

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, APRIL 22, 2024
7:00PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Boelke, Coenen, Adair, Stirrett, Shall, and Clark. Absent: Sledz. Also present: Clerk Poulos, Sam Boelke, Carolyn Sweeney, Stacy Sobotka, Dan Beaulieu, Emily Sawitzky, Kevin Grand, Julie LeFever, and Dawn LeVasseur.

AGENDA, APPROVAL OF

MOTION by Shall, seconded by Clark, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

Chamber of Commerce members Sam Boelke, Emily Sawitzky, Julie LeFever, Carolyn Sweeney, and Dawn LeVasseur all spoke about the lack of parking and parking issues downtown. They thanked Trustees Steve Clark and Mike Shall for attending their meeting to discuss the issues. They would like the Village to put up parking signage as previously discussed and to have a Village representative on the Citizens Parking Committee. President Coenen stated that the procedure to follow is to have a Council member put this on the Agenda to discuss options.

Dan Beaulieu, F & V Project Manager for the Sewer Plant, introduced himself to Council and informed the public that the Sewer Plant is open to tours if any organization or person is interested. Trustee Boelke stated that he would be happy to include the Water Plant in those tours.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The DPW Report for March, 2024, was submitted.
- F & V Operations Report for March, 2024, was submitted.
- The Planning Commission submitted their Meeting Minutes of November 20, 2023 and March 18, 2024.
- Zoning Board of Appeals Meeting Minutes of February 29, 2024, were submitted.
- Planning Commission Liaison Shall stated that the Planning Commission Meeting Minutes were included in the packet and he hopes that Council has reviewed.
- Water Commissioner Boelke discussed several items with Council:
 1. He stated that the Water Tower maintenance has been completed and it is back in service. He stated that the DPW Supervisor may have some overtime that Boelke will try to get USG (the company that did the maintenance) to pay for as they arrived two hours later than anticipated.
 2. He stated that the Consumer Confidence Report for the Village went out with the last water bills. He encouraged everyone to read as it contains a lot of good information.
 3. At the last Council meeting, Council approved installing LED lighting in Water Department buildings. This has been completed.

4. The Village received a grant from the Four County Foundation in the amount of \$10,000.00 for grant writing assistance. He has a couple of College student in mind for this.
 5. He stated that the ZBA met again for a second public hearing for a resident on Main Street. After discussions with Attorney Bahorski, he feels the Village did not follow our own process so the ZBA found in favor of the resident.
- Sewer Commissioner Stirrett stated that he visited the Sewer Plant, met the operators from F&V and toured the plant. He stated that the F&V Operations Report is in the packet and reflects that the plant is running well.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Clark, seconded by Shall, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 04/08/24 approved as presented.

B. Payment of Bills totaling **\$40,878.63** approved for payment as follows:

1. General Fund	\$ 22,836.27
2. Police STI	\$ 941.14
3. Water Fund	\$ 4,680.55
4. Sewer Plant Fund	\$ 6,477.43
5. Sewer System Fund	\$ 130.64
6. Major Street Fund	\$ 1,113.37
7. Local Street Fund	\$ 373.69
8. Municipal Street	<u>\$ 4,325.54</u>
Total	\$ 40,878.63

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. ACCEPT RESIGNATION FROM VILLAGE COUNCIL

Chris Sledz submitted a letter of resignation from the Village Council (on file). His personal career duties have increased and will not allow for him to continue on Council.

MOTION by Shall, seconded by Boelke, to accept the resignation of Cheri Sledz from the Village Council with regret and to direct the Village Clerk to advertise this opening.

All Ayes

CARRIED

B. VILLAGE OFFICE COMPUTER PURCHASE

As allowed for in the 2024/2025 approved Village budget, the Clerk provided a quote from Dell Technologies for a new office computer.

MOTION by Boelke, seconded by Clark, to accept the quote from Dell Technologies in the not to exceed amount of \$1,158.15 to purchase an Optiplex Desktop Computer, as allowed for in the 2024/2025 approved Village Budget.

Ayes: Boelke, Clark, Shall, Coenen, Stirrett, Adair

Nays: None

Absent: Sledz

CARRIED

C. TO ALLOW THE DPW SUPERVISOR TO ADVERTISE FOR A PART-TIME EMPLOYEE

During Budget discussion, Council talked about hiring a part-time DPW Laborer and allowed for it in the approved budget. DPW Supervisor Wagner asked permission to advertise for this position.

MOTION by Clark, seconded by Shall, to all the DPW Supervisor to advertise for a seasonal, part-time DPW employee as budgeted for in the 2024/2025 approved Budget.

All Ayes

CARRIED

D. PART-TIME POLICE OFFICER PAY INCREASE

During Budget discussion, Police Chief Maierle requested an increase in pay for part-time officers. Police Commissioner Adair brought this to Council for discussion and input. Several options were brought up as the part-time Officers have received several raises over the last two years. Adair would like to gather more information and look at some options before bringing this back to Council.

E. SET NEGOTIATION COMMITTEE

DPW employee Thomas Vilas will be completing his six-month probationary period on May 6, 2024. A contract Negotiation Committee will need to be formed to meet with him.

MOTION by Boelke, seconded by Clark, to appoint Trustees Mike Shall, Jo Adair, and Treasurer Anne Porter to the Negotiation Committee for the employee agreement.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

- A. Parking Committee
- B. Signage For Parking
- C. ZBA Resignation and ZBA Appointment
- D. Water Reliability Study

CITIZENS COMMENTS

Sam Boelke thanked Steve Clark for volunteering to represent the Village on the Parking Committee.

COUNCIL COMMENTS/COMMUNITY EVENTS

Park Commissioner Shall stated that the playscape from Bears Playgrounds should begin installation in 6 – 8 weeks. He also thanked the Record for the playscape coverage in the press.

Trustee Boelke stated that he and Trustee Clark will be meeting with Orchard Construction to discuss the Salt Dome construction.
President Coenen thanked Chris Sledz for his service and invited residents to apply for the position.
St. Baldricks is holding their fundraising event at the Fairgrounds on May 4, 2024.
Concerts in the Park begin in June.

No further business.

MOTION by Stirrett, seconded by Shall, to adjourn the meeting at 7:43 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk