

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, APRIL 13, 2015
7:00PM**

President Wolak called the meeting to order at 7:04 p.m. All rose for Pledge of Allegiance. Present at roll call: Ballard, Awdey, Cooper, Clark, Coenen, Stirrett, and Wolak. Also present: Clerk Poulos, Treasurer Adair, Jeff Bahorski, Steve Jerzewski, Julie Bieke, Dominic Vicari, James Sharp, and Phil Neumeyer.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Cooper, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Building Department submitted its March, 2015 Building Report.
- Planning Commission submitted their 3/2/15 Meeting Minutes.
- Heard a report from the Clerk outlining the Master Clerk training she attended March 24 – 26, 2015 in Mt. Pleasant. She informed Council that she has one more year of training before she can be certified a Master Clerk as she has already obtained her Certified Michigan Municipal Clerk status.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Cooper, seconded by Coenen, to approve the consent agenda as presented.

A. Approval of RCM Minutes of 3/23/15 approved as presented.

B. Payment of Bills totaling **\$43,569.62** approved for payment as follows:

1. General Fund	\$ 8,810.89
2. Water Fund	\$ 5,494.16
3. Sewer Plant Fund	\$ 18,472.39
4. Sewer System Fund	\$ 1,460.51
5. Major Street Fund	\$ 4,826.13
6. Local Street Fund	\$ 1,911.59
7. Municipal Street Fund	<u>\$ 2,593.95</u>
Total	\$ 43,569.62

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. PUBLIC HEARING – 7:00 PM – TO DISCUSS A PROPOSED ORDINANCE ADOPTING THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE FOR ENFORCEMENT IN THE VILLAGE OF ARMADA, WITH LOCAL AMENDMENTS

MOTION by Cooper, seconded by Ballard, enter into Public Hearing at 7:11 p.m.

All Ayes

CARRIED

No Public comment received.

MOTION by Cooper, seconded by Ballard, exit Public Hearing at 7:12 p.m.

Ayes: Cooper, Ballard, Stirrett, Wolak, Awdey, Coenen, Clark
Nays: None

CARRIED

Attorney Bahorski informed Council that the only significant change is a local amendment to require the installation of Knox Boxes for businesses and apartments. He explained that the building owners will have one year to comply but can opt out by signing a waiver stating that they are aware that damage will happen to their building if emergency personnel have to force entry. Chief Jerzewski stated that he will get the word out and that Channel 6 is interviewing him. Trustee Coenen suggested that the Village should put a letter out to business owners informing them of the ordinance change. Discussion followed with Chief Jerzewski and Council regarding Police Department access to Knox Boxes at area businesses and apartments with Jerzewski agreeing to contact Police Chief Smith regarding the equipment needed.

MOTION by Awdey, seconded by Cooper, to adopt the ordinance amending Title IX, Chapter 98 of the Village Code of Ordinances to adopt the 2012 edition of the International Fire Code, with local amendments.

All Ayes

CARRIED

B. PUBLIC HEARING – 7:00 PM – TO DISCUSS A PROPOSED ORDINANCE ESTABLISHING THE COMPENSATION TO BE RECEIVED BY THE PRESIDENT AND TRUSTEES

MOTION by Cooper, seconded by Ballard, enter into Public Hearing at 7:19 p.m.

All Ayes

CARRIED

No Public comment received. President Wolak briefly explained the compensation increase by stating that the Council and President have not received increases since 2001.

MOTION by Cooper, seconded by Ballard, exit Public Hearing at 7:21 p.m.

Ayes: Cooper, Ballard, Stirrett, Wolak, Awdey, Coenen, Clark
Nays: None

CARRIED

Council discussion followed with President Wolak stating that he requested the increases as the Council and President responsibilities have increased due to the projects that are upcoming and the past projects, which have been accomplished very well. Trustee Awdey opposes the increase and would like to see an extra money go toward additional help or a Village Manager for these upcoming projects. Trustees Coenen and Cooper spoke in favor of the increase as did Treasurer Adair. Trustee Stirrett stated that he agrees with the increase as it has been many years since one has occurred but would also like to see a Village/Project Manager put in place. Coenen added for the benefit of the public, that the Council does not receive pay for any special meetings or workshops.

MOTION by Ballard, seconded by Cooper, to adopt the ordinance establishing the compensation to be received by the President and Trustees at \$225.00 per meeting and \$150.00 per meeting, respectively.

Ayes: Cooper, Ballard, Stirrett, Clark, Coenen, Wolak
Nays: Awdey

CARRIED

C. CONSTRUCTION BOARD OF APPEALS APPOINTMENTS

President Wolak suggests re-appointing the current Construction Board of Appeals members for another year.

MOTION by Ballard, seconded by Cooper, to appoint Steve Nikkel to the Construction Board of Appeals to a term ending April 11, 2016, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

CARRIED

MOTION by Cooper, seconded by Clark, to appoint Robin Caruss to the Construction Board of Appeals to a term ending April 11, 2016, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

CARRIED

MOTION by Cooper, seconded by Clark, to appoint Lyle Ballard to the Construction Board of Appeals to a term ending April 11, 2016, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

Abstain: Ballard

CARRIED

D. DISCUSSION ON VILLAGE MANAGER

Trustee Stirrett asked Council whether they would like to discuss or dismiss this item as he does not want to pursue discussion if Council is not willing to create this position. The majority of Council does not wish to pursue.

E. K-9 UNIT DONATIONS

Detective James Sharp addressed Council regarding the proposed expansion of the K-9 Program. He stated that K-9 is the cutting edge of Police work in the deterrence/detection and securing the evidence of drugs. He stated that the officer will have a partner in a dog, that the dogs will be used for tracking individuals and searches of buildings. He highly urges the Council to approve the expansion of this program. Several officers and Police staff were present in support of this program. Trustee Coenen asked about the donations

remaining anonymous or if the Council can know who donated. Bahorski stated that the information is public and will be audited. Coenen also stated to the Police representatives that he wishes the Council was more involved during the set-up of this program and wishes to be more involved in future program development. Officer Dominic Vicari will be the new K-9 handler, as the Village already has a dog with Officer Phil Neumeyer, and has solicited donations totaling \$50,000.00 to be used to cover the cost of the dog, lifetime veterinary care, training, insurance, and the cost of the vehicle. The entire K-9 program is funded from drug forfeiture money and private donations and has never, nor will it ever, cost the Village any money. President Wolak also said that this is under a one year trial and if it does not work, the program will be disbanded.

MOTION by Ballard, seconded by Cooper, to acknowledge and accept the restricted donations to the Armada Police Department K9 program in the cumulative amount of \$50,000.00.

Ayes: Ballard, Cooper, Wolak, Clark, Coenen, Awdey
Nays: Stirrett

CARRIED

F. DEPARTMENT OF TRANSPORTATION LETTER TO STREET ADMINISTRATOR

Street Administrator Ballard read from a letter he received from MDOT (on file) regarding a simple audit that will need to be performed on the West Main Street Project. He stated that a copy of the letter has been forwarded to McBride/Manley so they are aware. Treasurer Adair stated that this is nothing new and that whenever a federally funded project is performed and the cost exceeds \$250,000.00, a simple audit is required.

G. ADOPTION OF AMENDMENT TO ZONING ORDINANCE

MOTION by Coenen, seconded by Clark, to adopt the ordinance amending the Village Zoning Ordinance by deleting Section 6.507, entitled "Package Liquor Stores".

All Ayes

CARRIED

H. ALTERNATIVE WEB DESIGN INVOICE (WEBSITE)

The Clerk presented Council with the annual invoice from Alternative Web Design and Services for the website hosting and maintenance. She explained that the Township currently uses a program that allows them to maintain their own website and she will talk to Sam Boelke, Deputy Clerk, who is responsible for the website. The cost is approximately the same. The Clerk asked Council to remain with AWDS for this year while she investigate whether this is cost effective or not.

MOTION by Ballard, seconded by Cooper, to approve the invoice from Alternative Web Design and Services in the amount of \$844.80 for services effective 4/1/15 through 3/31/16.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

- A. B S & A
- B. Road Resolution

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

None.

**EXECUTIVE SESSION FOR STRATEGY AND NEGOTIATION SESSION
CONNECTED WITH THE NEGOTIATION OF EMPLOYEE AGREEMENTS**

MOTION by Cooper, seconded by Ballard, to enter into Executive Session at 8:03 p.m.

Ayes: Cooper, Ballard, Stirrett, Awdey, Wolak, Clark, Coenen
Nays: None

CARRIED

MOTION by Coenen, seconded by Cooper, to return to regular meeting at 8:25 pm.

All Ayes

CARRIED

I. EMPLOYMENT AGREEMENT APPROVAL

Three employment agreements were presented for approval. Andrew Cubitt's agreement is still under negotiation and will be brought back to a future Regular Council Meeting.

MOTION by Coenen, seconded by Clark, to approve the employment contracts between the Village and Employees Ed Serwatowski, David Wagner, and Kurt VanRyckeghem.

Ayes: Coenen, Clark, Cooper, Wolak, Ballard, Awdey, Stirrett
Nays: None

CARRIED

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 8:27 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos
Armada Village Clerk