

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 8, 2024  
7:00 PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Adair, Shall, Stirrett, and Boelke. Absent: Sledz. Also present: Clerk Poulos, Treasurer Porter, Jon Eadie, Hannah (indecipherable) Michael DeMil, John Paterek, Kevin Grand, and Stacy Sobatka.

**AGENDA, APPROVAL OF**

**MOTION** by Clark, seconded by Shall, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

Jon Eadie, Attorney for Statewide Management Group, spoke on behalf of his company. They develop single family home communities and are under contract with the Jacob family (west border of the Village) who want to develop their farmland. He stated that this is a large, multi-year/multi-unit development and that they would need to connect to the Village's water and sewer systems to proceed. The two options for this are either an intergovernmental agreement between the Village and the Township or for the Village to annex this property into the Village. He would like to discuss this further with the Village to see if this is possible.

Keven Grand passed out flyers from Citizens for Local Choice and asked Council to consider opposition.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- Treasurer Porter submitted her March, 2024, Treasurer's Report.
- Police Commissioner Adair read aloud the Police Action Report submitted for March, 2024.
- Water Commissioner Boelke updated Council on several items:
  1. He submitted an application for a grant, which the Village received, for lead service line identification. The grant is for \$61,020.00 and the agreement will be sent soon for signature.
  2. The ZBA will be holding another Public Hearing on April 11, 2024.
- Sewer Commissioner Clark stated that he took Trustee Stirrett on a tour of the Sewer Plant and introduced him to the staff as Stirrett will be taking over as Sewer Commissioner. Clark stated that all is running well.
- Planning Commission Liaison Shall stated that there is a Planning Commission meeting on April 15, 2024.

**1. CONSENT AGENDA**

**MOTION** by Clark, seconded by Boelke, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 3/25/24** approved as presented.

**B. Payment of Bills** totaling **\$54,633.55** approved for payment as follows:

1. General Fund	\$ 7,403.91
2. Police STI	\$ 222.67
3. Water Fund	\$ 18,097.57
3. Sewer Plant Fund	\$ 19,384.07
4. Sewer System Fund	\$ 2,333.44
5. Major Street Fund	\$ 63.11
6. Local Street Fund	\$ 2,702.94
7. Municipal Street Fund	\$ 4,425.84
Total	\$ 54,633.55

All Ayes

**CARRIED**

**2. OLD BUSINESS**

None.

**3. NEW BUSINESS**

**A. AMEND THE FISCAL YEAR 2024/2025 MUNICIPAL STREET BUDGET**

Treasurer Porter discovered an error in the approve Municipal Street Budget. The motion will correct.

**MOTION** by Shall, seconded by Boelke, to amend the fiscal year 2024/2025 budget to decrease the projected fund balance of the Municipal Street Fund at the end of the fiscal year 2024/2025 by \$115,000.00.

All Ayes

**CARRIED**

**B. ACCEPT THE RESIGNATION OF BUILDING INSPECTOR**

Gary Mourtos provided Council with a letter of resignation from the position of Building Inspector.

**MOTION** by Boelke, seconded by Shall, to accept the resignation of Gary Mourtos with regret and to direct the Clerk to advertise for this position.

All Ayes

**CARRIED**

**C. APPOINT SEWER COMMISSIONER**

President Coenen asked Council to approve appointing Mike Stirrett as Sewer Commissioner.

**MOTION** by Shall, seconded by Clark, to appoint Mike Stirrett as Sewer Commissioner for the Village of Armada, to a term ending November 25, 2024.

All Ayes

**CARRIED**

**D. MEMORIAL PARK PLAYScape PURCHASE AND INSTALLATION**

Park Commissioner Shall provided a quote from Bears Playgrounds for the playscape to be placed in Memorial Park, as discussed previously. The Village received a grant from the Four County Foundation in the amount of \$12,500.00 to offset this cost.

**MOTION** by Shall, seconded by Boelke, to accept the proposal from Bears Playgrounds for the Ponderosa Playscape and installation at a cost not to exceed \$24,751.42.

Ayes: Adair, Shall, Boelke, Stirrett, Clark, Coenen  
Nays: None  
Absent: Sledz

**CARRIED**

**E. POLICE DEPARTMENT PURCHASE OF NEW RADIOS**

Police Commissioner Adair provided a quote from Police Chief Maierle for one mobile radio and six portable radios with chargers from Spectrum Wireless. This purchase was discussed and budgeted for in this year's budget.

**MOTION** by Adair, seconded by Shall, to accept the quote from Spectrum Wireless for one mobile/desktop radio and six portable radios with chargers at a cost not to exceed \$23,122.33.

Ayes: Adair, Shall, Boelke, Stirrett, Clark, Coenen  
Nays: None  
Absent: Sledz

**CARRIED**

**F. PROCURE A SALT DOME FOR THE DPW**

Trustee Boelke provided a quote from Orchard Construction for a salt dome for the DPW. This item was discussed and budgeted for in this year's budget.

**MOTION** by Boelke, seconded by Clark, to accept Quote #1482, Option 1 (dated 3/15/24) from Orchard Construction of Armada Village for construction of a salt dome at a cost of \$51,045.00 and allow the Village Clerk to sign on behalf of the Village. Funds in this amount have been previously allocated and approve in the FY 24/25 Village Budget.

Ayes: Boelke, Clark, Shall, Coenen, Stirrett, Adair  
Nays: None  
Absent: Sledz

**CARRIED**

**G. IMPROVE LIGHTING AT WATER DEPARTMENT FACILITIES**

Trustee Boelke provided a quote from MJM Electric for lighting updates for the Water Department facilities. This item was discussed and budgeted for in this year's budget.

**MOTION** by Boelke, seconded by Shall, to accept Quote #400, #403, and #404 (dated 1/10/24 and 1/25/24 respectively) from MJM Electric of Shelby Township, MI for the conversion of incandescent fixtures in the Water Treatment Plant, Water Tower, and Well House #6 to LED lighting in the total amount of \$3,728.00 and to allow the Water Commissioner to sign on behalf of the Village. Funds in this amount have been previously allocated and approve in the FY 24/25 Water Department Budget.

Ayes: Boelke, Shall, Adair, Stirrett, Coenen, Clark  
Nays: None  
Absent: Sledz

**CARRIED**

**H. HYDROVAC OPERATIONS IN SUPPORT OF WATER SERVICE LINE IDENTIFICATION**

Trustee Boelke provided a quote from Teltow Contracting for hydrovac operations in support of water service line identification. This item was discussed and budgeted for in this year's budget.

**MOTION** by Boelke, seconded by Clark, to accept Quote #Q2024-4-1 (dated 4-1-24) from Teltow Contracting, Inc. of Casco, MI for hydrovacating at the cost of \$621.00/per hole for a total cost not to exceed \$93,150.00 and to allow the Water Commissioner to sign on behalf of the Village. Funds in this amount have been previously allocated and approved in the FY 24/25 Water Department Budget.

Ayes: Boelke, Clark, Shall, Coenen, Stirrett, Adair  
Nays: None  
Absent: Sledz

**CARRIED**

**I. REDEEM/RENEW CERTIFICATES OF DEPOSIT AT 5/3 BANK**

Treasurer Porter asked Council to allow her to move/renew CD's for better interest rates as the opportunity arises.

**MOTION** by Boelke, seconded by Adair, to accept the recommendation by Treasurer Porter to redeem Certificates of Deposit #1650604096832 and #1620604096816 held by Fifth Third Bank, originally set to mature September 6, 2024, currently earning at a rate of 0.50%. Further, it is recommended that said Certificates of Deposit be renewed at the best possible rate and time period through this fiscal year 2024/2025.

All Ayes

**CARRIED**

**EXECUTIVE SESSION**

None

**UPCOMING AGENDA ITEMS**

- 1. Police Wages
- 2. Water Reliability Study

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Trustee Clark stated that he will be attending the Chamber of Commerce Meeting tomorrow.

No further business.

**MOTION** by Stirrett, seconded by Shall, to adjourn the meeting at 7:53 pm.

All Ayes

**CARRIED**

Minutes submitted by:  
Michelle Poulos, MiPMC, CMMC  
Armada Village Clerk