

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, APRIL 24, 2023
7:00PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Boelke, Ballard, Shall, and Coenen. Vacancy: Council Seat. Also present: Clerk Poulos, Kevin Grand, Doug Hartline, Stacy Sobotka, Jeff Yaroch, Jo Adair, Laurie and Frank Parise, Amy and James Barzyk, David Jones, Carol Homan, and Bob Richter.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as amended:

Removed **Commissioner Liaison Appointment** from New Business Item B to the last item in New Business.

All Ayes

CARRIED

CITIZEN COMMENT

Amy Barzyk and Laurie Parise informed Council of their displeasure of the condition of Torrey Street. They asked Council to prioritize this street for repair as it is in horrible condition and two cars cannot pass each other without one stopping or pulling off the road. Several letters from Torrey Street residents were received by the Clerk and were put in the Agenda Packet for record.

PRESENTATIONS

The Village Council presented Jeff Yaroch with a Resolution honoring him for his six years of distinguished and dedicated public service in the Michigan House of Representatives. The Clerk read the Resolution and President Coenen presented it to Mr. Yaroch.

ADMINISTRATIVE REPORTS

- F & V submitted the Monthly Operating Report for March, 2023, and Doug Hartline reviewed with Council. He also addressed a Fire Safety Inspection of the Sewer Plant performed by the Fire Marshal on April 20, 2023. He stated that there are a few items that the Village will need to address but all are minor and should not cost a lot of time or money.
- DPW Superintendent Wagner submitted the DPW Report for April, 2023.
- Treasurer Porter submitted the Treasurer's Report for April, 2023.
- The Planning Commission Meeting Minutes were received for March 20, 2023.
- Street Administrator Sledz addressed several items with Council:
 1. The Lathrop Street engineering phase has been completed and he will be bringing it in for approval. The next step will be putting the project out for bid.
 2. The Lathrop Street extension will continue to be worked on with the Attorney's help.
 3. He met with Sam Boelke and Julie LeFever regarding the downtown parking and they are working together for resolution.
 4. He has a quote for the Salt Dome he will bring to Council.
 5. He also has a quote for a street light at Franklin and Torrey as there has never been one there.

6. He stated that the Police Chief helped him to get a quote for a snow emergency warning system. He stated that it is \$4,000.00 up front and \$3800.00/year after the initial set up. He stated this is for notification of snow emergencies and when residents must have their cars off the roads so the DPW can plow snow.
 7. He also has a quote for crack sealing the Village bridges that he will bring back to the next RCM.
- Water Commissioner Boelke updated Council on several items:
 1. He talked in depth about the Infrastructure Plan that he, Sewer Commissioner Clark and Street Administrator Sledz have been working on and are still waiting on the final report that is due in May. He stated that this report will put the road/water/sewer projects in order to prioritize them.
 2. He stated that he had requested federal funding through Lisa McClain for money to help pay for lead service line replacement but the Village was not awarded any money.
 3. He has an ARPA report that is due this week and he will work diligently to complete it on time.
 4. The Village has contracted with UIS-SCADA for the Variable Frequency Drive replacement at Well House #7 and this is in progress.
 - Planning Commission Liaison stated that the Planning Commission is reviewing a sidewalk café permit for the Tigers Den and that the Township has invited members of the Village Planning Commission and the Village Council to attend a Township Planning Commission meeting to discuss their Master Plan, which they are updating. He stated that he and Planning Commission Chairperson Kristie Paterson will be attending and invited members of Council to also attend. Clerk Poulos warned the neither board can attend with a quorum or this would be an Open Meetings Act violation.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 4/10/23 approved as presented.

B. Payment of Bills totaling **\$108,398.30** approved for payment as follows:

1. General Fund	\$ 81,786.08
2. Police STI	\$ 3,666.78
3. Water Fund	\$ 4,065.92
4. Sewer Plant	\$ 7,498.04
5. Sewer System Fund	\$ 758.54
6. Major Street Fund	\$ 3,258.56
7. Local Street Fund	\$ 3,308.55
8. Municipal Street Fund	\$ 4,055.83
Total	\$ 108,398.30

C. Special Event Permit Application – to approve the application from the Armada Lions Club for a Special Event Permit from May 19 - 21, 2023, for a four-corner fundraiser.

All Ayes

CARRIED

OLD BUSINESS

None

2. NEW BUSINESS

A. TO CONSIDER AN APPOINTMENT TO FILL A VACANCY IN THE OFFICE OF VILLAGE TRUSTEE

With the recent appointment of David Coenen to the elective office of Village President, there is a vacancy in the elective office of Village Trustee. The Village has advertised for this open seat and two letters of interest were received and presented to Council for consideration. Kevin Grand and Jo Adair both submitted letters and both gave brief reasoning for their appointment.

MOTION by Shall, seconded by Ballard, to appoint Jo Adair to the elective office of Village Trustee for a term ending with the next regular Village election, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

Ayes: Shall, Ballard, Sledz, Clark, Coenen, Boelke

Nays: None

Vacancy: Council

CARRIED

B. APPOINTMENT OF PRO-TEM AND COMMISSIONER LIAISONS

President Coenen stated that he will only be appointing a Pro-Tem at this time and asked Council to appoint Lyle Ballard to this position.

MOTION by Clark, seconded by Shall, to appoint Lyle Ballard as President Pro-Tem for the Village of Armada, to a term ending November 25, 2024.

All Ayes

Abstain: Ballard

CARRIED

C. CONSTRUCTION BOARD OF APPEALS APPOINTMENTS

This board needs to be appointed annually at the second meeting in April. The Clerk has spoken to these members in the past and all have agreed to be reappointed to this board.

MOTION by Ballard, seconded by Clark, to appoint Steve Nikkel to the Construction Board of Appeals to a term ending April 22, 2024, subject to the appointee meeting the qualifications set forth in Section 62.7 of the General Law Village Act, Act 3 of 1895.

All Ayes

CARRIED

MOTION by Ballard, seconded by Shall, to appoint Robin Caruss to the Construction Board of Appeals to a term ending April 22, 2024, subject to the appointee meeting the qualifications set forth in Section 62.7 of the General Law Village Act, Act 3 of 1895.

All Ayes

CARRIED

MOTION by Clark, seconded by Boelke, to appoint Lyle Ballard to the Construction Board of Appeals to a term ending April 22, 2024, subject to the

appointee meeting the qualifications set forth in Section 62.7 of the General Law Village Act, Act 3 of 1895.

All Ayes

Abstain: Ballard

CARRIED

D. APPROVAL OF UIS SCADA QUOTE FOR WATERWORKS RADIO AND TELEMETRY OPERATING CHECKS AND SYSTEM MAINTENANCE

Water Commissioner Boelke presented Council with a quote from UIS SCADA which was discussed during budget discussions and was allowed for in the 2023/2024 approved budget.

MOTION by Boelke, seconded by Shall, to approve Quote #221298R from UIS-SCADA to perform Village Waterworks radio and telemetry operating checks and system maintenance at a total cost of \$4,985.00 and allow the Water Commissioner to sign for the Village.

Ayes: Boelke, Ballard, Coenen, Clark, Sledz

Nays: None

Vacancy: Council

CARRIED

E. TO ALLOW THE DPW SUPERVISOR TO SELL THE OLD LEAF VAC WITH BOX

With the purchase of the new leaf vac, the old machine needs to be sold.

MOTION by Sledz, seconded by Ballard, to allow the DPW Supervisor to advertise the 1997 ODB Leaf Machine with Box for sale on BidCorp with a starting bid of \$10,000.00.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

- A. F & V Presentation
- B. Crack Sealing Bids
- C. Village Parking Lot Bids
- D. Update from the Township Planning Meeting (Administrative Reports)

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Police Commissioner Ballard informed Council that the Police Department will be required by the State to replace all of the radios as they are changing frequencies. This will cost between \$68,000.00 and \$80,000.00.

Armada Lions Four Corner Fundraiser May 19 – 21, 2023.

No further business.

MOTION by Ballard, seconded by Clark, to adjourn the meeting at 8:08 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk