

**VILLAGE OF ARMADA
BUDGET WORKSHOP
MONDAY, MARCH 14, 2022
5:30 PM**

President Pro Tem Coenen called the workshop to order at 5:38 p.m.

Present: Coenen, Boelke, Ballard, and Clark. Absent: Shall, Wolak, and Sledz. Also present: Clerk Poulos, Treasurer Adair.

Discussed all Village Funds.

MOTION by Coenen, seconded by Boelke, to adjourn the meeting at 6:47 pm.

All Ayes

CARRIED

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MARCH 14, 2022
7:00 PM**

President Wolak called the meeting to order at 7:02 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Ballard, Coenen, Sledz, Wolak, and Boelke. Absent: Shall. Also present: Clerk Poulos, Treasurer Adair, Kevin Grand, Jason Scott, Andrew Cubitt, Jeff Gentner, Richard Maierle, and Stacy Sobatka.

AGENDA, APPROVAL OF

MOTION by Coenen, seconded by Clark, to approve agenda as amended:

MOVED Executive Session up to New Business B-1 (before Police Chief Recommendation)

Ayes: Coenen, Clark, Boelke, Sledz

Nays: Ballard, Wolak

Absent: Shall

CARRIED

CITIZEN COMMENT

Jason Scott of 73512 Fulton Street brought the condition of Lathrup Street to the Council's attention again as he has in the past. He stated that the road floods his and other surrounding properties driveways and, in some cases, yards. He asked for Council's consideration to fix the issue before further damage is caused. Street Administrator Sledz stated that he has placed this road in the budget for replacement this year but Treasurer Adair told him it is not in this year's budget as the cost cannot be covered this year and a study needs to be completed as to what the infrastructure is beneath the roads before it can be determined what order they are replaced. President Wolak instructed Sledz to look into this and find a solution.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Code Enforcer submitted his February, 2022 Report.
- Police Commissioner Ballard read aloud the February, 2022, Police Action Report (on file).
- The Clerk informed Council of an insurance claim on the Village Office Building due to damage from the tornado and contractors working on the Post Office roof. She stated that there may be a small cost to the Village for a deductible.
- Water Commissioner Boelke submitted a written report and reviewed it with Council.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 2/28/22** approved as presented.
- B. Payment of Bills** totaling **\$517,329.07** approved for payment as follows:

1. General Fund	\$ 9,042.10
2. Police STI	\$ 304.86
3. Water Fund	\$237,615.88
3. Sewer Plant Fund	\$259,145.12
4. Sewer System Fund	\$ 294.97
5. Major Street Fund	\$ 4,597.57
6. Local Street Fund	\$ 2,819.33
7. Municipal Street Fund	<u>\$ 3,509.24</u>
Total	\$517,329.07

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated that he is waiting for final quotes for the wet well. It has been suggested that the cost for two motors is \$28,000.00 but the install price has not been received yet. He is also still waiting on a quote to repair the electric line to the sludge tank.

3. NEW BUSINESS

A. PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION CONFIRMING ANNUAL SPECIAL ASSESSMENT ROLL FOR THE ARMADA VILLAGE POLICE SPECIAL ASSESSMENT DISTRICT

MOTION by Coenen, seconded by Boelke, to enter into Public Hearing to consider adoption of a Resolution confirming annual Special Assessment Roll for the Armada Village Police Special Assessment District at 7:29 p.m.

Ayes: Coenen, Boelke, Ballard, Clark, Sledz, Wolak
 Nays: None
 Absent: Shall

CARRIED

Kevin Grand inquired what the rate was for this millage last year and what it was projected to be next year. Treasurer Adair explained that this has been lowered by .25% every year and it is Council's intention to continue that trend. The rate this year is 2%.

MOTION by Coenen, seconded by Ballard, to exit Public Hearing at 7:30 p.m.

All Ayes

CARRIED

No further comments from Council were heard.

MOTION by Ballard, seconded by Sledz, to adopt the Resolution confirming the Special Assessment Roll for the purpose of defraying Police Protection Costs in the Armada Village Police Special Assessment District and directing further proceedings for the collection and distribution of the Special Assessment levy on the taxable value of all lands and premises in the district.

Ayes: Ballard, Sledz, Wolak, Coenen, Clark, Boelke

Nays: None

Absent: Shall

CARRIED

B. MML PROPERTY POOL AND LIABILITY INSURANCE RENEWAL

The Clerk received the MML Property Pool and Liability Insurance Renewal Invoice which includes a decrease of \$94.00.

MOTION by Ballard, seconded by Sledz, to approve the MML Liability and Property Pool renewal for the 2022-2023 term for a cost not to exceed \$43,741.00.

Ayes: Ballard, Sledz, Clark, Boelke, Wolak, Coenen

Nays: None

Absent: Shall

CARRIED

B-1. EXECUTIVE SESSION TO NEGOTIATE AN EMPLOYMENT AGREEMENT

MOTION by Coenen, seconded by Ballard, enter into Executive Session to negotiate an employment agreement at 7:56 p.m.

Ayes: Ballard, Sledz, Clark, Boelke, Wolak, Coenen

Nays: None

Absent: Shall

CARRIED

C. POLICE CHIEF RECOMMENDATION

Police Commissioner Ballard, President Wolak, and Pro-Tem Coenen interviewed four potential candidates for this position. Three current employees applied as did one outside candidate. They stated that all four were very qualified and it was a very hard decision but they agreed to ask Council to approve the appointment of Richard Maierle.

MOTION by Ballard, seconded by Coenen, to appoint Richard Maierle as Armada Police Chief and authorize the Village President and Clerk to sign the Employment Agreement on behalf of the Village.

Ayes: Ballard, Coenen, Boelke, Sledz, Wolak, Clark

Nays: None

Absent: Shall

CARRIED

Richard Maierle thanked Council for this opportunity and stated that he will serve the Village well in his capacity as Police Chief.

D. PLANNING COMMISSION, ZBA AND CABLE COMMISSION APPOINTMENTS

The Clerk brought forward several re-appointments which expired on December 31, 2021.

MOTION by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Dennis LeMieux to the Zoning Board of Appeals to a term ending December 31, 2024, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

MOTION by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Kristie Paterson to the Zoning Board of Appeals to a term ending December 31, 2024, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

MOTION by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Kevin Grand to the Planning Commission to a term ending December 31, 2024, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

MOTION by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Sarah Rumble to the Planning Commission to a term ending December 31, 2024, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

MOTION by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Kristie Paterson to the Cable Commission to a term ending December 31, 2024, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

E. F & V ENGINEERING PROPOSAL

Water Commissioner Boelke presented Council with a proposal from F & V to assist with grant submissions and strategic planning for the Water Department, Sewer Department, and Streets. He explained the importance of this to move forward with infrastructure improvements and streets.

MOTION by Boelke, seconded by Ballard, to accept F & V Engineering's proposal in the amount of \$9,000.00 to provide strategic planning and grant submission support for Village Water, Sewer, and Street infrastructure repairs and upgrades and to allow the Clerk to accept the proposal on behalf of the Village.

Ayes: Boelke, Ballard, Sledz, Clark Coenen, Wolak

Nays: None
Absent: Shall

CARRIED

F. FIRE HYDRANTS REPAIR/REPLACEMENT

Water Commissioner Boelke provided Council an estimate for the purchase of eight fire hydrants and equipment, which need to be replaced as seven hydrants are inoperative or have leaks and one will be an extra. These are not available for shipment for 10 to 12 weeks so he would like to get them ordered as soon as possible. He also provided a quote from Teltow Contracting, Inc. to install the hydrants.

MOTION by Boelke, seconded by Sledz, to approve the purchase of eight fire hydrants, D-Boxes, and valves from Core & Main Company at a total cost of \$27,733.12.

Ayes: Boelke, Sledz, Ballard, Wolak, Coenen, Clark
Nays: None
Absent: Shall

CARRIED

MOTION by Boelke, seconded by Sledz, to accept the quote from Teltow Contracting, Inc. in the amount of \$38,116.00 to install seven fire hydrants.

Ayes: Boelke, Sledz, Clark, Coenen, Ballard, Wolak
Nays: None
Absent: Shall

CARRIED

G. PLANNING COMMISSION LIAISON APPOINTMENT

Ex-officio to the Planning Commission Coenen has requested to be removed from this position. President Wolak is recommending Mike Shall to take his place.

MOTION by Coenen, seconded by Ballard, to appoint Mike Shall as member ex-officio to the Village of Armada Planning Commission for a term ending November 21, 2022.

UPCOMING AGENDA ITEMS

- A. Budget Public Hearing
- B. Presentation to Police Chief Mike Patrick

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

None.

No further business.

MOTION by Ballard, seconded by Boelke, to adjourn the meeting at 8:27pm.

All Ayes

CARRIED

Minutes submitted by:
Michelle Poulos, MiPMC, CMMC
Armada Village Clerk