

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, FEBRUARY 12, 2018  
5:30 PM**

President Wolak called the meeting to order at 5:38 p.m. Present at roll call: Clark, Wolak, Ballard, Cooper, Coenen, and Boelke. Absent: Shall. Also present: Treasurer Adair and Clerk Poulos.

Discussed the Village General Fund and Salvage Title Inspection Funds.

**MOTION** by Cooper, seconded by Coenen, to adjourn the meeting at 6:50 pm.

All Ayes

**CARRIED**

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 12, 2018  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Wolak, Ballard, Cooper, and Boelke. Absent: Shall. Also present: Treasurer Adair, Clerk Poulos, Jeff Bahorski, Dennis LeMieux, Bonnie Simpson, and Larry Simpson.

**AGENDA, APPROVAL OF**

**MOTION** by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- The Building Department submitted the January, 2018, Building Department Report.
- Sewer Commissioner Clark updated Council on the ongoing electrical issues at the Sewer Plant.
- Code Enforcer Dennis LeMieux stated that he has been, and will continue to be, sending out letters to residents/businesses who are not removing snow in a timely manner.

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Cooper, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 1/22/18** approved as presented.

**B. Payment of Bills** totaling **\$62,750.72** approved for payment as follows:

1. General Fund	\$ 9,134.32
2. Police STI	\$ 4,625.00
3. Water Fund	\$ 6,260.49
3. Sewer Plant Fund	\$ 22,550.31
4. Sewer System Fund	\$ 2,193.96
5. Major Street Fund	\$ 11,374.28
6. Local Street Fund	\$ 2,701.71
7. Municipal Street Fund	<u>\$ 3,347.78</u>
Total	\$ 62,187.85

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

### **A. CLERK UPDATE ON DPW POSITON ADVERTISEMENT**

The Clerk informed Council that the advertisements have been placed for the open DPW position and that no resumes have been received yet. She was not able to post the job on AWWA or the MML website as requested by Council at the previous RCM as AWWA does not have a forum for job postings and the MML requires a salary range. Trustee Coenen stated that the Village may need to consider privatizing some of the DPW duties.

## **3. NEW BUSINESS**

### **A. SPECIAL EVENT PERMIT APPLICATION/POLICY UPDATE**

The Clerk presented Council with an update to the Special Event Permit Policy to include sidewalk sales which was asked for by Code Enforcer LeMieux and prepared by the Clerk and Attorney. A brief discussion regarding the proposed amendments followed. Council requested to review and bring back to the next Regular Council Meeting as they would like to talk to some business owners downtown to discuss concerns they may have.

**MOTION** by Cooper, seconded by Ballard, to move the Special Event Permit Policy to the next RCM.

All Ayes

**CARRIED**

### **B. MDOT PRELIMINARY ENGINEERING CONTRACT**

MDOT sent a preliminary engineering contract for approval and signature for the West Main Street project. The contract was reviewed by the Village Attorney who stated it is a very boilerplate contract for the engineering portion only. The estimated cost is \$84,000.00. The Village portion is \$15,246.00 and MDOT's portion is \$68,754.00. Street Administrator Ballard stated that there is no water or sewer on this project and that he is going to discuss a culvert insert option, for the Coon Creek Bridge, with Doug Skylis tomorrow. President Wolak stated that he will talk to Candice Miller, Macomb County Drain Commissioner, about cost assistance for the Woodbeck Drain, which runs under the Coon Creek Bridge.

**MOTION** by Ballard, seconded by Coenen, to approve the Contract between the Michigan Department of Transportation and the Village of Armada for preliminary engineering for reconstruction of Main Street from the west Village Limits to the

Coon Creek Bridge and authorize the President and Clerk to sign the Contract on behalf of the Village.

Ayes: Ballard, Coenen, Boelke, Cooper, Clark, Wolak  
Nays: None  
Absent: Shall

**CARRIED**

**UPCOMING AGENDA ITEMS**

A. Special Event Policy

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Trustee Clark thanked Ed Serwatowski and Dave Wagner for clearing the snow so promptly. He also reminded citizens to clear their sidewalks and to have their vehicles in driveways during snow removal.

The Clerk stated that the DPW is looking for another employee with water and sewer licensing.

Armada Schools will have a ½ day on Friday and no school on Monday to observe President's Day.

**EXECUTIVE SESSION STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF EMPLOYEE AGREEMENTS**

**MOTION** by Cooper, seconded by Ballard, to enter into Executive Session at 7:37 p.m. after a 5 minute recess.

Ayes: Cooper, Ballard, Boelke, Coenen, Clark, Wolak  
Nays: None  
Absent: Shall

**CARRIED**

**MOTION** by Coenen, seconded by Ballard, to exit Executive Session at 8:12 pm.

All Ayes

**CARRIED**

No further business.

**MOTION** by Cooper, seconded by Coenen, to adjourn the meeting at 8:12 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk