

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, APRIL 8, 2019
7:00 PM**

President Wolak called the meeting to order at 7:03 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Wolak, Ballard, Coenen, Shall, and Boelke. Also present: Treasurer Adair and Jeff Bahorski, Jean Risch, Dennis LeMieux, and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Building Department submitted the March, 2019, Building Department Report, on file.
- ZBA Liaison Boelke announced that the Zoning Board of Appeals will be holding its semi-annual meeting on April 18, 2019, at 7:00 pm.
- Council/Business Liaison Boelke stated that he will be meeting with the Chamber of Commerce tomorrow (April 9, 2019) to talk about the intent of his position as liaison.
- Boelke also stated that he intends to have a report for Council regarding the Sesquicentennial plans.
- Water Commissioner Boelke informed Council of several items that he is currently working on that he intends to bring back to Council for approval at the next RCM:
 1. Invitation to bid for re-sheathing Well House #6
 2. Two proposals from Rowe Professional Services Inc.
 - A. Water Reliability Study
 - B. Water Treatment Plant discharge feasibility analysis looking at the arsenic settling tank
- Treasurer Adair answered a question brought up during the budget workshops as to whether the Village can pay off the Bond Anticipation Note (BAN) early without penalty and was informed that this cannot be done.
- Sewer Commissioner Clark informed Council and the public of SRF Project amendments:
 1. A Rare Species Review must be done and has already been paid for by the Village so the process can begin
 2. Clark also read from an e-mail he received from Karen Nichol of the DEQ which states, in part, that the draft plans and specifications submitted have been reviewed and an SRF review finds the plans are fine but need a 90 day, not a 60 day, bid hold time. Dennis Ryan may

have technical feedback but it appears that we are good for a fourth quarter closing. Part 1 and 2 applications are due by May 17, 2019

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as amended.

- A. Approval of RCM Minutes of 3/25/19** removed, added as Agenda Item F.
- B. Payment of Bills totaling \$31,381.21** approved for payment as follows:

1. General Fund	\$ 4,551.74
2. Police STI	\$ 99.38
3. Water Fund	\$ 3,556.31
3. Sewer Plant Fund	\$ 18,592.55
4. Sewer System Fund	\$ 1,206.49
5. Major Street Fund	\$ 620.25
6. Local Street Fund	\$ 99.01
7. Municipal Street Fund	\$ 2,655.48
Total	\$ 31,381.21

All Ayes

CARRIED

2. OLD BUSINESS

- A. Sewer Plant Update - Sewer Commissioner Clark stated that the plant is operating properly. They still need to find infiltration along creek bed.
- B. Street Administrator Ballard stated that he contacted the Engineer from Spalding DeDecker and the project will resume when the frost laws lift.

3. NEW BUSINESS

A. LOCAL STREET GRANT RESOLUTION

MOTION by Ballard, seconded by Clark, to approve the resolution to establish a request for funding, designate an Agent, attest to the existence of funds and commit to implementing a maintenance program for local road improvements funded by the Transportation Economic Development Fund Category B Program.

Treasurer Adair questioned where the Village portion will come from and urged Council to understand that the Village's portion is greater than \$102,000.00 as the program does not include engineering, additions or cost overruns. There are absolutely no funds available to take advantage of this program as West Main will require Village to pay full project costs out of the Street Funds, and probably General Funds, and wait for reimbursement through LARS. Adair asked how applying and turning down the program will affect future applications for funding. Street Administrator Ballard states this will be helpful as we will already be in the system. Adair does not agree and disapproves of spending money to apply for money that the Village cannot accept.

Ayes: Sledz, Boelke, Shall, Coenen, Clark, Ballard

Nays: None

CARRIED

B. PERMISSION FOR ARMADA JAMS BANNERS

Park Commissioner Shall asked for Council's permission to approach the Planning Commission seeking approval of a unique application for signage for the Armada Jams banners. This permission will allow him to go before the Planning Commission as the Council's Park Commissioner.

MOTION by Shall, seconded by Ballard, to allow the Park Commissioner to go before the Planning Commission seeking approval of a unique application for signage for the banners during Armada Jams 2019.

All Ayes

CARRIED

C. TO ALLOW THE DPW SUPERVISOR TO SELL THE OLD WOOD CHIPPER

DPW Supervisor Serwatowski would like Council's permission to advertise the sale of the old wood chipper.

MOTION by Coenen, seconded by Ballard, to allow DPW Supervisor Serwatowski to advertise the sale of the wood chipper on behalf of the Village.

All Ayes

CARRIED

D. RESIGNATION (RETIREMENT) OF BUILDING INSPECTOR/CODE OFFICIAL

Building Inspector/Code Enforcer Dennis LeMieux has submitted his letter of retirement from these capacities for the Village. He will remain in place until replacements are appointed.

MOTION by Ballard, seconded by Clark, to accept the letter of retirement from Dennis LeMieux from his positions of building Inspector and Code Enforcer effective April 30, 2019, with regret.

All Ayes

CARRIED

E. TO RECOGNIZE A REQUEST BY THE APRIL MILLSAP MEMORIAL GARDEN FOR RECOGNITION AS A LOCAL NON-PROFIT ORGANIZATION FOR THE PURPOSE OF OBTAINING A STATE OF MICHIGAN CHARITABLE GAMING LICENSE

A request from the April Millsap Memorial Garden was submitted asking the Village to approve a resolution recognizing them as a non-profit operating within the community. The State requires them to have this in order to do raffles. The Village is recognizing them as a non-profit, not approving their activities.

MOTION by Boelke, seconded by Ballard, to approve the attached resolution recognizing the April Millsap Memorial Garden as a non-profit organization operating in the community.

All Ayes

CARRIED

F. CORRECTION TO MINUTES

Correction to Page 1, Under Administrative Reports first bullet point, states "...worked on Sunday to unplug a lift station...." Changed to read "...worked on *Tuesday* to unplug a 6" sewer line on *Floral Street*..

Correction to Page 5, Item F. heading reads "Public Hearing – To Adopt The Fiscal Year 2018/2019 Budgets..." should read "...Public Hearing – To Adopt the Fiscal Year 2019/2020 Budgets..."

MOTION by Clark, seconded by Coenen, to approve the minutes of March 25, 2019, regular meeting of the Village Council, as amended.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

A. Rescind Sewer motion

B. Wood Chipper Bids

C. Three proposals for water activities: Well House 6, Water Reliability Study, Water Treatment Plant Discharge Feasibility Analysis

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Trustee Clark spoke to DPW Supervisor Serwatowski regarding the leaf piles that residents have raked to the curb. The DPW will only pick up leaves that are bagged at this time.

The ABA is holding their annual Easter Egg Hunt this weekend at Krause Vet Clinic.

No further business.

MOTION by Ballard, seconded by Clark, to adjourn the meeting at 7:38 pm.

All Ayes

CARRIED

Minutes taken by:

Jo E. Adair, Treasurer

Transcribed and submitted by:

Michelle Poulos, CMMC
Armada Village Clerk