

**VILLAGE OF ARMADA
BUDGET WORKSHOP
MONDAY, MARCH 12, 2018
5:30 PM**

President Wolak called the meeting to order at 5:45 p.m. Present at roll call: Clark, Wolak, Ballard, Coenen, and Boelke. Cooper arrives at 5:48 p.m. Absent: Shall. Also present: Treasurer Adair and Clerk Poulos.

Discussed all Village Funds and Salvage Title Inspection Funds.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 6:53 pm.

All Ayes

CARRIED

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, MARCH 12, 2018
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Wolak, Ballard, Cooper, and Boelke. Absent: Shall. Also present: Treasurer Adair, Clerk Poulos, Jeff Bahorski, Dennis LeMieux, Bonnie Simpson, Larry Simpson, Matthew Beeman, Kathy Bowen, Tracie Rozmus, Carolyn Sweeney, Richard Hardy, Ben Delecke, Ed Serwatowski, Verona Delorenzo, and Caryn Golisch.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Building Department submitted the February, 2018, Building Department Report.
- The Clerk asked Council's wishes for continuing advertising for the DPW opening. She stated that there have been no calls or inquiries. Council will discuss a salary range in Executive session as this is a contract so the Clerk can advertise on the MML site.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Boelke, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 2/26/18 approved as presented.

B. Payment of Bills totaling **\$242,941.91** approved for payment as follows:

| | |
|--------------------------|---------------------|
| 1. General Fund | \$ 6,274.65 |
| 2. Police STI | \$ 248.69 |
| 3. Water Fund | \$213,871.45 |
| 3. Sewer Plant Fund | \$ 17,844.20 |
| 4. Sewer System Fund | \$ 175.16 |
| 5. Major Street Fund | \$ 558.89 |
| 6. Local Street Fund | \$ 679.76 |
| 7. Municipal Street Fund | <u>\$ 3,289.11</u> |
| Total | \$242,941.91 |

C. Special Event Permit – Knights of Columbus – Tootsie Roll Drive
approved the application from the Knights of Columbus for a Special Event Permit on March 23-25, 2018, for a four corner fundraiser.

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark provided Council with a quote (on file) from Hydrodyne Engineering in the amount of \$3,900.00 for reinstallation and start up to replace a filter screen. He explained that this is required by the DEQ and Hydrodyne is the only company that does this type of work. He will get a firm dollar amount and bring back to the next Regular Council Meeting.

3. NEW BUSINESS

A. SPECIAL EVENT PERMIT APPLICATION/POLICY UPDATE

The Clerk presented Council with an update to the Special Event Permit Policy to include sidewalk sales which was asked for by Code Enforcer LeMieux and prepared by the Clerk and Attorney. A brief discussion regarding the proposed amendments followed and business owners who were present discussed their issues with this policy with Council. Council requested to review and bring back to the next Regular Council Meeting as they would like to include some of the concerns raised by the business owners and some members of Council into the final version. This item will be brought back with the amendments to the first meeting in April.

MOTION by Boelke, seconded by Ballard, to postpone the Special Event Permit Policy to the April 12, 2018 Regular Council Meeting.

All Ayes

CARRIED

B. MML PROPERTY POOL AND LIABILITY INSURANCE RENEWAL

The Clerk received the MML Property Pool and Liability Insurance Renewal Invoice and asked Council to approve it tonight so she can get the breakdowns from the MML for the budget.

MOTION by Ballard, seconded by Clark, to approve the MML Liability and Property Pool renewal for the 2018-2019 term for a cost not to exceed \$342,458.00.

Ayes: Ballard, Clark, Coenen, Boelke, Cooper, Wolak
Nays: None
Absent: Shall

CARRIED

C. WELL 7 UPDATE

DPW Supervisor Ed Serwatowski discussed with Council the need for repairs to Well 7, which is not functioning at this time. He stated that the shaft failed and he is waiting for a quote to repair. He stated that the parts are 14 years old and will need to be replaced with stainless steel not carbon. He expects the quote to be here within the next couple of weeks and a Special meeting of Council will be called to approve this expenditure. There are about 5 repairs ahead of the Village at this time so the well could be down for approximately 5 weeks.

D. TO CONSIDER THE APPLICATION BY KEPS TECHNOLOGIES, INC. D/B/A ACD.NET FOR A METRO ACT BILATERAL PERMIT

Attorney Bahorski informed Council that a METRO Act Permit application has been received by the Village from KEPS Technologies, Inc. d/b/a ACD.net which has been discussed a few times over the last year. A METRO Act Permit is only for telecommunication companies to carry fiber optic lines. He discussed the route that is to be taken and the construction will commence after approval. ACD.net will be placing door hangers for residents where the fiber optic lines are located in the DTE right of way.

MOTION by Ballard, seconded by Clark, to approve the application by KEPS Technologies, Inc. d/b/a ACD.net for a METRO Act permit and authorize the Village President to sign the Right-of-Way Telecommunications Permit on behalf of the Village.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

A. Sewer Plant

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

President Wolak thanked everyone for coming to the meeting.
The ABA is hosting an Easter Egg Hunt at the Armada Fairgrounds on March 24, 2018, at 11:00 p.m.

EXECUTIVE SESSION STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF EMPLOYEE AGREEMENTS

MOTION by Cooper, seconded by Ballard, to enter into Executive Session at 8:06 p.m. after a 5 minute recess.

Ayes: Cooper, Ballard, Boelke, Coenen, Clark, Wolak
Nays: None
Absent: Shall

CARRIED

MOTION by Cooper, seconded by Ballard, to exit Executive Session at 8:45 pm.

All Ayes

CARRIED

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 8:45 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk