

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, MARCH 4, 2019  
5:30 PM**

The meeting was called to order at 5:38 p.m. Present at roll call: Ballard, Wolak, Coenen, and Boelke. Absent: Shall, Coenen. Also present: Treasurer Adair.

Discussed Village Street Funds.

**MOTION** by Ballard, seconded by Clark, to adjourn the meeting at 6:59 pm.

All Ayes

**CARRIED**

Minutes taken by Treasurer Jo Adair.

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, MARCH 11, 2019  
5:30 PM**

The meeting was called to order at 5:30 p.m. Present at roll call: Coenen, Ballard, Sledz, Wolak, and Boelke. Absent: Shall. Also present: Treasurer Adair and Clerk Poulos.

Reviewed all Village Funds.

**MOTION** by Ballard, seconded by Coenen, to adjourn the meeting at 6:53 pm.

All Ayes

**CARRIED**

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, MARCH 18, 2019  
5:30 PM**

The meeting was called to order at 5:48 p.m. Present at roll call: Clark, Sledz, Wolak, and Boelke. Absent: Shall, Ballard, Coenen, and Clerk Poulos. Also present: Treasurer Adair.

Reviewed all Village Funds to finalize the Budget for approval at the March 25, 2019 Regular Meeting of Council. Also discussed the effects of adding one or two new DPW employees.

**MOTION** by Clark, seconded by Boelke, to adjourn the meeting at 7:56 pm.

All Ayes

**CARRIED**

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 11, 2019  
7:00 PM**

President Wolak called the meeting to order at 7:03 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Wolak, Ballard, Coenen, and Boelke. Absent: Shall. Also present: Treasurer Adair, Clerk Poulos, Jeff Bahorski, Jack Lehman, Ryan Walsh, Dennis LeMieux, and Kevin Grand.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Clark, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

Jack Lehman and Ryan Walsh from Energy Reduction Coalition (ERC) answered questions from the Attorney and Council regarding their proposal for energy savings. They explained that they would replace all lighting with LED, which they claim guarantees a 20% savings and provided Council with a plan summary (on file) showing estimated saving as an assessment of the Village's specific needs has not yet been done. Any savings over 20% will be sent back to ERC and the Village does not own the fixtures that are installed but can buy them out after two years. Mr. Lehman will provide the Clerk with names and phone numbers from smaller communities that would be more comparable to the Village.

**ADMINISTRATIVE REPORTS**

- The Building Department submitted the February, 2019, Building Department Report, on file.
- The Planning Commission submitted their meeting minutes of 2/4/19.
- Street Administrator Ballard stated that he contacted Gus from Spalding DeDecker regarding some potholes and wind damage to the covered signs for the West Main Street Project. The issues have been corrected.

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 2/11/19** approved as presented.

**B. Payment of Bills** totaling **\$246,799.44** approved for payment as follows:

1. General Fund	\$ 4,626.50
2. Police STI	\$ 137.68
3. Water Fund	\$217,199.56

3. Sewer Plant Fund	\$ 16,780.66
4. Sewer System Fund	\$ 336.46
5. Major Street Fund	\$ 3,146.77
6. Local Street Fund	\$ 1,895.24
7. Municipal Street Fund	\$ 2,676.57
Total	\$246,799.44

All Ayes

**CARRIED**

**2. OLD BUSINESS**

Sewer Commissioner Clark stated that he has spoken to Scott Reece (F & V) who provided information to DTE regarding the electrical spikes at the plant. He has no information from them yet. He also stated that they have begun soil boring for the new lines for the SBR tank.

**3. NEW BUSINESS**

**A. TO CONSIDER ADOPTION OF RESOLUTION CALLING ANNUAL PUBLIC HEARING ON SPECIAL ASSESSMENT ROLL FOR ARMADA VILLAGE POLICE SPECIAL ASSESSMENT DISTRICT**

This Special Assessment to all properties in the Village requires a Public Hearing.

**MOTION** by Sledz, seconded by Boelke, to adopt the Resolution Calling Annual Public Hearing on Special Assessment Roll for Armada Village Police Special Assessment District on March 25<sup>th</sup>, 2019, at 7:00 pm.

Ayes: Sledz, Boelke, Ballard, Clark, Coenen, Wolak

Nays: None

Absent: Shall

**CARRIED**

**B. SET PUBLIC HEARING DATE/TIME TO CONSIDER AN ORDINANCE AMENDING TITLE 1, CHAPTER 8, SECTION 8-1 OF THE VILLAGE CODE TO CHANGE THE COMPENSATION FOR THE VILLAGE PRESIDENT AND TRUSTEES**

President Wolak asked Council to set a date and time for a Public Hearing to consider raising the compensation for Village Trustees from \$150.00 per meeting to \$200.00 per meeting and to raise the President's compensation from \$225.00 per meeting to \$275.00 per meeting, which is set by ordinance. He stated that the last time compensation was increased was in 2015.

**MOTION** by Ballard, seconded by Coenen, to set a public hearing on the proposed ordinance amending Title 1, Chapter 8, Section 8-1 of the Village Code of Ordinances to change the compensation for the Village President and Trustees for Monday, March 25, 2019, at 7:00 p.m. and authorize the Armada Clerk to publish notice of the public hearing in the Record.

All Ayes

**CARRIED**

**C. ADOPT A RESOLUTION INDICATING THE VILLAGE'S INTENT TO ISSUE SEWER SYSTEM REVENUE BONDS**

The Village intends to bond the Sewer Plant/System repairs required by the MDEQ. Adopting a Notice of Intent Resolution is the next step in this process.

**MOTION** by Ballard, seconded by Clark, to adopt the Notice of Intent Resolution Sewer System Revenue Bonds, Series 2019 (State Revolving Fund Project) and authorize Treasurer Adair as a signor for the bond.

Ayes: Ballard, Clark, Coenen, Boelke, Sledz, Wolak  
Nays: None  
Absent: Shall

**CARRIED**

**D. UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT**

Treasurer Adair briefly explained this is a new state uniform video contract from Comcast as it relates to the consortium (Armada, Casco, Memphis, Lenox, and Richmond Township) which owns the studio. The current agreement recently expired.

**MOTION** by Ballard, seconded by Clark, to approve the new Uniform Video Service Local Franchise Agreement and to allow the Clerk or President to sign on behalf of the Village.

All Ayes

**CARRIED**

**E. 2019 BIENNIAL BRIDGE INSPECTIONS PROPOSAL**

Doug Skylis from Rowe Professional Services provided Council with a proposal to perform the biennial bridge inspections for the Village.

**MOTION** by Coenen, seconded by Boelke, to accept the proposal from Rowe Professional Services Company for the 2019 Biennial Bridge Inspections for a total cost not to exceed \$2,100.00 and to authorize Street Administrator Ballard to sign on behalf of the Village.

Ayes: Clark, Boelke, Sledz, Ballard, Wolak, Coenen  
Nays: None  
Absent: Shall

**CARRIED**

**F. MML PROPERTY POOL AND LIABILITY INSURANCE RENEWAL**

The Clerk received the MML Property Pool and Liability Insurance Renewal Invoice and asked Council to approve it tonight so she can get the breakdowns from the MML for the budget.

**MOTION** by Ballard, seconded by Sledz, to approve the MML Liability and Property Pool renewal for the 2019-2020 term for a cost not to exceed \$44,214.00.

Ayes: Ballard, Sledz, Boelke, Wolak, Coenen, Clark  
Nays: None  
Absent: Shall

**CARRIED**

**UPCOMING AGENDA ITEMS**

- A. Public Hearings for 3-25-19 RCM:
- 2019/2020 Budget
  - PA33 Special Assessment
  - Council/President Wage Increases

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

None.

No further business.

**MOTION** by Ballard, seconded by Clark, to adjourn the meeting at 7:52 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk