

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, APRIL 22, 2019
7:00PM**

President Pro-Tem Coenen called the meeting to order at 7:02 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Shall, Sledz, Boelke and Coenen. Absent: Wolak. Ballard arrives at 7:06 p.m. Also present: Clerk Poulos, Treasurer Adair, Kevin Grand, Scott Reece, Dennis LeMieux, Ed Serwatowski, and Doug Skyllis.

AGENDA, APPROVAL OF

MOTION by Sledz, seconded by Boelke, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V presented Council with the March, 2019, monthly operating report. Scott Reece gave a brief synopsis of the report, which is on file. Sewer Commissioner Clark added that Dennis Ryan from the DEQ and Mike Faeth from Rowe Professional Service Inc. reviewed the designs for the Sewer Plant improvements and Ryan is satisfied with Rowe's designs.
- Received the Treasurer's Report for March, 2019.
- ZBA Liaison Boelke informed Council that the ZBA held its semi-annual meeting which elected officers: Mike St. John Chairman, No Vice-Chair was appointed, Ross Boelke Secretary and also Council Liaison. The next semi-annual meeting will be in November.
- Business Liaison Boelke informed Council that he has now met with the Armada Business Association and the Chamber of Commerce regarding Sesquicentennial plans and any issues they have with the Village. The Chamber suggested that the Village place signage by the Macomb Orchard Trail advertising downtown businesses, Boelke suggests putting it on Village property or in the area of. It was pointed out that Ben Delecke attempted this many years ago and was not allowed to do so by the Trail Commission. They are also very interested in the LED program downtown. The Chamber is also interested in running the street festival for the Sesquicentennial Celebration. They also informed Boelke that Armada-geddon has been cancelled this year.
- Trustee Boelke also stated that several of the downtown lights are dimming or not working. He brought this to DPW Supervisor Serwatowski's attention and it is being worked on.
- Water Commissioner Boelke also stated that he and Serwatowski met with Sunshine Water Systems on Friday to discuss the media needed for the water system. The water media that was quoted in 2014 is no longer available and is no longer being manufactured. The only similar product is twice the cost and will require new plumbing at the water plant. The DEQ is involved in this as numerous entities have this same media that needs to be updated. Sunshine is

working with the manufacturer in an attempt to get them to continue manufacturing on the old media. Members of Council stated that they believe the DEQ should have an alternative for those entities that they are requiring to update the media that is not cost prohibitive. This item will be brought back at a later date.

- Police Commissioner Sledz informed Council that the Police Department was donated a new AED (Automated External Defibrillator) from the Mount Clemens Chapter of the Warthogs Motorcycle Club.
- Park Commissioner Shall updated Council about activities in the Park. He stated that the letters have gone out to Armada Jams sponsors for banner renewals. He has been cleaning up the park and putting mulch under the playground equipment. He is currently trying to contact Kent Lawn Maintenance to see if they are still interested in maintaining the park this season.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Shall, seconded by Ballard, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 4/8/19 approved as presented.

B. Payment of Bills totaling **\$5,290.74** approved for payment as follows:

1. General Fund	\$ 3,686.70
2. STI	\$ 525.97
3. Water Fund	\$ 189.00
4. Sewer Plant Fund	\$ 270.00
5. Sewer System Fund	\$ 69.00
6. Major Street Fund	\$ 136.07
8. Local Street Fund	\$ 414.00
9. Municipal Street Fund	\$ 0
Total	\$ 5,290.74

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

None.

B. WEST MAIN STREET UPDATE

Street Administrator Ballard informed Council that the frost laws came off today, according to Macomb County, so as soon as a date for the West Main Street Project is set to begin, Ballard will inform the Clerk to be placed on the website.

3. NEW BUSINESS

A. CONSTRUCTION BOARD OF APPEALS APPOINTMENTS

This board needs to be appointed annually at the second meeting in April. The Clerk has spoken to these members in the past and all have agreed to be reappointed to this board.

MOTION by Ballard, seconded by Clark, to appoint Steve Nikkel to the Construction Board of Appeals to a term ending April 27, 2020, subject to the appointee meeting the qualifications set forth in Section 62.7 of the general Law Village Act, Act 3 of 1895.

All Ayes

CARRIED

MOTION by Ballard, seconded by Clark, to appoint Robin Caruss to the Construction Board of Appeals to a term ending April 27, 2020, subject to the appointee meeting the qualifications set forth in Section 62.7 of the general Law Village Act, Act 3 of 1895.

All Ayes

CARRIED

MOTION by Ballard, seconded by Clark, to appoint Lyle Ballard to the Construction Board of Appeals to a term ending April 27, 2020, subject to the appointee meeting the qualifications set forth in Section 62.7 of the general Law Village Act, Act 3 of 1895.

Ayes: Boelke, Clark, Coenen, Sledz, Shall

Nays: None

Abstain: Ballard

Absent: Wolak

CARRIED

B. FUNDING FOR WATER DEPARTMENT PRIORITIES

Water Commissioner Boelke submitted an Invitation to Bid draft for Council's approval to re-side Well House #6. He is requesting to send the bid to up to 15 local Contractors for bids. The bids will be brought back to the May 13, 2019, Regular Council Meeting.

MOTION by Boelke, seconded by Shall, to send an Invitation for Bid to a reasonable number of local contractors for installation of new siding on Well House #6, to open bids received at the May 13, 2019, Regular Council Meeting, and to announce award of the project to the lowest qualified bidder in an amount not to exceed \$7,500.00.

All Ayes

CARRIED

Water Commissioner Boelke provided Council with a proposal from Rowe Professional Services, Inc., to conduct a Water Reliability Study (on file) which is required by the DEQ every five (5) years. He explained the process and recommends taking the additional option to include a detailed Project Plan Map, which geo-locates all assets. He explained that the impending retirement of DPW Supervisor Serwatowski in the next few years accelerates the need for this plan to be in place.

MOTION by Boelke, seconded by Ballard, to approve the proposal from Village Engineer, Rowe Professional Services Company, to conduct a Water Reliability Analysis for an amount not to exceed \$22,000.00.

Ayes: Boelke, Ballard, Coenen, Shall, Clark, Sledz

Absent: Wolak

Nays: None

CARRIED

Water Commissioner Boelke submitted a proposal from D & E Landscaping and Grading, Inc. to repair curb and gutter at the intersection of Hollweg and Franklin Streets. The damage occurred during a water main break in February. DPW Supervisor Serwatowski obtained the bid and recommends D & E highly.

MOTION by Boelke, seconded by Ballard, to approve the quote from D&E Landscaping and Grading, Inc. for ADA curb and gutter reconstruction at the intersection of Hollweg and Franklin Streets for an amount not to exceed \$2,400.00.

Ayes: Boelke, Ballard, Shall, Clark, Coenen, Sledz
Absent: Wolak
Nays: None

CARRIED

C. APPOINTMENT OF BACK UP BUILDING INSPECTOR

Dennis LeMieux asked Council to consider adding him as an alternate Building Inspector after his retirement at the end of this month.

MOTION by Ballard, seconded by Clark, to appoint Dennis LeMieux as an alternative Building Inspector for the Village of Armada effective after the Village appoints a new Building Inspector.

All Ayes

CARRIED

D. ADVERTISE FOR A BUILDING INSPECTOR

The Clerk questioned Council as to whether they wanted to advertise for this position or just allow Dennis LeMieux to recommend someone. As they were not sure what the Attorney would recommend, the Clerk was instructed to seek his advice and follow his recommendation.

MOTION by Ballard, seconded by Clark, to authorize the Clerk to advertise for the Building Inspector position in the Record and on the Village website after review with Attorney.

All Ayes

CARRIED

E. APPROVE DATES AND CONCEPT OF OPERATION FOR THE VILLAGE OF ARMADA SESQUICENTENNIAL

MOTION by Boelke, seconded by Shall, to designate October 11 and 12, 2019, as the official dates for the Village of Armada Sesquicentennial observance and allow Sesquicentennial Event Coordinator Boelke to conduct detailed planning with Village Administrators and Trustees and comprehensive coordination with other organizations and entities regarding theme-based Sesquicentennial events. Sesquicentennial Event Coordinator Boelke will provide monthly updates on progress to Council with bi-monthly updates beginning mid-August 2019.

All Ayes

CARRIED

F. SET THE STARTING WAGE FOR THE DEPARTMENT OF PUBLIC WORKS POSITION

DPW Supervisor Serwatowski is ready to begin interviews for the open DPW positions and needs Council to set the starting wage for this position. President Wolak asked the

Clerk, in his absence, to request that interviews be held with the DPW Supervisor, Trustees Ballard and Coenen, and Treasurer Adair. Discussion followed with it being determined that the likelihood of all of these people being able to meet during the work day is unlikely. Therefore, as long as one of them can be present with the DPW Supervisor that will be allowed. DPW Supervisor asked if the Police Department is also required to have members of Council involved with hiring for that Department.

MOTION by Ballard, seconded by Clark, to set the starting wage for the new Department of Public Works employee at \$18.00/hour with a \$1.00/hour raise after a six month probationary period with a favorable performance review.

Ayes: Ballard, Clark, Boelke, Sledz, Coenen, Shall
Nays: None
Absent: Wolak

CARRIED

UPCOMING AGENDA ITEMS

A. Well House #6

CITIZENS COMMENTS

Dennis LeMieux inquired whether anything is progressing with the LED program. The Clerk stated that another company contacted the Village with a similar plan and she would like them to do a presentation for the Council, possibly the next RCM. DPW Supervisor Serwatowski informed Council that the new chipper is already in for repair.

COUNCIL COMMENTS/COMMUNITY EVENTS

Trustee Clark asked if there was room in the budget to have the Village office carpets professionally cleaned.

No further business.

MOTION by Ballard, seconded by Boelke, to adjourn the meeting at 8:03 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk