

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 9, 2018  
7:00PM**

President Wolak called the meeting to order at 7:05 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Wolak, Ballard, Cooper, Shall, and Boelke. Also present: Treasurer Adair, Clerk Poulos, Jeff Bahorski, Dennis LeMieux, Bonnie Simpson, Larry Simpson, Matthew Beeman, Kathy Bowen, Carolyn Sweeney, Anita Bednar, Christopher Bednar, Brandon Saelens, Jason Verlinde, Robert Abraham, and Police Chief Michael Patrick.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Clark, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

Carolyn Sweeney, Brandon Saelens, Kathy Bowen, Matt Beemen spoke out against the proposed Sidewalk Sale Policy stating that it puts too much cost and restrictions on the businesses. It was stated that the cost to add the Village as additional insured for the duration of the sidewalk sales is too cumbersome as there is not a lot of money earned during these sales, they are intended to bring people into their businesses. It was also stated that there are several items on Village sidewalks, such as Village owned benches and garbage cans, which pose injury threats that the businesses should not be liable for during their sidewalk sales.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- The Building Department submitted the March, 2018, Building Department Report.
- Park Commissioner Boelke read from a Park Report (on file) which also listed the bands that are scheduled to appear during Armada Jams.
- Water Commissioner Shall informed Council that Well 7 is repaired and running.
- Sewer Commissioner Clark asked Attorney Bahorski to review the Water and Sewer connection fees, set by Council annually, as he feels they need to be increased. The current fees have the potential to not cover all costs involved if the DPW needs to dig into a new road. The Attorney will review and bring back.
- Street Administrator Ballard informed Council that the Village received \$11,509.54 from the excess road funds as discussed at the last RCM. President Wolak and Ballard met with a Representative from Candice Miller's office as they are looking for cost assistance for the Woodbeck Drain which needs replacement during the West Main Street Project. Another meeting will be set to finalize.
- The Planning Commission submitted their meeting minutes of 3/14/18.

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Boelke, to approve the Consent Agenda as presented.

- A. **Approval of RCM Minutes of 3/26/18** approved as presented.
- B. **Payment of Bills** totaling **\$49,252.88** approved for payment as follows:

1. General Fund	\$ 7,654.74
2. Police STI	\$ 79.87
3. Water Fund	\$ 117.89
3. Sewer Plant Fund	\$ 17,060.10
4. Sewer System Fund	\$ 226.00
5. Major Street Fund	\$ 20,660.10
6. Local Street Fund	\$ 526.71
7. Municipal Street Fund	<u>\$ 2,927.27</u>
Total	<b>\$ 49,252.88</b>

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark informed Council that a leak was found 10 days ago at the Sewer Plant, which throws things off. He approved D.J. McConnell to do the expansion tank repairs for the boiler at a cost of \$1,700.00.

## **3. NEW BUSINESS**

### **A. SPECIAL EVENT PERMIT APPLICATION/POLICY UPDATE**

The Clerk presented Council with an update to the Sidewalk Sale Policy, which is now a stand-alone policy and not part of the Special Event Permit Policy. Trustee Coenen gave a brief overview of the reasons this was created, including the resident complaints received regarding the set-backs of items and not being able to pass without going into the street. A lengthy discussion regarding the proposed amendments followed and business owners who were present reiterated their issues with this policy with Council, including insurance requirements and the hold harmless requirement. Attorney Bahorski stated that it is the Village Council's obligation to protect the residents of the Village and if the businesses do not list the Village as additional insured, the liability falls on the taxpayers of the Village if an injury occurs as the Village owns the sidewalks. President Wolak told Council this item could either be tabled until the first meeting in May or Council could vote on it tonight. This item will be brought back to the first meeting in May.

**MOTION** by Ballard, seconded by Boelke, to table the Sidewalk Sales Policy and Permit Application until the first meeting in May.

All Ayes

**CARRIED**

### **B. PLANNING COMMISSION APPOINTMENT**

A letter of interest was received from Arthur (Larry) Simpson for appointment to the Planning Commission. This appointment will fill the last open spot on the Planning Commission.

**MOTION** by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Arthur Simpson to the Planning Commission to a term

ending December 31, 2018, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

**CARRIED**

**C. TO APPROVE ACTING PAY FOR VILLAGE OF ARMADA PART-TIME POLICE OFFICERS PERFORMING DETECTIVE DUTIES**

Police Commissioner Cooper asked Council to consider raising the pay for Officer Jeff Gentner to \$18.50/hour for additional duties taken on due to the reduced hours worked by Detective Sargent Sharp, who works two days a week. Police Chief Patrick explained that this would amount to \$48.00/week and it would help with the backlog of cases. There have been 28 cases requiring Detective work since January. Gentner will not be made Detective at this time.

**MOTION** by Cooper, seconded by Shall, to approve acting pay in the amount of \$18.50 per hour for Officer Jeff Gentner for the Armada Police Department, effective immediately.

Ayes: Cooper, Shall, Ballard, Boelke, Clark, Coenen, Wolak  
Nays: None

**CARRIED**

**D. BACKFLOW PREVENTERS**

Sewer Commissioner Clark informed Council that there are two backflow preventers in need of replacement at the Sewer Plant. This will be taken out of the Sewer Receiving Fund.

**MOTION** by Clark, seconded by Ballard, to approve the proposal from E.M.S. Plumbing & Heating at a cost not to exceed \$3,225.00 to remove and replace two backflows.

Ayes: Clark, Ballard, Boelke, Coenen, Wolak, Cooper, Shall  
Nays: None

**CARRIED**

**E. SALVAGE TITLE INSPECTIONS BUDGET**

Treasurer Adair submitted the Salvage Title Inspection Budget for Council's approval. She stated that this was included in the Budget approval during the last meeting but was approved as a portion of the General Budget. This needs to be approved separately.

**MOTION** by Cooper, seconded by Ballard, to adopt the fiscal year 2018/2019 Salvage Title Inspection Fund budget, as presented, with a projected surplus at year-end of \$427,433.32.

Ayes: Cooper, Ballard, Shall, Wolak, Coenen, Boelke, Clark  
Nays: None

**CARRIED**

**F. APPROVAL OF A BANK RESOLUTION TO MOVE FUNDS**

Treasurer Adair prepared a Bank Resolution to move the Village's funds from Lakestone Bank and Trust to Fifth Third Bank. She stated that Fifth Third is offering a very good interest rate and is providing opening stock at no cost. Trustee Cooper stated that she is not comfortable with this as the last time the Village had funds with Fifth Third, there were many fees incurred. Treasurer Adair stated that she was assured that would not happen again.

**MOTION** by Coenen, seconded by Clark, to adopt the Bank Resolution to transfer bank accounts from Lakestone Bank and Trust to Fifth Third Bank.

Ayes: Coenen, Clark, Shall, Boelke, Ballard, Wolak  
Nays: Cooper

**CARRIED**

**UPCOMING AGENDA ITEMS**

- A. Sewer Plant
- B. West Main Street

**CITIZENS COMMENTS**

Robert Abraham stated that he would like Council to consider going to one waste hauler. He was told that this has been on the ballot and voted down by the citizens. He stated that he feels this was a result of residents feeling loyal to Howard's Disposal but they are no longer in business.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Sewer Commissioner Clark reminded everyone that just because something states that it is flushable, it is not.

Carolyn Sweeney stated that the Chamber of Commerce is holding Tweed Ride on May 6, 2018.

No further business.

**MOTION** by Coenen seconded by Boelke, to adjourn the meeting at 8:34 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk