2017, monthly operating report. Chris Munson gave a brief synopsis of the report, focusing on the Action Items, which is on file.
- Treasurer Adair submitted her Treasurer's Report for April, 2017.
- Park Commissioner Boelke stated that Boy Scout Troop 43 from Holly, Michigan provided service hours within the park by painting 5 picnic tables, cleared trees and brush, and weeded gardens. She stated that the 2,000 to 3,000 Boy Scouts that were in town over the weekend performed approximately 12,000 community service hours. Trustee Coenen suggested that Boelke present the Troop with a Certificate of Appreciation. Boelke also informed Council that Steve Nickkel recommended a gentleman named Mike (no last name provided) who met with Boelke to discuss repairs to the pump house roof. He informed Boelke that a new roof is not necessary, just caulking will do, and he will repair at no cost to the Village.
- The Clerk stated that she met with Jerry Graczyk from the MML, which she does yearly, to discuss the loss ratio for Workers Comp and General Liability for the Village. She stated that the current ratio is zero which is the best it can be.
- The Planning Commission submitted their Regular Meeting Minutes of April 3, 2017.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Cooper, to approve the Consent Agenda as amended.

A. Approval of RCM Minutes of 5/8/17 approved as amended:

Page 2, under Sewer Plant, second sentence states, "...to purchase the new pump at the *Sewer Plant*" corrected to read, "...to purchase the new pump at the *Colonial Street lift station*".

B. Payment of Bills totaling \$30,838.27 approved for payment as follows:

1. General Fund	\$ 11,864.70
2. Police STI	\$ 1,929.90
3. Water Fund	\$ 4,667.87
4. Sewer Plant Fund	\$ 3,504.88
5. Sewer System Fund	\$ 1,148.99
6. Major Street Fund	\$ 3,844.38
7. Local Street Fund	\$ 3,663.81
8. Municipal Street Fund	\$ 213.74
Total	\$ 30,838.27

C. Special Event Permit Application-Armada AmVets Memorial Day Parade – approved the application from the Armada AmVets for a Special Event Permit on May 29, 2017, for the Memorial Day Parade.

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. APPROVAL OF PAYMENT OF PERFORMERS FOR ARMADA JAMS

Park Commissioner Boelke asked Council to approve creating the checks for the Armada Jams performers in one batch and distributing them on the day of the performance. She stated that creating them ahead of time guarantees the checks are created and signed for the performers to be paid on the day of the performance.

MOTION by Coenen, seconded by Shall, to approve creating the checks for all performances at Armada Jams for the 2017 concert season and to allow disbursement to the performers on the day of their performance.

Ayes: Coenen, Shall, Clark, Boelke, Cooper, Ballard, Wolak
Nays: None

CARRIED

B. SET PUBLIC HEARING DATE/TIME TO APPROVE THE 2017/2018 BUDGET

The Clerk informed Council that she inadvertently missed putting the Public Hearing notice in the newspaper before the March 27, 2017, Regular Meeting of Council when the Public Hearing to approve the budget happened. She stated that after several phone calls to the Village Attorney and the Village Auditor, she was advised to publish a date for another Public Hearing to allow public comment and for the Council to approve the 2017/2018 Budget. She stated that although everything else happened correctly for the budget approval, the omission of the notice to the paper warrants the Council to hold another Public Hearing.

MOTION by Ballard, seconded by Boelke, to set a Public Hearing date for approval of the 2017/2018 Fiscal Year Budget for May 24, 2017, at 4:00 pm.

All Ayes

CARRIED

C. SET PUBLIC HEARING DATE/TIME TO AMEND ZONING ORDINANCE ARTICLE 13 SIGNS

The Planning Commission held a Public Hearing on amendments to Article 13 – Signs of the Zoning Ordinance. Council needs to hold a Public Hearing to approve these amendments.

MOTION by Ballard, seconded by Shall, to set a Public Hearing date for approval of amendments to the Zoning Ordinance Article 13 – Signs for June 12, 2017, at 7:00 pm.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

A. Public Hearing

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

None.

No further business.

MOTION by Cooper, seconded by Boelke, to adjourn the meeting at 7:26 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk