

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, APRIL 25, 2016
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Shall, Clark, Coenen, Wolak, Ballard, Cooper, and Boelke. Also present: Clerk Poulos, Treasurer Adair, and Armada Township Fire Chief Dan Reynolds.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Cooper, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

Fire Chief Dan Reynolds introduced himself to the Council and gave his vision for the Fire Department.

ADMINISTRATIVE REPORTS

- Treasurer Adair presented Council with the March, 2016 Treasurer's Report.
- F & V presented Council with the March, 2016, monthly operating report. Chris Munson briefly discussed the report with Council.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Cooper, seconded by Ballard, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 4/11/16 approved as presented.

B. Payment of Bills totaling **\$22,980.20** approved for payment as follows:

1. General Fund	\$	6,851.09
2. Water Fund	\$	2,526.63
3. Sewer Plant Fund	\$	3,941.60
4. Sewer System Fund	\$	852.07
5. Major Street Fund	\$	8,100.74
6. Local Street Fund	\$	708.07
7. Municipal Street Fund	\$	<u>0</u>
Total	\$	22,980.20

C. Special Event Permits – Krause Vet Clinic 5K Run/Walk approved the application from Krause Vet Clinic for a Special Event Permit on July 30, 2016, for a 5K Run/Walk.

All Ayes

CARRIED

2. OLD BUSINESS

A. EAST MAIN STREET PROJECT

Street Administrator Ballard stated he will be contacting the Engineer about reseeding areas of East Main Street and repairing a damaged mailbox post. He will bring this item back to the next RCM.

3. NEW BUSINESS

A. WEBSITE PROPOSALS

The Clerk provided Council with two proposals to re-design the Village's website to bring it in-house. She explained that she would take care of the posting and maintenance of the website. Trustee Boelke, who is also the Township Deputy Clerk, handles the website for the Township and explained their process for their website maintenance and supports the Village bringing this in-house. Boelke was very pivotal in the Clerk's decision to take this on. The Clerk explained that the two proposals she provided were two companies she has been in contact with, and has had webinars with, and she feels that they are very comparable. Differences include the cost, the length of the proposals, and the locations of the companies. She would recommend either company, but suggests going with the cheaper of the two as it is also located in Troy, MI which keeps the jobs in Michigan (the other company is out of Kansas City, KA), and they are a shorter contract. She did not have a webinar with IT Right, the program that Boelke uses, but asked Boelke to discuss her feelings on them, which were great, she is very happy. The proposals are as follows:

Civic Plus	Year one:	\$1,500.00
	Year two:	\$1,975.00
	Year three:	\$1,975.00
	Year four:	\$1,975.00
	Year five:	\$1,200.00
	Year six:	\$1,250.00
Revize	Year one:	\$1,200.00
	Year two:	\$ 750.00
	Year three:	\$ 750.00

MOTION by Ballard, seconded by Cooper, to accept the proposal from Revize in the not to exceed amount of \$1,200.00 for the first year and \$750.00 for each year after, and to allow the Clerk and/or President to sign on behalf of the Village after review by the Village Attorney.

Ayes: Ballard, Cooper, Coenen, Shall, Clark, Boelke, Wolak
Nays: None

CARRIED

B. TIETZ STREET BRIDGE BARRICADE

Street Administrator Ballard brought this item back for discussion. He explained that when the Tietz/Prospect bridge project was designed, the guardrail installed inadvertently created a problem for a property owner adjacent to the guardrail, it has obstructed his access. Ballard explained that he believes this problem can be solved by simply replacing part of the guardrail with a bend and that this would cost an estimated \$250.00 and if the DPW installed, it would be around \$2,000.00. A lengthy discussion followed with members of Council inquiring of the use of the gate for the last 20 years

when the road was closed and that MDOT has already approved this project so would altering it cause any issues with future MDOT projects. Ballard asked Council to all go to the sight and inspect so he can bring this back to the next RCM when the Attorney is present.

C. SET PUBLIC HEARING DATE FOR THE PROPOSED SANITARY SEWER SYSTEM IMPROVEMENTS PROJECT (S-2/SRF)

Sewer Commissioner Clark explained that a public hearing must be set to discuss the proposed sanitary sewer system improvements which were identified during the S-2 and the SRF loan that is necessary to repair the identified projects.

MOTION by Clark, seconded by Ballard, to set a Public Hearing Date of June 13, 2016, at 7:00 pm to receive public comment on and to discuss the proposed sanitary sewer system improvements.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

- A. Tietz Street Guardrail
- B. East Main Street
- C. Fair Sewer Agreement

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Art-mada is coming to downtown on May 7, 2016.
Saturday is opening day for Armada Baseball.

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 8:08 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos
Armada Village Clerk