

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MARCH 25, 2024
7:00PM**

President Pro Tem Clark called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Shall, Clark, Adair, Boelke, Sledz, Stirrett. Absent: Coenen. Also present: Clerk Poulos, Treasurer Porter, Kevin Grand, Stacy Sobotka, Sam Boelke, Dawn LeVasseur, Amy Barzyk, Carolyn Sweeney, Emily Sawitzky, and Julie LeFever.

AGENDA, APPROVAL OF

MOTION by Boelke, seconded by Shall, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

Carolyn Sweeney, Sam Boelke, Emily Sawitzky, and Julie LeFever informed Council that they, as business owners, are still looking for Council to address the parking issues downtown. They invited Street Administrator Sledz and Police Commissioner Adair to their next Chamber of Commerce meeting to discuss. President Pro-Tem Clark stated that he plans to attend.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V submitted the Monthly Operating Report for February, 2024.
- DPW Superintendent Wagner submitted the DPW Report for February, 2024.
- The Planning Commission submitted their meeting minutes of February 21, 2024.
- Planning Commission Liaison Shall stated that the Council has the minutes from the Planning Commission meeting where they were discussing a new development planned by Jeff Fritz. He stated that the Village Planner was present at this meeting and that the proposal from Fritz does not fit with the Village's Zoning. Shall hopes that something can be worked out so this development can move forward.
- Water Commissioner/Trustee Boelke updated Council on a few items:
 1. DTE – he stated after discussion with DTE, the Village is already receiving the lowest commercial rate offered so running on off-peak hours will not reduce the bills.
 2. Meeting with new Fire Chief - Dave Wagner, Police Chief Maierle, and Boelke met with the new Fire Chief to discuss water issues as they pertain to the Fire Department. This included the mutual generator maintenance agreement, the Fire Department's recent inquiry to connect to Village Water, and that the water tower will be off line from April 12 – 14 for cleaning so they will need to find an alternative way to fill their tanker on those days.
 3. The Water Tower maintenance cleaning will take place from April 12 – 14.
 4. Consultant Contracts – he is still working on preparing this for Council.
 5. ZBA – will be having a public hearing continuation meeting on April 11.
 6. Consumer Confidence Report – will be sent out with the next water billing.

- Street Administrator Sledz stated that the Capital Improvement Committee met last week and Rowe presented options for Village roads which will be discussed. He will bring this back to Council at a later date.
- Sewer Commissioner Clark stated that the plant is running smoothly and that the Regional Supervisor of F & V is training a new employee, which is going well.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Adair, seconded by Sledz, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 3/11/24** approved as presented.
- B. Approval of SCM Minutes of 3/21/24** approved as presented.
- C. Payment of Bills** totaling **\$57,368.28** approved for payment as follows:

1. General Fund	\$ 14,094.55
2. Police STI	\$ 249.15
3. Water Fund	\$ 14,908.77
4. Sewer Plant	\$ 24,751.52
5. Sewer System Fund	\$ 1,239.18
6. Major Street Fund	\$ 1,060.30
7. Local Street Fund	\$ 1,064.81
8. Municipal Street Fund	<u>\$ 0</u>
Total	\$ 57,368.28

- D. List of Depositories for FY 2024/2025** approved the following banking/depository facilities: Fifth Third Bank, Choice One Bank and Bank of New York Mellon for Village of Armada deposits, drafts, transfers, wires and/or investments
- E. Investment Policy** approved the Village President's submittal of the Treasurer's annual Investment Policy for Fiscal Year 2024/2025.
- F. To Set the Administrative Fees for Village Accounts** to set the 2024/2025 Administration Fees for the Village accounts as follows: Local Street Fund \$2,600.00, Major Street Fund \$2,600.00, Water Fund \$12,500.00, Sewer Fund \$12,500.00, Police STI \$10,000.00.

Ayes: Adair, Sledz, Clark, Shall, Boelke

Nays: None

Abstain: Stirrett Abstains from 3-11-24 Minutes only

CARRIED

OLD BUSINESS

None.

2. NEW BUSINESS

A. SET PROPOSED MILLAGE RATES

Treasurer Porter presented Council with the proposed millage rates for fiscal year 2024/2025. The millage will not be set until we receive the Headlee Rollback amount from the County.

MOTION by Sledz, seconded by Stirrett, to accept the recommendations by Treasurer Porter to propose the 2024 Tax Millage rate at the maximum allowable levy as permanently reduced by MCL211.34d and authorized under Truth in Taxation, MCL.21124e, with full understanding that these requested tax levy rates will be reduced, if necessary, to comply with the state constitutional (Article 9 Section 31) MXL Sections 211.4e and 211.34e. The following rates shall be proposed:

General Fund	8.4791 mills
Municipal Streets Fund	3.3913 mills
PA 33	<u>1.7500 mills</u>
Total Proposed Millage Rate	13.6204 mills

Ayes: Sledz, Stirrett, Boelke, Adair, Clark, Shall
Nays: None
Absent: Coenen

CARRIED

B. CAPITAL CHARGES FOR WATER AND SEWER

The Clerk presented Council with the annual proposed water and sewer rate resolutions (as discussed in Budget Workshops and are on file). Water Commissioner Boelke explained the need for increases and that rates must be raised to keep up with inflation so the systems are not underfunded. He also stated that the DWRP charges will be coming off of the bills this year as that bond will be paid in full.

MOTION by Boelke, seconded by Sledz, to adopt the attached resolutions approving the new water and sewer rates.

Ayes: Boelke, Sledz, Adair, Shall, Stirrett, Clark
Nays: None
Absent: Coenen

CARRIED

C. 2024-2025 WAGE ALLOCATIONS FOR TREASURER AND CLERK

The Clerk and Treasurer wages need to be approved every budget year by Council resolution. The wages proposed have 4.5% increases (cost of living for the area) for this fiscal year and the Treasurer's wages also include a \$5,000.00 increase as discussed in the budget workshops.

MOTION by Sledz, seconded by Boelke, to establish the compensation for the Treasurer of the Village of Armada in the amount of \$27,421.00 annually effective April 1, 2024.

Ayes: Sledz, Boelke, Shall, Clark, Adair, Stirrett
Nays: None
Absent: Coenen

CARRIED

MOTION by Boelke, seconded by Shall, to establish the compensation for the Clerk of the Village of Armada in the amount of \$35,100.00 annually effective April 1, 2024.

Ayes: Boelke, Shall, Clark, Adair, Sledz, Stirrett
Nays: None
Absent: Coenen

CARRIED

D. PUBLIC HEARING – 7:00 PM – TO DISCUSS A PROPOSED ORDINANCE ESTABLISHING THE COMPENSATION TO BE RECEIVED BY THE PRESIDENT AND TRUSTEES

MOTION by Boelke, seconded by Sledz, to enter into Public Hearing at 7:30 p.m.

Ayes: Boelke, Sledz, Stirrett, Adair, Shall, Clark

Nays: None

Absent: Coenen

CARRIED

No Public comment received.

MOTION by Boelke, seconded by Shall, to exit Public Hearing at 7:31 p.m.

All Ayes

CARRIED

MOTION by Boelke, seconded by Sledz, to adopt the ordinance establishing the compensation to be received by the President and Trustees at \$365.00 per meeting and \$265.00 per meeting, respectively.

Ayes: Boelke, Sledz, Shall, Stirrett, Clark, Adair

Nays: None

Absent: Coenen

CARRIED

E. PUBLIC HEARING – 7:00 PM - TO SET THE FISCAL YEAR 2024/2025 PROPOSED BUDGETS FOR THE VILLAGE OF ARMADA

MOTION by Boelke, seconded by Shall, to enter into Public Hearing at 7:34 p.m.

Ayes: Boelke, Shall, Clark, Clark, Sledz, Stirrett

Nays: None

Absent: Coenen

CARRIED

The Village of Armada's fiscal year 2024/2025 begins April 1, 2024. The Village is required to adopt budgets for its various funds prior to this date. After several workshops conducted by the Village Council, a budget was prepared and submitted for this public hearing and Council vote. No public comments were received.

MOTION by Boelke, seconded by Shall, to exit Public Hearing at 7:35 p.m.

All Ayes

CARRIED

MOTION by Boelke, seconded by Sledz, to adopt the fiscal year 2024/2025 budgets for the following funds as presented:

General Fund as presented with a projected balance at end of fiscal year of \$1,619,089.41

Municipal Street Fund as presented with a projected balance at end of fiscal year of \$236,416.74

Major Street Fund as presented with a projected balance at end of fiscal year of \$278,614.68

Local Street Fund as presented with a projected balance at end of fiscal year of \$22,332.00

Water Fund as presented with a projected balance at end of fiscal year of \$129,916.36

Sewer Fund as presented with a projected balance at end of fiscal year of \$279,762.36

Salvage Title Fund as presented with a projected balance at end of fiscal year of \$203,878.67

Ayes: Boelke, Shall, Adair, Clark, Sledz, Stirrett

Nays: None

Absent: Coenen

CARRIED

UPCOMING AGENDA ITEMS

A. Capital Improvement Plan (CIP) Report

B. Memorial Park Playscape, Township contribution

CITIZENS COMMENTS

None

COUNCIL COMMENTS/COMMUNITY EVENTS

None

No further business.

MOTION by Stirrett, seconded by Boelke, to adjourn the meeting at 7:43 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk