

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MARCH 26, 2018
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Sledz, Boelke and Coenen. Absent: Shall. Also present: Clerk Poulos, Treasurer Adair, Kevin Grand, Scott Reece, Fred Keelin, Dave Hill, and Carol Przyhocki.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Clark, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

Kevin Grand asked for several questions regarding the PA33 item in New Business to be answered during that discussion. He asked, in part, what the money is used for, is this a bond, is it permanent, and can it only be used for Police. Treasurer Adair will address these questions during the discussion of this item.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V presented Council with the February, 2019, monthly operating report. Scott Reece gave a brief synopsis of the report, which is on file. Sewer Commissioner Clark also stated that he and DPW Supervisor Serwatowski worked on *Tuesday* to unplug a 6" Sewer Line on Floral Street and asked residents to be conscious of what they flush down their toilets. Items that say they are flushable are not and plug up the sewer system and cost the taxpayers every time they plug the system.
- Received the Treasurer's Report for February, 2019.
- Ross Boelke provided Council with a Commissioner Report, which is on file.
- Trustee Boelke also provided Council with a letter from resident Sally Ganshaw regarding the poor condition of Village roads.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Boelke, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 3/11/19 approved as presented.

B. Payment of Bills totaling **\$100,548.29** approved for payment as follows:

1. General Fund	\$ 35,296.50
2. Water Fund	\$ 8,399.24
3. Sewer Plant Fund	\$ 30,119.15
4. Sewer System Fund	\$ 685.86

5. Major Street Fund	\$ 3,830.58
6. Local Street Fund	\$ 1,948.62
7. Municipal Street Fund	\$ 0
8. STI	\$ 20,268.34
Total	\$ 100,548.29

- C. List of Depositories for FY 2019/2020** approved the following banking/depository facilities: Fifth Third Bank, Lakestone Bank and Trust and Bank of New York Mellon for Village of Armada deposits, drafts, transfers, wires and/or investments
- D. Investment Policy** approved the Village President's submittal of the Treasurer's annual Investment Policy for Fiscal Year 2019/2020.
- E. To Set the Administrative Fees for Village Accounts** to set the Administration Fees for the Village accounts as follows: Local Street Fund \$2,600.00, Major Street Fund \$2,600.00, Water Fund \$12,500.00, Sewer Fund \$12,500.00, Police STI \$10,000.00.

All Ayes (Clark abstains from Payment of Bills)

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

None.

3. NEW BUSINESS

A. PUBLIC HEARING – TO CONSIDER ADOPTION OF A RESOLUTION CONFIRMING ANNUAL SPECIAL ASSESSMENT ROLL FOR THE ARMADA VILLAGE POLICE SPECIAL ASSESSMENT DISTRICT – 7:00 PM

MOTION by Ballard, seconded by Sledz, to enter into Public Hearing at 7:15 pm

Ayes: Ballard, Sledz, Boelke, Clark, Coenen, Wolak

Absent: Shall

Nays: None

CARRIED

Treasurer Adair addressed the questions from the audience. She explained that this is not a bond, it is a millage, and that this is the third year that the millage has been assessed to property assessments. This is not a new millage, it replaces or adjusts the current assessment. She stated that this millage was adopted to cover lost revenues due to the 2008 crash, the Village is still not receiving the revenues it was receiving before 2008, and after much research between the Village and Attorneys, a PA 33 was recommended to take the cost of Police services off of the General Fund. The Village has dropped the millage amount every year so far and hopes that trend continues. The millage has a ten year end date. This year, the Village is proposing 2.75 mills, last year was 3.25 mills, to cover the costs of Police services.

MOTION by Ballard, seconded by Clark, to exit Public Hearing at 7:26 pm

All Ayes

CARRIED

MOTION by Ballard, seconded by Boelke, to adopt the Resolution Confirming Annual Special Assessment Roll for the Armada Village Police Special Assessment District confirming the special assessment roll for the purpose of defraying Police Protection Costs in the Armada Village Police Special Assessment District and directing further proceedings for the collection and distribution of the special assessment levy on the taxable value of all lands and premises in the District.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen, Wolak
Absent: Shall
Nays: None

CARRIED

B. PUBLIC HEARING – 7:00 PM – TO DISCUSS A PROPOSED ORDINANCE ESTABLISHING THE COMPENSATION TO BE RECEIVED BY THE PRESIDENT AND TRUSTEES

MOTION by Ballard, seconded by Sledz, to enter into Public Hearing at 7:28 p.m.

Ayes: Ballard, Sledz, Coenen, Wolak, Clark, Boelke
Absent: Shall
Nays: None

CARRIED

No Public comment received. President Wolak briefly explained the compensation increase including stating that the Council and President last received increases in 2015.

MOTION by Coenen, seconded by Ballard, to exit Public Hearing at 7:31 p.m.

All Ayes

CARRIED

Council discussion followed with President Wolak stating that he agrees the increases as the Council and President responsibilities have increased due to the projects that are upcoming and the past projects. Coenen added for the benefit of the public, that the Council does not receive pay for any special meetings or workshops.

MOTION by Ballard, seconded by Clark, to adopt the ordinance establishing the compensation to be received by the President and Trustees at \$275.00 per meeting and \$200.00 per meeting, respectively.

Ayes: Ballard, Clark, Wolak, Coenen, Sledz, Boelke
Absent: Shall
Nays: None

CARRIED

C. CAPITAL CHARGES

The Clerk presented Council with the annual proposed water and sewer rate resolutions (as discussed in Budget Workshops and are on file) reflecting an increase of 3%, on the water commodity charges and a 33% increase on the sewer commodity charges. The water DWRF bond cost has also been raised 3% as required by the bond, which requires at least a 3% increase, and an increase from \$25.00 to \$50.00 on the water shut off fee.

MOTION by Boelke, seconded by Clark, to adopt the attached resolutions approving the new water and sewer rates.

Ayes: Boelke, Clark, Ballard, Coenen, Wolak, Sledz
Nays: None
Absent: Shall

CARRIED

D. TO SET THE FISCAL YEAR 2019/2020 PROPOSED TAX MILLAGE RATE

Treasurer Adair explained that the Council needs to set the proposed millage rates for fiscal year 2019/2020. The millage will not be set until we receive the Headlee Rollback amount from the County.

MOTION by Ballard, seconded by Clark, to accept the recommendations by Treasurer Adair to propose the 2019 Tax Millage rate at the maximum allowable levy as permanently reduced by MCL211.34d and authorized under Truth in Taxation, MCL.21124e, with full understanding that these requested tax levy rates will be reduced, if necessary, to comply with the state constitutional (Article 9 Section 31) MCL Sections 211.34 and 211.24e. The following rates shall be proposed:

General Fund	9.0905 mills
Municipal Streets Fund	3.6360 mills
PA 33	<u>2.7500 mills</u>
Total Proposed Millage Rate	15.4765 mills

Ayes: Ballard, Clark, Coenen, Wolak, Boelke, Sledz
Nays: None
Absent: Shall

CARRIED

E. 2019/2020 WAGE ALLOCATIONS

The Clerk and Treasurer wages need to be approved every budget year by Council resolution. The wages proposed have 3% increases for this fiscal year. The Part-Time Police Officers wages are also requested to be increased by \$1.00. Police Commissioner Sledz stated that he received an MML rate comparison from the Police Chief via the Clerk and the Village is paying an average salary to its Police force.

MOTION by Ballard, seconded by Boelke, to establish the compensation for the Clerk of the Village of Armada in the amount of \$26,772.87 annually effective April 1, 2019.

Ayes: Ballard, Boelke, Sledz, Coenen, Clark, Wolak
Nays: None
Absent: Shall

CARRIED

MOTION by Ballard, seconded by Coenen, to establish the compensation for the Treasurer of the Village of Armada in the amount of \$38,424.74 annually effective April 1, 2019.

Ayes: Ballard, Coenen, Wolak, Sledz, Boelke, Clark
Nays: None
Absent: Shall

CARRIED

MOTION by Sledz, seconded by Ballard, to approve hourly wage rates effective April 1, 2019 for current part-time police officers as follows:

- (1) \$16.00 per hour for part-time police officers having six months or less of service to the Village;
- (2) \$16.50 per hour for part-time police officers having six months to one year of service to the Village;
- (3) \$1.00 per hour increase for all non-contracted part-time police officers having one year or more of service to the Village

F. PUBLIC HEARING – TO ADOPT THE FISCAL YEAR 2019/2020 BUDGETS FOR THE VILLAGE OF ARMADA – 7:00 PM

Prior to entering into Public Hearing, Treasurer Adair provided Council with budget amendments to the current fiscal year budget.

MOTION by Boelke, seconded by Ballard, to amend the current fiscal year budget for Major Streets to increase expenditures of account #479-702 by \$761.00, account #479-715 by \$46.09, account #483-940 by \$4,083.00, account #776-956 by \$2,200.00, account #451-804 by \$50,031.00, account #463-702 by \$1,429.00, account #451-970 by \$22,512.00, the adjusted amounts total \$81,063.00, changing the fund balance to \$121,557.00.

Ayes: Boelke, Ballard, Sledz, Wolak, Coenen, Clark
 Nays: None
 Absent: Shall

CARRIED

MOTION by Clark, seconded by Ballard, to amend the current fiscal year budget for Sewer to reduce the revenues by \$7,886.00 making total revenues to equal \$366,783.00 and to increase expenditures of account #536-801 by \$55,580.00 and account #536-803 by \$16,723.00 the total adjusted amount totals \$72,580.00 changing the fund balance to \$106,971.00.

Ayes: Clark, Ballard, Coenen, Wolak, Boelke, Sledz
 Nays: None
 Absent: Shall

CARRIED

MOTION by Ballard, seconded by Sledz, to enter into Public Hearing for the F/Y 2019/2020 Budget at 7:48 pm.

Ayes: Ballard, Sledz, Boelke, Clark, Coenen, Wolak
 Nays: None
 Absent: Shall

CARRIED

The Village of Armada's fiscal year 2019/2020 begins April 1, 2019. The Village is required to adopt budgets for its various funds prior to this date. After several workshops conducted by the Village Council, a budget was prepared and submitted for this public hearing and Council vote. No public comments were received.

MOTION by Sledz, seconded by Clark, to exit Public Hearing at 7:52 pm.

All Ayes

CARRIED

MOTION by Sledz, seconded by Clark, to adopt the fiscal year 2019/2020 budgets for the following funds as presented: General Fund as presented with a projected fund balance of \$838,522.43, Municipal Street Fund as presented with

a projected Fund Balance at year-end of \$53,900.00, Major Street Fund as presented with a projected Fund Balance at year-end of \$89,923.00, the Local Street Fund as presented with a projected Fund Balance at year-end of \$30,788.00, the Water Fund as presented with a projected Fund Balance at year-end of \$161,557.28, the Sewer Fund as presented with a projected Fund Balance at year-end of \$19,051.00, and Salvage Title Fund as presented with a projected Fund Balance at year-end of \$513,289.18.

Ayes: Sledz, Clark, Boelke, Wolak, Coenen, Ballard
Nays: None
Absent: Shall

CARRIED

G. TO CONSIDER COMPLIANCE WITH PA 152 OF 2011 THROUGH THE CONTINUED IMPLEMENTATION OF THE 80/20 EMPLOYEE HEALTH CARE CONTRIBUTION

Under Public Act 152 of 2011, the Village is required to do one of three options for employee health care, an 80/20 split, a hard cap, or not participate. Per the Village Auditors, an option needs to be approved when the health care renews every year. The Village has opted to use the 80/20 option for the last several years.

MOTION by Ballard, seconded by Clark, to comply with Public Act 152 of 2011 by continuing the 80/20 option for the Village's contribution to the cost of employee health insurance effective February 1, 2019.

All Ayes

CARRIED

H. CORRECTION TO APPROVED MINUTES

The minutes approved at the March 11, 2019, Regular Meeting of Council for the February 25, 2019, meeting have an error that was discovered by the Clerk and needs to be amended.

MOTION by Sledz, seconded by Ballard, to approve a correction to the approved minutes of February 25, 2019, under Police Car Disposal, the motion reads "...2016 Dodge Charger VIN #2C3CDXT5GH206586..." change the VIN # only to read "...VIN #2C3CDXKT5GH206586..."

All Ayes

CARRIED

EXECUTIVE SESSION

MOTION by Ballard, seconded by Coenen, to enter into Executive Session at 8:05 p.m. after a 5 minute recess.

Ayes: Ballard, Coenen, Boelke, Wolak, Clark, Sledz
Nays: None
Absent: Shall

CARRIED

MOTION by Coenen, seconded by Sledz, to re-enter the Regular Council Meeting at 8:23 p.m.

All Ayes

CARRIED

I. APPROVAL OF EMPLOYEE CONTRACTS

After several meetings and Council discussion, the Negotiation Committee presented Council with the contracts that have been signed by the employees.

MOTION by Boelke, seconded by Coenen, to approve employment agreements between the Village of Armada and Rebecca Henderson, Michael Patrick, and James Sharp.

Ayes: Boelke, Coenen, Wolak, Ballard, Sledz, Clark
Nays: None
Absent: Shall

CARRIED

UPCOMING AGENDA ITEMS

A. Local Street Grant

CITIZENS COMMENTS

Kevin Grand thanked the Treasurer for answering his questions and suggested putting an addendum on the website.

Carol Przyhocki asked how the Village notifies residents about flushable items. She was told that this information is on the website and it has also been included with water bills.

COUNCIL COMMENTS/COMMUNITY EVENTS

Street Administrator Ballard stated he would contact Spalding DeDecker regarding a start date on West Main Street.

The Sons of AmVets are having fish dinners at the AmVets Hall on Fridays.

The Miss Armada Pageant is on April 12, 2019, at the High School.

No further business.

MOTION by Coenen, seconded by Boelke, to adjourn the meeting at 8:25 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk

Italicized text was corrected at the 4-8-19 Regular Meeting of Council