

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MARCH 28, 2022
7:00PM**

President Wolak called the meeting to order at 7:08 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Boelke, Wolak, and Coenen. Absent: Shall and Ballard. Also present: Clerk Poulos, Treasurer Adair, Kevin Grand, Doug Hartline, Stacy Sobotka, Donna Byrd, Marcy Maierle, Richard Maierle, Michael Patrick, Sandy Patrick, Mike Griffith, Doug Skylis, Paul O'Meara, Jeff Yaroch, Ross Misiak, Jason Scott, and Don Brown.

AGENDA, APPROVAL OF

MOTION by Boelke, seconded by Sledz, to approve agenda as amended:

Added **KENNEDY INDUSTRIES QUOTE** as New Business Item F.

All Ayes

CARRIED

CITIZEN COMMENT

Ross Misiak of 73520 Church Street addressed Council of the condition of Lathrup Street and it's need for repair and/or replacement.

PRESENTATIONS

The Council recognized and thanked Michael Patrick for his nearly fifteen (15) years of service, six (6) as Police Chief, to the Village of Armada as he will be retiring on March 31, 2022. President Wolak presented him with a certificate of appreciation. Patrick thanked the Council and the residents of Armada for the opportunity to serve the Village. Representative Jeff Yaroch and County Commissioner Don Brown each also presented Patrick with certificates.

President Wolak also pinned the new Police Chief, Richard Maierle, with his new badge.

ADMINISTRATIVE REPORTS

- DPW Superintendent Wagner submitted the DPW Report for March, 2022.
- Treasurer Adair submitted the Treasurer's Reports for January and February, 2022.
- Water Commissioner/Trustee Boelke submitted a written report (on file) which he reviewed with Council.
- Street Administrator Sledz reviewed several items with Council:
 1. DPW Superintendent Wagner has submitted several updated quotes to Sledz for a new backhoe, LED lighting, and Christmas decorations.
 2. Jefferson Lane and Provincial Court will be receiving No Parking signage on one side of the road.
 3. The Snow Emergency Ordinance update will be sent out with the November water bills.
 4. He is getting bids for the necessary bridge repairs which have been identified in the last bridge inspections. All bridges passed but some have repairs needed.
 5. Lastly, he addressed Lathrup Street by stating that he has met with Rowe and the DPW and, although there are no funds to replace the road this year, they are developing a plan to fix the drainage and regrade the road. When this can be completed depends on the cost

but the Village has also started a savings plan to put towards local street projects.

- Doug Skylis from Rowe Professional Services informed Council that he will be transitioning to less than full time and then to retirement beginning in April. He introduced Paul O'Meara who will be taking over for him. Skylis stated that he wants to close out the Wastewater Treatment Plant Project before leaving.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Clark, seconded by Sledz, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 3/14/22 approved as presented.

B. Payment of Bills totaling **\$66,157.10** approved for payment as follows:

1. General Fund	\$ 35,829.01
2. Police STI	\$ 8,622.61
3. Water Fund	\$ 6,943.32
4. Sewer Plant	\$ 10,378.42
5. Sewer System Fund	\$ 1,221.00
6. Major Street Fund	\$ 1,493.07
7. Local Street Fund	\$ 2,029.67
8. Municipal Street Fund	\$ <u>0</u>
Total	\$ 65,517.10

C. List of Depositories for FY 2022/2023 approved the following banking/depository facilities: Fifth Third Bank, Choice One Bank and Bank of New York Mellon for Village of Armada deposits, drafts, transfers, wires and/or investments

D. Investment Policy approved the Village President's submittal of the Treasurer's annual Investment Policy for Fiscal Year 2022/2023.

E. To Set the Administrative Fees for Village Accounts to set the Administration Fees for the Village accounts as follows: Local Street Fund \$2,600.00, Major Street Fund \$2,600.00, Water Fund \$12,500.00, Sewer Fund \$12,500.00, Police STI \$10,000.00.

All Ayes

CARRIED

OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated that he had nothing to add.

2. NEW BUSINESS

A. ACCEPT THE RESIGNATION OF POLICE CHIEF MICHAEL PATRICK AND PINNING OF NEW POLICE CHIEF RICHARD MAIERLE

The Council accepted the resignation date of March 31, 2022, of Chief Michael Patrick. President Wolak pinned Chief Maierle during presentations.

MOTION by Boelke, seconded by Clark, to accept the resignation of Police Chief Michael Patrick effective after shift March 31, 2022, with gratitude and regret.

All Ayes

CARRIED

B. CAPITAL CHARGES FOR WATER AND SEWER

The Clerk presented Council with the annual proposed water and sewer rate resolutions (as discussed in Budget Workshops and are on file) reflecting an increase of 3%, on the water and sewer commodity charges. The water DWRP bond cost has also been raised 3% as required by the bond, which requires at least a 3% increase.

MOTION by Boelke, seconded by Clark, to adopt the attached resolutions approving the new water and sewer rates.

All Ayes

CARRIED

C. SET PROPOSED MILLAGE RATES

Treasurer Adair explained that the Council needs to set the proposed millage rates for fiscal year 2022/2023. The millage will not be set until we receive the Headlee Rollback amount from the County.

MOTION by Coenen, seconded by Sledz, to accept the recommendations by Treasurer Adair to propose the 2022 Tax Millage rate at the maximum allowable levy as permanently reduced by MCL211.34d and authorized under Truth in Taxation, MCL.21124e, with full understanding that these requested tax levy rates will be reduced, if necessary, to comply with the state constitutional (Article 9 Section 31) MCL Sections 211.34 and 211.24e. The following rates shall be proposed:

General Fund	8.8199 mills
Municipal Streets Fund	3.5227 mills
PA 33	<u>2.2000 mills</u>
Total Proposed Millage Rate	14.5476 mills

Ayes: Coenen, Sledz, Clark, Wolak, Boelke,

Nays: None

Absent: Shall and Ballard

CARRIED

D. 2022-2023 WAGE ALLOCATIONS FOR TREASURER, CLERK AND NON-CONTRACTED PART-TIME POLICE OFFICERS

The Clerk and Treasurer wages need to be approved every budget year by Council resolution. The wages proposed have 7% increases for this fiscal year as discussed in the budget workshops. The Part-Time Police Officers wage increases were not given to the Clerk for this meeting, so they will be brought back to the next RCM.

MOTION by Coenen, seconded by Boelke, to establish the compensation for the Treasurer of the Village of Armada in the amount of \$45,122.57 annually effective April 1, 2022.

Ayes: Coenen, Boelke, Sledz, Wolak, Clark

Nays: None

Absent: Shall and Ballard

CARRIED

MOTION by Coenen, seconded by Sledz, to establish the compensation for the Clerk of the Village of Armada in the amount of \$31,583.44 annually effective April 1, 2022.

Ayes: Coenen, Sledz, Clark, Boelke Wolak
Nays: None
Absent: Shall and Ballard

CARRIED

E. PUBLIC HEARING – 7:00 PM - TO SET THE FISCAL YEAR 2022/2023 PROPOSED BUDGETS FOR THE VILLAGE OF ARMADA

MOTION by Coenen, seconded by Boelke, to enter into Public Hearing at 8:08 p.m.

Ayes: Coenen, Boelke, Clark, Sledz, Wolak
Nays: None
Absent: Shall and Ballard

CARRIED

The Village of Armada's fiscal year 2022/2023 begins April 1, 2022. The Village is required to adopt budgets for its various funds prior to this date. After several workshops conducted by the Village Council, a budget was prepared and submitted for this public hearing and Council vote. No public comments were received.

MOTION by Coenen, seconded by Boelke, to exit Public Hearing at 8:10 p.m.

All Ayes

CARRIED

MOTION by Sledz seconded by Clark, to adopt the fiscal year 2022/2023 budgets for the following funds as presented: General Fund as presented with a projected fund balance of \$789,959.78, Municipal Street Fund as presented with a projected Fund Balance at year-end of \$438,354.65, Major Street Fund as presented with a projected Fund Balance at year-end of \$177,738.84, the Local Street Fund as presented with a projected Fund Balance at year-end of \$45,643.60, the Water Fund as presented with a projected Fund Balance at year-end of \$272,783.15, the Sewer Fund as presented with a projected Fund Balance at year-end of \$92,786.60, and Salvage Title Fund as presented with a projected Fund Balance at year-end of \$3,393.67.

Ayes: Sledz, Clark, Boelke, Coenen, Wolak
Nays: None
Absent: Shall and Ballard

CARRIED

F. KENNEDY INDUSTRIES QUOTE

Sewer Commissioner Clark presented Council with a quote from Kennedy Industries for two sewage pumps. He has been updating Council about this impending purchase for the last couple of meetings.

MOTION by Clark, seconded by Boelke, to accept the quote from Kennedy Industries for two (2) Flygt explosion proof, submersible sewage pumps, installation, and freight at a cost of \$31,260.00 and to allow Sewer Commissioner Clark to sign on the Village's behalf.

Ayes: Clark, Boelke, Coenen, Sledz, Wolak
Nays: None
Absent: Shall and Ballard

CARRIED

UPCOMING AGENDA ITEMS

- A. Succession Planning
- B. Part Time Police Wages

CITIZENS COMMENTS

Jeff Yaroch told Council that it was an honor to be at this meeting to acknowledge Chief Patrick's retirement. He also stated that he will be in his office until the end of December when his term expires and is open for any residents who seek to speak to him.

COUNCIL COMMENTS/COMMUNITY EVENTS

Treasurer Adair informed the public of a very generous tree donation. One hundred and ten (110) large, beautiful trees were donated to residents of the Village. The trees will be available for pick up at the DPW Garage on April 23, 2022 and will be first come, first served. More information will be available this week.

No further business.

MOTION by Coenen, seconded by Boelke, to adjourn the meeting at 8:26 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk