

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, MARCH 6, 2023  
5:30 PM**

President Pro Tem Coenen called the workshop to order at 5:30 p.m.

Present: Boelke, Coenen, Clark. Absent: Ballard, Sledz, Shall. Vacancy: President.  
Also present: Clerk Poulos, Treasurer Porter, and Becky Henderson.

Discussed Village Sewer, Water and Streets Funds.

Meeting completed at 5:53 pm.

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, MARCH 13, 2023  
5:30 PM**

President Pro Tem Coenen called the workshop to order at 5:35 p.m.

Present: Boelke, Coenen, Sledz, Ballard. Absent: Shall. Vacancy: President. Also  
present: Clerk Poulos and Treasurer Porter.

Reviewed all proposed Village Funds.

Meeting completed at 5:58 pm.

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, MARCH 13, 2023  
7:00 PM**

President Pro Tem Coenen called the meeting to order at 7:00 p.m. All rose for Pledge  
of Allegiance. Present at roll call: Clark, Ballard, Coenen, Sledz, and Boelke. Absent:  
Shall. Vacancy: Wolak. Also present: Clerk Poulos, Treasurer Porter, Jeffrey Bahorski,  
Jo Adair, Kevin Grand, and Stacy Sobatka.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Clark, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

## **ADMINISTRATIVE REPORTS**

- Attorney Bahorski stated that with Marvin Wolak's death, the President's seat is now vacated. He stated that the President Pro Tem is temporarily filling in as allow for under the General Law Village Act (GLA). The GLA states that the Council must appoint a President to fill the vacancy until the next regular election (November 2024). This does not necessarily have to be a current Council member. The requirements of the Act are that they are an elector of the Village so this could be any resident. The Council agrees that the Presidents seat should be appointed to a current member and the open Council seat should be advertised. The next RCM should see an appointment to the President's seat.
- The Code Enforcer submitted his February, 2023, Report.
- Police Commissioner Ballard read aloud the Police Action Report for February, 2023, which is on file.
- Street Administrator Sledz informed Council that he has been working with Jean Persely who sent an e-mail complaining about the snow that has been piled on the bump out garden located in front of the Creamery on Main as she is the gardener that maintains that garden and who has made it into a Monarch Waystation. She stated in the e-mail that the piling of snow on that garden kills the plants she has worked so hard to establish. Sledz stated that it is not the DPW but the business owners that are putting the snow there. Sledz is currently working with the Chief on this. He also stated that the Police Chief is looking into costs for an alert service (snow emergencies and such). He stated that the DPW will get as close to the curb as possible while clearing the streets but may have to come back and hand shovel the snow when the streets are cleared. He concluded by stated that he is working with Rowe to update the bridge load ratings as legislation requires this. Jo Adair suggested emergency information be provided to Channel 6.
- Water Commissioner Boelke updated Council on several items:
  1. He stated that the arsenic detention project will be shelved as the media improvements that were done seems to have corrected the issue.
  2. The LMI pumps will need to be replaced in the Chlorine room with some other pump.
  3. UIS SCADA looked at Well #7 variable frequency drive attached to the pump and it is 5 years beyond its serviceable life. He is pricing a new pump.
  4. Boelke has worked with Street Administrator Sledz and Sewer Commissioner Clark to create an Infrastructure spreadsheet which has been given to F & V to update the Capital Improvement Plan. He hopes infrastructure updates can begin in the 2024/2025 Budget.

## **1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 2/27/23** approved as presented.

**B. Payment of Bills** totaling **\$107,172.33** approved for payment as follows:

1. General Fund	\$ 36,847.75
2. Police STI	\$ 8,870.50
3. Water Fund	\$ 24,571.32
3. Sewer Plant Fund	\$ 24,907.76

4. Sewer System Fund	\$ 826.54
5. Major Street Fund	\$ 3,280.41
6. Local Street Fund	\$ 3,542.13
7. Municipal Street Fund	\$ <u>4,325.92</u>
Total	\$107,172.33

All Ayes

**CARRIED**

**2. OLD BUSINESS**

None.

**3. NEW BUSINESS**

**A. PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION CONFIRMING ANNUAL SPECIAL ASSESSMENT ROLL FOR THE ARMADA VILLAGE POLICE SPECIAL ASSESSMENT DISTRICT**

**MOTION** by Ballard, seconded by Boelke, to enter into Public Hearing to consider adoption of a Resolution confirming annual Special Assessment Roll for the Armada Village Police Special Assessment District at 7:40 p.m.

Ayes: Ballard, Boelke, Clark, Sledz, Coenen  
 Nays: None  
 Absent: Shall  
 Vacancy: President

**CARRIED**

No Public Comment received.

**MOTION** by Boelke, seconded by Sledz, to exit Public Hearing at 7:41 p.m.

All Ayes

**CARRIED**

Attorney Bahorski briefly stated that this public hearing fulfills the requirements of PA33 to defray Police costs. The Council has again chosen to drop the mills collected by .25, as they have done every year, from 2.0 to 1.75.

**MOTION** by Ballard, seconded by Clark, to adopt the Resolution confirming the Special Assessment Roll for the purpose of defraying Police Protection Costs in the Armada Village Police Special Assessment District and directing further proceedings for the collection and distribution of the Special Assessment levy on the taxable value of all lands and premises in the district.

Ayes: Ballard, Clark, Coenen, Sledz, Boelke  
 Nays: None  
 Absent: Shall  
 Vacancy: President

**CARRIED**

**B. APPROVE A LICENSE AGREEMENT BETWEEN THE VILLAGE OF ARMADA AND DAVID AND CARRIE CERCONE**

Attorney Bahorski explained to Council where this property is located and that they are requesting to replace a fence that was destroyed during the 2021 tornado. The fence is located on Village property so Council approval of the agreement is necessary.

**MOTION** by Boelke, seconded by Ballard, to approve the license to allow a privacy fence to be constructed on Village property and authorize the Village President and Clerk to sign it on behalf of the Village.

All Ayes

**CARRIED**

**C. BUDGET AMENDMENTS**

Treasurer Porter presented Council with several budget amendments that have been discussed during budget meetings so they can be done prior to the end of the current budget year.

**MOTION** by Ballard, seconded by Sledz, to approve the attached budget amendments as presented which brings the total estimated fund balances for the Local Street Fund from \$45,643.60 to \$2,723.60, the Major Street Fund from \$177,738.84 to \$93,802.84, the Municipal Street Fund from \$438,354.65 to \$386,354.65, the Water Fund from \$272,783.15 to \$5,379.15.

Ayes: Ballard, Sledz, Boelke, Coenen, Clark

Nays: None

Absent: Shall

Vacancy: President

**CARRIED**

**D. SEMCOG MEMBERSHIP**

As discussed during Budget Workshops and after a presentation from SEMCOG at a previous Regular Council Meeting, the Village is interested in becoming members of SEMCOG. The paperwork provided is the first step in this process.

**MOTION** by Ballard, seconded by Boelke, to request membership in the Southeast Michigan Council of Governments (SEMCOG) for the period 1 April 2023 – 31 March 2024 and to allow the Clerk to sign the SEMCOG Intergovernmental Agreement and pay the subsequent invoice on behalf of the Village and to appoint Ross Boelke and Michelle Poulos to represent the Village.

All Ayes

**CARRIED**

**EXECUTIVE SESSION TO DISCUSS EMPLOYMENT AGREEMENTS**

**MOTION** by Ballard, seconded by Sledz, to enter into Executive Session at 7:55 p.m. after a 5 minute recess.

Ayes: Ballard, Sledz, Boelke, Coenen, Clark

Nays: None

Absent: Shall

Vacancy: President

**CARRIED**

Resumed Regular Session at 8:17 p.m.

**E. APPROVAL OF EMPLOYEE AGREEMENT**

Police Chief Richard Maierle's one-year agreement was presented for approval.

**MOTION** by Ballard, seconded by Sledz, to approve the employment agreement between the Village of Armada and Richard Maierle and authorize the President and Clerk to sign the agreement on behalf of the Village.

Ayes: Ballard, Sledz, Boelke, Coenen, Clark

Nays: None

Absent: Shall

Vacancy: President

**CARRIED**

**UPCOMING AGENDA ITEMS**

1. Budget Approval Public Hearing
2. President Appointment

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Trustee Clark commended the DPW for their exceptional work clearing the snow from the roads after the last snowfall.

No further business.

**MOTION** by Ballard, seconded by Clark, to adjourn the meeting at 8:22 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC  
Armada Village Clerk