

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, MARCH 23, 2020  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Sledz, Boelke, Shall, and Coenen. Also present: Clerk Poulos and Treasurer Adair.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Boelke, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- F & V presented Council with the February, 2020, monthly Operating Report.
- Received the Treasurer's Report for February, 2020.

**GENERAL BUSINESS**

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Boelke, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 3/9/20** approved as presented.
- B. Payment of Bills** totaling **\$143,030.34** approved for payment as follows:

1. General Fund	\$ 35,078.61
2. Water Fund	\$ 10,467.81
3. Sewer Plant Fund	\$ 24,269.00
4. Sewer System Fund	\$ 1,182.62
5. Major Street Fund	\$ 57,937.69
6. Local Street Fund	\$ 1,273.17
7. Municipal Street Fund	\$ 3,642.12
8. STI	\$ <u>9,179.32</u>
Total	\$ 143,030.34

- C. List of Depositories for FY 2020/2021** approved the following banking/depository facilities: Fifth Third Bank, Lakestone Bank and Trust and Bank of New York Mellon for Village of Armada deposits, drafts, transfers, wires and/or investments
- D. Investment Policy** approved the Village President's submittal of the Treasurer's annual Investment Policy for Fiscal Year 2020/2021.
- E. To Set the Administrative Fees for Village Accounts** to set the Administration Fees for the Village accounts as follows: Local Street Fund

\$2,600.00, Major Street Fund \$2,600.00, Water Fund \$12,500.00, Sewer Fund \$12,500.00, Police STI \$10,000.00.

- F. **Capital Charges for Water and Sewer Rates** approved to adopt the resolutions approving the new water and sewer rates.
- G. **To Set the Fiscal Year 2020/2021 Proposed Tax Millage Rate** approved to accept the recommendations by Treasurer Adair to propose the 2019 Tax Millage rate at the maximum allowable levy as permanently reduced by MCL211.34d and authorized under Truth in Taxation, MCL.21124e, with full understanding that these requested tax levy rates will be reduced, if necessary, to comply with the state constitutional (Article 9 Section 31) MCL Sections 211.34 and 211.24e. The following rates shall be proposed:

General Fund	9.0461 mills
Municipal Streets Fund	3.6182 mills
PA 33	<u>2.5000 mills</u>
Total Proposed Millage Rate	15.1643 mills

- H. **Employee Sick/Comp Time Pay Out** approved to grant the request made by employee Edward Serwatowski pursuant to Article IV of the employee agreement for payment of personal/sick time in the amount of \$1,413.65.
- I. **To Consider Compliance With PA 152 of 2011 Through The Continued Implementation Of The 80/20 Employee Health Care Contribution** approved to comply with Public Act 152 of 2011 by continuing the 80/20 option for the Village's contribution to the cost of employee health insurance effective beginning February 1, 2020.
- J. **2020/2021 Wage Allocations** approved to establish the compensation for the Clerk of the Village of Armada in the amount of \$28,111.65 annually effective April 1, 2020 and to approve to establish the compensation for the Treasurer of the Village of Armada in the amount of \$40,162.50 annually effective April 1, 2020.
- K. **To Extend the State of Emergency Declaration Executed by Village President Marvin Wolak on March 16, 2020** approved to extend the State of Emergency declaration executed by Village President Marvin Wolak on March 16, 2020, until June 16, 2020, or until cancelled by the Village President after consultation with the Macomb County Emergency Management Coordinator.

Ayes: Ballard, Boelke, Shall, Clark, Coenen, Wolak, Sledz  
Nays: None

**CARRIED**

## **2. NEW BUSINESS**

### **A. PUBLIC HEARING – 7:00 PM – TO DISCUSS A PROPOSED ORDINANCE ESTABLISHING THE COMPENSATION TO BE RECEIVED BY THE PRESIDENT AND TRUSTEES**

**MOTION** by Ballard, seconded by Clark, to enter into Public Hearing at 7:04 p.m.

Ayes: Ballard, Clark, Coenen, Wolak, Sledz, Boelke, Shall  
Nays: None

**CARRIED**

No Public comment received.

**MOTION** by Ballard, seconded by Clark, to exit Public Hearing at 7:07 p.m.

All Ayes

**CARRIED**

**MOTION** by Ballard, seconded by Shall, to adopt the ordinance establishing the compensation to be received by the President and Trustees at \$325.00 per meeting and \$225.00 per meeting, respectively.

Ayes: Ballard, Shall, Boelke, Clark, Sledz, Coenen, Wolak  
Nays: None

**CARRIED**

**B. PUBLIC HEARING – 7:00 PM - TO SET THE FISCAL YEAR 2020/2021 PROPOSED TAX MILLAGE RATE**

Treasurer Adair explained that the Council needs to set the proposed millage rates for fiscal year 2019/2020. The millage will not be set until we receive the Headlee Rollback amount from the County.

**MOTION** by Ballard, seconded by Boelke, to enter into Public Hearing at 7:09 p.m.

Ayes: Ballard, Boelke, Wolak, Coenen, Sledz, Clark, Shall  
Nays: None

**CARRIED**

The Village of Armada's fiscal year 2020/2021 begins April 1, 2020. The Village is required to adopt budgets for its various funds prior to this date. After several workshops conducted by the Village Council, a budget was prepared and submitted for this public hearing and Council vote. No public comments were received.

**MOTION** by Ballard, seconded by Boelke, to exit Public Hearing at 7:10 p.m.

All Ayes

**CARRIED**

**MOTION** by Ballard, seconded by Coenen, to adopt the fiscal year 2020/2021 budgets for the following funds as presented: General Fund as presented with a projected fund balance of \$452,563.61, Municipal Street Fund as presented with a projected Fund Balance at year-end of \$298,395.58, Major Street Fund as presented with a projected Fund Balance at year-end of \$41,509.25, the Local Street Fund as presented with a projected Fund Balance at year-end of \$6,367.57, the Water Fund as presented with a projected Fund Balance at year-end of \$259,828.03, the Sewer Fund as presented with a projected Fund Balance at year-end of \$103,381.51, and Salvage Title Fund as presented with a projected Fund Balance at year-end of \$391,686.60.

Ayes: Ballard, Coenen, Shall, Boelke, Clark, Sledz, Wolak  
Nays: None

**CARRIED**

**OLD BUSINESS**

**A. SEWER PLANT UPDATE**

Sewer Commissioner Clark reminded the public that wipes cannot be flushed down the toilets even if they say flushable. These wipes will clog the sewer system.

**B. WEST MAIN STREET UPDATE**

Street Administrator Ballard stated he has nothing new to report.

**C. WATER DEPARTMENT UPDATE**

Water Commissioner Boelke gave a written report to Council.

**UPCOMING AGENDA ITEMS**

A. PA33 Public Hearing at the next RCM as required by the Public Act.

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Council reminded the public to be safe during the Covid-19 pandemic and to abide by the Governor's Executive Order to stay in unless absolutely necessary.

The Clerk stated that the Village office will remain open on a part time basis but will not be open to the public. The office will still receive any payments or correspondence in the drop box and will return phone calls if a message is left on the voicemail.

No further business.

**MOTION** by Ballard, seconded by Shall, to adjourn the meeting at 7:17 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk