

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, APRIL 10, 2023  
7:00 PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Ballard, Sledz, Boelke, Coenen. Absent: Shall. Vacancy: Council Seat. Also present: Treasurer Porter, Jeffrey Bahorski, Jo Adair, Kevin Grand, Fire Chief Chris Krotche, and Stacy Sobatka.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Clark, to approve agenda as amended:

Removed **Presentation from AHS** from Agenda.

Removed **Appointment to Village Council** New Business Item A.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- The Code Enforcer submitted his March, 2023, Report.
- Police Commissioner Ballard read aloud the Police Action Report for March, 2023, which is on file.
- Water Commissioner Boelke updated Council on several items:
  1. He stated that the Village has high water/sewer bills and works with residents and businesses to get these bills paid in a timely manner. He thanked the Attorney, Treasurer and Becky Henderson for assisting with some very delinquent accounts. He stated that the Village will be placing delinquent water/sewer bills on the taxes this year. President Coenen inquired as to why the services are not shut off. Boelke explained that all but one was shut off and explained that the shut off valve is on private property and he places a vehicle over it so the service cannot be shut off. He stated that he believes that this will be the only one to be put onto the taxes as he believes the others will be paid.
  2. Boelke stated that as the Village is now SEMCOG members, he has reached out to a point of contact for the Village to work on 2045-2050 future projection to give to Council for review and consideration.
  3. Boelke requested that Fire Chief Krotche attend the meeting to discuss the ISO rating and explain how it is determined. Krotche stated that the ISO rating is done within municipalities every 6 – 10 years and the last time it was done was 7 years ago. A very thorough investigation of the Fire Department is performed. 80% of the ISO score is the Fire Department and 20% is the water source. He stated that he believes the score for the water source will increase due to all of the improvements made to the water system. Ratings are between 1 – 10 and are based on how quickly the Fire Department can respond. Larger communities,

Sterling Heights for example, he believes is rated at a 2 where Richmond Township is scored at a 10. When a Fire Department is all volunteer and has no water source, the score is lower. The ISO score affects the rates for insurance for businesses and residents.

4. Boelke updated Council on the Community Heart and Soul Initiative by stating that Phase 1 is completed, which was the administrative phase. Phase 2 will actually begin and that's when Heart and Soul will be out talking to people to hear their concerns and wishes for the future of the community.
- Street Administrator Sledz updated Council on several items.
    1. He stated that the Lathrup Street project will begin with putting together the bid package and approving a bid to start the project.
    2. He stated that the Village will be sharing in the cost for the parking lot between Armada Grain and Orchard Construction as the DPW uses it very often to reach Village property in the back.
    3. Sledz has been in talks with Sam Boelke and Dr. Julie (LeFever) regarding the parking situation downtown. He has a couple of action items he will be bringing to Council in the future for approval.
    4. He stated that there have been talks between Water Commissioner Boelke, Sewer Commissioner, and himself about putting in a salt dome at the DPW. He stated that this will allow the salt to be stored over the winter without bringing it inside the DPW garage. Sledz asked Wagner to get another quote.
  - Sewer Commissioner Clark stated that the recent power outages have caused issues at the Sewer Plant. He stated that the other night the Village had 1.35" of rain and the plant went into storm mode without issue. Everything has been running well.

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 3/27/23** approved as corrected: Correction to Page 3, under 2023-2024 Wage Allocation for Treasurer and Clerk, first motion reads, "...in the amount of \$20,240.00.." corrected to read, "...in the amount of \$21,240.00..."

**B. Payment of Bills** totaling **\$45,262.79** approved for payment as follows:

1. General Fund	\$ 7,424.32
2. Police STI	\$ 235.27
3. Water Fund	\$ 12,936.30
3. Sewer Plant Fund	\$ 20,286.54
4. Sewer System Fund	\$ 289.00
5. Major Street Fund	\$ 105.08
6. Local Street Fund	\$ 0
7. Municipal Street Fund	<u>\$ 3,986.28</u>
Total	\$ 45,262.79

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

None.

## **3. NEW BUSINESS**

### **A. APPOINTMENT TO VILLAGE COUNCIL**

Removed until the next RCM.

### **B. APPROVAL OF UIS SCADA QUOTE**

Water Commissioner Boelke provided a quote to replace the Variable Frequency Drive on the pump at Well House #7 for Council's approval. Trustee Ballard inquired as to whether the old pump could be refurbished and Boelke stated he had not thought of that and will inquire as to that possibility.

**MOTION** by Boelke, seconded by Clark, to approve the quote #230137 from UIS SCADA to replace the Variable Frequency Drive (VFD) on the pump at Well House #7 for a total cost of \$24,150.00 and allow the Water Commissioner to sign for the Village.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen

Nays: None

Absent: Shall

Vacancy: Council

**CARRIED**

### **C. TO APPROVE THE PURCHASE OF A COPIER FOR THE POLICE DEPARTMENT AS ALLOWED FOR IN THE APPROVED 2023/2024 BUDGET**

A quote was provided to Council to purchase a copier for the Police Department as allowed for in the 2023/2024 approved budget.

**MOTION** by Ballard, seconded by Boelke, to approve the purchase of a Ricoh IM C2500 Copier to be placed in the Police Department at a cost of \$3,889.18 from Applied Innovation as budgeted for in the 2023/2024 Approved Budget.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen

Nays: None

Absent: Shall

Vacancy: Council

**CARRIED**

### **D. TO ALLOW THE DPW SUPERVISOR TO ADVERTISE AND HIRE A PART TIME DPW WORKER AS ALLOWED FOR IN THE 2023/2024 APPROVED BUDGET**

Water Commissioner Boelke stated that this was discussed during the budget process.

**MOTION** by Boelke, seconded by Sledz, to allow the DPW Supervisor to advertise and hire a part-time DPW worker as allowed for in the 2023/2024 approved budget in accordance with the budgeted amount, not to exceed the budgeted amount, not to exceed 30 hours per week, and not to exceed \$20.00/hour.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen

Nays: None

Absent: Shall

Vacancy: Council

**CARRIED**

**E. TO APPROVE THE PURCHASE OF A DONNELL TITAN PRO PLUS LEAF LOADER AND BN LEAF BOX AS ALLOWED FOR IN THE 2023/2024 APPROVED BUDGET**

Street Administrator Sledz provided quotes for this purchase which was allowed for in the 2023/2024 Approved Budget. This is a sole source purchase and a letter of intent was sent before the budget year.

**MOTION** by Sledz, seconded by Ballard, to approve the purchase of a Donnell Titan Pro Plus Leaf Loader and BN Leaf Box from Bell Equipment for a total cost not to exceed \$83,414.00 as budgeted for in the 2023/2024 Approved Budget.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen

Nays: None

Absent: Shall

Vacancy: Council

**CARRIED**

**F. TO APPROVE A TWO-YEAR, NON-RESIDENTIAL AND A TWO-YEAR RESIDENTIAL CROSS- CONNECTION AND BACKFLOW PREVENTION INSPECTION CONTRACT WITH HYDROCORP, INC.**

Water Commissioner Boelke reminded Council that approximately 3 ½ years ago the Council incorporated into the Code of Ordinances to conduct residential and non-residential cross connection and backflow prevention inspections which is an EPA and EGLE requirement. The non-residential inspections have been completed with a 99% compliance rate at this time. The plan developed at the time stated that the residential portion would begin in approximately 3 years, which is now. The non-residential and residential cross connection and backflow prevention contracts were provided for Council's approval.

**MOTION** by Boelke, seconded by Clark, to approve a two-year, Non-Residential Cross Connection and Backflow Prevention Inspection contract with HydroCorp, Inc. at a total cost of \$5,796.00 (or \$2,898.00 per year) and allow the Water Commissioner to sign for the Village.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen

Nays: None

Absent: Shall

Vacancy: Council

**CARRIED**

**MOTION** by Boelke, seconded by Clark, to approve a two-year, Residential Cross Connection and Backflow Prevention Inspection contract with HydroCorp, Inc. at a total cost of \$9,360.00 (or \$4,680.00 per year) and allow the Water Commissioner to sign for the Village.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen

Nays: None

Absent: Shall

Vacancy: Council

**CARRIED**

**UPCOMING AGENDA ITEMS**

1. Presentation of a Certificate of Appreciation to Jeff Yaroch
2. Council Trustee Appointment and Pro-Tem
3. Water System Telemetry Contract

#### 4. Township/Village Planning Meeting

##### **CITIZENS COMMENTS**

Fire Chief Krotche stated that he is open to any questions from the Council and that the Fire Department had done some amazing things in the last three years. They have applied for and received 1.4 million dollars in grants which purchased a fire truck, hired three more full time people, exercise program, a grant from the pipeline for approximately \$50,000.00, worked with Emergency Management to put in a secondary generator at the Senior Center which may serve as a command post if needed and a warming center. President Coenen commended Krotche and stated we have been so happy to have him as our Fire Chief and appreciate all he has done for our community and during the tornado disaster.

##### **COUNCIL COMMENTS/COMMUNITY EVENTS**

Memorial Day.

The Mr. Armada Contest.

No further business.

**MOTION** by Ballard, seconded by Boelke, to adjourn the meeting at 7:45 pm.

All Ayes

**CARRIED**

Minutes transcribed and submitted by:

Michelle Poulos, MiPMC, CMMC  
Armada Village Clerk