

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, FEBRUARY 14, 2022  
5:30 PM**

President Pro Tem Coenen called the workshop to order at 5:35 p.m.

Present: Coenen, Boelke, Clark, Ballard. Absent: Shall, Wolak, and Sledz. Also present: Clerk Poulos, Treasurer Adair.

Discussed Village General, Police STI, and Police Funds.

**MOTION** by Ballard, seconded by Boelke, to adjourn the meeting at 6:37 pm.

All Ayes

**CARRIED**

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 14, 2022  
7:00 PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Ballard, Coenen, Sledz, Wolak, and Boelke. Absent: Shall. Also present: Clerk Poulos, Treasurer Adair, Doug Hartline, Jeff Diederich, Kevin Grand, Tim Woelkers, and Stacy Sobatka.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Clark, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- The Code Enforcer submitted his January, 2022 Report.
- Doug Hartline from F & V presented Council with the December, 2021, Operating Report and updated Council that the construction has demobilized and moved off site. They will be back in the Spring to restore the grounds. He stated that there is an issue with the pumps that feed the plant. They will be looked at tomorrow by a professional and he will update Sewer Commissioner Clark when a price is known. He also stated that the G-2 media was delivered early and commended Water Commissioner Boelke and the DPW for borrowing a forklift from Larry's Automotive and getting it moved and stored until it is ready to be installed.
- Water Commissioner Boelke updated Council on several items:
  1. Boelke thanked Larry from Larry's Automotive for allowing him to borrow a forklift to move the G-2 media. He stated that it was 10 pallets that

would have been nearly impossible to move without it. He will be talking to UIS to get a cost estimate this week for upgrading equipment and the alarm system.

2. He told Council that there are 6 fire hydrants either leaking or that are inoperative. Teltow quoted \$54,000.00 for the replacements. He will bring this back to Council for direction on either quoting this out or using Teltow as they have been used in the past with great success in the Village.
  3. Boelke stated that he spoke to the Four County Foundation regarding donations received to assist tornado affected residents as the Clerk brought up concern of where and how money donated was distributed. He stated that they received \$500.00 which was donated to the Armada Lions Club who distributed gas cards to residents.
  4. Boelke spoke to John Paul Rea regarding the trail spur off of Macomb Orchard Trail that will connect to Depot Street and guide people from the trail downtown. He stated that the property on the south side belongs to the trail, not Lance Hollweg as initially thought. He stated that it was a good meeting and they will be talking again about this project.
  5. Boelke stated that he has been in contact with the Four County Foundation regarding the Community Heart and Soul Initiative that the Village and Township both passed Resolutions supporting. He stated that the \$40,000.00 will be underwritten by the Orton family and the Four County Foundation.
- Police Commissioner Ballard read aloud the January 2022 Police Action Report (on file).
  - Street Administrator Sledz referred to a letter from DPW Superintendent Wagner requesting to purchase new Christmas Decorations for downtown. He stated that he can get 20% off if purchased before February 28. He stated that this is within his spending limit but Treasurer Adair stated that the budget does not have the funds to pay for out of this year's budget. Sledz stated that it has to be ordered this year and can be paid for next year when it is budgeted for.

## **1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 1/28/22** approved as presented.

**B. Payment of Bills** totaling **\$56,333.43** approved for payment as follows:

1. General Fund	\$ 9,474.73
2. Police STI	\$ 32.16
3. Water Fund	\$ 16,345.36
3. Sewer Plant Fund	\$ 18,748.98
4. Sewer System Fund	\$ 1,620.47
5. Major Street Fund	\$ 3,213.72
6. Local Street Fund	\$ 3,136.75
7. Municipal Street Fund	<u>\$ 3,761.26</u>
Total	\$ 56,333.43

All Ayes (Sledz and Wolak abstain from Minutes)

**CARRIED**

## **2. OLD BUSINESS**

### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark stated that he has nothing to add.

## **3. NEW BUSINESS**

### **A. TO APPROVE FISCAL YEAR 2022/2023 CDBG PROGRAM**

**MOTION** by Ballard, seconded by Sledz, to enter into the public hearing at 7:18 p.m.

Ayes: Ballard, Boelke, Clark, Coenen, Wolak, Sledz

Nays: None

Absent: Shall

**CARRIED**

Tim Woelkers represented PAL and Jeff Diederich represented Samaritan House thanked Council for their consideration, and their past allocations, and explained their organizations purpose.

**MOTION** by Ballard, seconded by Clark, to exit Public Hearing at 7:28 p.m.

All Ayes

**CARRIED**

Council briefly discussed the requests. The Village of Armada's entitlement for fiscal year 2022/2023 under the CDBG Program for non-profit allocation is \$2,500.00, which may be allocated to the non-profits that have put in requests.

The Village received requests from the following:

MCREST in the amount of \$792.00

Samaritan House in the amount of \$150.00

Armada PAL in the amount of \$1,750.00

Care House in the amount of \$600.00

Interfaith Volunteer Caregivers in the amount of \$148.00

**MOTION** by Sledz, seconded by Ballard, to approve the Fiscal Year 2022/2023 CDBG Program allocation as follows:

• Program Services:	
1. MCREST	\$ 477.00
2. Samaritan House	\$ 150.00
3. Armada PAL	\$ 1,125.00
4. Care House	\$ 600.00
5. Interfaith Volunteer Caregivers	\$ 148.00
Total	\$ 2,500.00

Ayes: Sledz, Ballard, Wolak, Coenen, Clark, Boelke

Nays: None

Absent: Shall

**CARRIED**

### **B. PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING TITLE X (TRAFFIC), CHAPTER 102 (SNOW EMERGENCY ORDINANCE), SECTION**

**102-1 (DEFINITIONS ) OF THE VILLAGE CODE OF ORDINANCES TO CLARIFY THE DEFINITION OF A SNOW EMERGENCY**

**MOTION** by Sledz, seconded by Ballard, to enter into the public hearing to consider adoption of an ordinance amending Title X (Traffic), Chapter 102 (Snow Emergency Ordinance), Section 102-1 (Definitions) of the Village Code of Ordinances to clarify the definition of a snow emergency at 7:39 p.m.

Ayes: Sledz, Ballard, Wolak, Coenen, Clark, Boelke  
Nays: None  
Absent: Shall

**CARRIED**

No public comment was heard.

**MOTION** by Sledz, seconded by Ballard, to exit Public Hearing at 7:40 p.m.

All Ayes

**CARRIED**

Attorney Bahorski explained that this ordinance amends the current ordinance to define a snow emergency as three or more inches of snow or freezing rain/sleet conditions. Residents are not allowed to park on any Village Street during a snow emergency. This will assist the DPW to have the roads cleared so they can plow and salt. He also changed Supervisor to Superintendent of Public Works.

**MOTION** by Sledz, seconded by Ballard, to adopt the ordinance amending Title X, Chapter 102, Section 102-1 of the Village Code of Ordinances to clarify the definition of a snow emergency.

All Ayes

**CARRIED**

**C. TO CONSIDER ADOPTION OF RESOLUTION CALLING ANNUAL PUBLIC HEARING ON SPECIAL ASSESSMENT ROLL FOR ARMADA VILLAGE POLICE SPECIAL ASSESSMENT DISTRICT**

This Special Assessment is for all properties in the Village and requires a Public Hearing.

**MOTION** by Ballard, seconded by Coenen, to adopt the Resolution Calling Annual Public Hearing on Special Assessment Roll for Armada Village Police Special Assessment District on March 14, 2022, at 7:00 pm.

Ayes: Ballard, Sledz, Boelke, Clark, Wolak, Coenen  
Nays: None  
Absent: Shall

**CARRIED**

**D. CHANGE ORDER NUMBER 9 WWTP SRF #5645-01**

Sewer Commissioner Clark submitted Change Order number 9 for the Waste Water Treatment Plant SRF Project Number 9. The items have already been discussed and approved by Council but Rowe Professional Services submitted them on one Change Order.

**MOTION** by Clark, seconded by Ballard, to approve Change Order #9 for a net increase of \$63,119.00 to the Contract for the Waste Water Treatment Plant SRF Project 5645-01 to provide a battery backup sump pump system and to replace the

roof on the control building and to allow the Sewer Commissioner to sign Change Order Nine on behalf of the Village.

Ayes: Clark, Ballard, Boelke, Sledz, Coenen, Wolak

Nays: None

Absent: Shall

**CARRIED**

**UPCOMING AGENDA ITEMS**

None.

**CITIZENS COMMENTS**

Jeff Diederich, Samaritan House, and Tim Woelkers, PAL, both thanked Council for their CDBG allocation.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Trustee Clark reminded residents that it is their responsibility to clear their sidewalks. He also reminded residents not to flush wipes, even if they say flushable, as they clog up the Village's sewer system and cost every taxpayer when lines need to be cleared. Trustee Ballard commended the DPW and Teltow on their excellent job replacing the hydrant on the corner of Torrey and Church.

No further business.

**MOTION** by Coenen, seconded by Ballard, to adjourn the meeting at 7:56 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC  
Armada Village Clerk