

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MARCH 27, 2023
7:00PM**

President Pro Tem Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Boelke, Ballard, and Coenen. Absent: Shall. Also present: Clerk Poulos, Treasurer Porter, Kevin Grand, Doug Hartline, Stacy Sobotka, Cheryl Coenen, and Patti LeMieux.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Clark, to approve agenda as amended:

Moved **FILL THE PRESIDENT VACANCY** from New Business Item A to the last item in New Business.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V submitted the Monthly Operating Report for February, 2023, and Doug Hartline reviewed with Council.
- DPW Superintendent Wagner submitted the DPW Report for March, 2023.
- Treasurer Porter submitted the Treasurer's Report for February, 2023.
- Water Commissioner/Trustee Boelke submitted a written report (on file) which he reviewed with Council.
- Street Administrator Sledz pointed out a section of the DPW Report for Council to address regarding blighted homes in the Village.
- Trustee Clark informed Council that he and the Clerk had spoken to a DTE representative regarding the recent power outages. They stated that they have been working on the substation at the south end of town and they are working to correct the issues. They also stated that they will be coming to a Council meeting in the near future to discuss the improvements with Council.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 3/13/23 approved as presented.

B. Payment of Bills totaling **\$45,410.39** approved for payment as follows:

1. General Fund	\$ 10,164.01
2. Police STI	\$ 560.44
3. Water Fund	\$ 6,271.43

4. Sewer Plant	\$ 23,370.72
5. Sewer System Fund	\$ 1,451.87
6. Major Street Fund	\$ 1,302.26
7. Local Street Fund	\$ 1,688.22
8. Municipal Street Fund	\$ 601.44
Total	\$ 45,410.39

C. List of Depositories for FY 2023/2024 approved the following banking/depository facilities: Fifth Third Bank, Choice One Bank and Bank of New York Mellon for Village of Armada deposits, drafts, transfers, wires and/or investments

D. Investment Policy approved the Village President’s (Pro Tem) submittal of the Treasurer’s annual Investment Policy for Fiscal Year 2023/2024.

E. To Set the Administrative Fees for Village Accounts to set the 2023/2024 Administration Fees for the Village accounts as follows: Local Street Fund \$2,600.00, Major Street Fund \$2,600.00, Water Fund \$12,500.00, Sewer Fund \$12,500.00, Police STI \$10,000.00.

All Ayes

CARRIED

OLD BUSINESS

A. SEWER PLANT UPDATE

None.

2. NEW BUSINESS

A. FILL PRESIDENT VACANCY

Moved to the last item in New Business.

B. CAPITAL CHARGES FOR WATER AND SEWER

The Clerk presented Council with the annual proposed water and sewer rate resolutions (as discussed in Budget Workshops and are on file). Increases were stated by both the Water and Sewer Commissioners.

MOTION by Ballard, seconded by Sledz, to adopt the attached resolutions approving the new water and sewer rates.

Ayes: Ballard, Sledz, Boelke, Clark, Coenen

Absent: Shall

Vacancy: President

CARRIED

C. SET PROPOSED MILLAGE RATES

Treasurer Porter presented Council with the proposed millage rates for fiscal year 2023/2024. The millage will not be set until we receive the Headlee Rollback amount from the County.

MOTION by Ballard, seconded by Clark, to accept the recommendations by Treasurer Porter to propose the 2023 Tax Millage rate at the maximum allowable levy as permanently reduced by MCL211.34d and authorized under Truth in Taxation, MCL.21124e, with full understanding that these requested tax levy rates will be reduced, if necessary, to comply with the state constitutional (Article

9 Section 31) MCL Sections 211.34 and 211.24e. The following rates shall be proposed:

General Fund	8.6877 mills
Municipal Streets Fund	3.4748 mills
PA 33	<u>1.7500 mills</u>
Total Proposed Millage Rate	13.9125 mills

Ayes: Ballard, Clark, Boelke, Sledz, Coenen
Nays: None
Absent: Shall
Vacancy: President

CARRIED

D. 2023-2024 WAGE ALLOCATIONS FOR TREASURER AND CLERK

The Clerk and Treasurer wages need to be approved every budget year by Council resolution. The wages proposed have 6.2% increases (cost of living for the area) for this fiscal year as discussed in the budget workshops.

MOTION by Boelke, seconded by Ballard, to establish the compensation for the Treasurer of the Village of Armada in the amount of \$21,240.00 annually effective April 1, 2023.

Ayes: Boelke, Ballard, Coenen, Clark, Sledz
Nays: None
Absent: Shall
Vacancy: President

CARRIED

MOTION by Boelke, seconded by Sledz, to establish the compensation for the Clerk of the Village of Armada in the amount of \$33,541.61 annually effective April 1, 2023.

Ayes: Boelke, Sledz, Ballard, Coenen, Clark
Nays: None
Absent: Shall
Vacancy: President

CARRIED

E. PUBLIC HEARING – 7:00 PM - TO SET THE FISCAL YEAR 2023/2024 PROPOSED BUDGETS FOR THE VILLAGE OF ARMADA

MOTION by Ballard, seconded by Sledz, to enter into Public Hearing at 7:36 p.m.

Ayes: Ballard, Sledz, Coenen, Clark, Boelke
Nays: None
Absent: Shall
Vacancy: President

CARRIED

The Village of Armada's fiscal year 2023/2024 begins April 1, 2023. The Village is required to adopt budgets for its various funds prior to this date. After several workshops conducted by the Village Council, a budget was prepared and submitted for this public hearing and Council vote. No public comments were received.

MOTION by Ballard, seconded by Boelke, to exit Public Hearing at 7:37p.m.

All Ayes

CARRIED

MOTION by Ballard seconded by Boelke, to adopt the fiscal year 2023/2024 budgets for the following funds as presented:

General Fund as presented with a projected balance at end of fiscal year of \$756,956.17

Municipal Street Fund as presented with a projected balance at end of fiscal year of \$145,001.60

Major Street Fund as presented with a projected balance at end of fiscal year of \$142,889.84

Local Street Fund as presented with a projected balance at end of fiscal year of \$6,797.60

Water Fund as presented with a projected balance at end of fiscal year of \$7,271.15

Sewer Fund as presented with a projected balance at end of fiscal year of \$105,029.60

Salvage Title Fund as presented with a projected balance at end of fiscal year of \$0

Ayes: Ballard, Boelke, Clark, Sledz, Coenen

Nays: None

Absent: Shall

Vacancy: President

CARRIED

A. FILL PRESIDENT VACANCY

With the passing of Marvin Wolak in February, a vacancy in the elective office of Village president was created. As discussed at the last RCM, letters of interest were due prior to the meeting from any Trustee that wished to be considered for appointment. Two letters were received, one from David Coenen and the other from Ross Boelke. A brief statement was made by Boelke after the motion was made and prior to voting on that said, in part, that the Village Law Act was enacted in 1894 and only gives the President three duties. He stated that Village Law does not apply to 2023 standards and that the President should have more duties to the Village.

MOTION by Ballard, seconded by Clark, to appoint David Coenen to the elective office of Village President for a term ending with the next regular Village election, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

Ayes: Ballard, Clark, Sledz, Coenen

Nays: Boelke

Absent: Shall

Vacancy: President

CARRIED

UPCOMING AGENDA ITEMS

- A. School Presentation regarding a Mr. Armada contest
- B. Variable Frequency drive purchase

CITIZENS COMMENTS

Patti LeMieux congratulated David Coenen on his appointment.

COUNCIL COMMENTS/COMMUNITY EVENTS

An Easter Egg Hunt hosted by the Chamber of Commerce will be held on April 1, 2023, at 10:00 am at the Armada Township Park.

No further business.

MOTION by Ballard, seconded by Boelke, to adjourn the meeting at 7:51 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk