

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 9, 2019
7:00 PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Coenen, Shall, and Boelke. Sledz arrives at 7:28. Also present: Treasurer Adair and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- Treasurer Adair submitted her Treasurer's Report for October, 2019.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 11/25/19 approved as presented.

B. Payment of Bills totaling **\$46,985.66** approved for payment as follows:

1. General Fund	\$ 8,208.01
2. Police STI	\$ 79.83
3. Water Fund	\$11,660.39
3. Sewer Plant Fund	\$17,109.62
4. Sewer System Fund	\$ 2,357.78
5. Major Street Fund	\$ 2,007.83
6. Local Street Fund	\$ 2,007.82
7. Municipal Street Fund	<u>\$ 3,554.38</u>
Total	\$46,985.66

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated that the Sewer Plant is still having issues with the Bar Screen. F & V prepared a packet for the Attorney to send to the installers to take action to assist with the warranty work to fix the issue.

Clark also asked Council to consider purchasing an effluent flow meter for the Sewer Plant. He explained that F & V came in over the weekend and the flow meter was not working and it is critical that new, reliable equipment is installed. A quote from Oudbier of \$2,699.00 was obtained by F & V and they will attempt to get additional quotes but he stressed that this is time sensitive and the flow meter should be installed immediately.

MOTION by Clark, seconded by Ballard, to purchase the effluent flow meter for a not to exceed amount of \$2,699.00 to include installation and start up from Oudbier or from a competitive bidder, if available, with no tax to be charged.

Ayes: Clark, Ballard, Shall, Boelke, Coenen, Wolak

Nays: None

Absent: Sledz

CARRIED

B. WEST MAIN STREET UPDATE

Street Administrator Ballard informed Council that he is still waiting on the snow emergency sign as it is not installed yet.

C. WATER COMMISSIONER UPDATE

Water Commissioner submitted several written updates to Council (on file):

- Water Treatment Plant Backwash Detention Tank Proposal for Design Services – will come back to Council at the next meeting.
- 2019 Water reliability Study – Final Reliability Study is complete and we need to give a copy to EGLE and the Fire Department. Additional copies are needed for distribution.
- Wrap up on Water Tower Hydrant Monitoring and Tower Lease Modification. He addressed the last paragraph of the report by stating that Fire Chief Krotche and Township Supervisor Paterek will be providing a report on Fire Department water usage. Sewer Commissioner Clark confirmed that a discovery of a water leak on Hollweg Street has helped to reduce the unaccounted for water usage.

3. NEW BUSINESS

A. SET A NEGOTIATION COMMITTEE FOR EMPLOYEE AGREEMENT

The on Employee Agreement needed is for Victor Curtis. Council directed the Clerk to present Curtis with the Agreement originated when he began work with the Village. If he is not satisfied, then a Negotiation Committee will be formed.

B. SET 2020 MEETING DATES

The Clerk presented Council with the Regular Council Meeting dates for 2020. Council changed the May 25 date to May 18, 2020, due to Memorial Day. Council also changed the time of the August 10, 2020, meeting to 6:00 pm due to the Armada Fair.

MOTION by Ballard, seconded by Boelke, to establish the following dates, times and places of the regular Village Council meetings for calendar year 2020 as amended:

Monday, January 13, 2020
Monday, January 27, 2020
Monday, February 10, 2020
Monday, February 24, 2020
Monday, March 10, 2020

Monday, July 13, 2020
Monday, July 27, 2020
Monday, August 10, 2020**
Monday, August 24, 2020
Monday, September 14, 2020

Monday, March 24, 2020
Monday, April 13, 2020
Monday, April 27, 2020
Monday, May 11, 2020
Monday, May 18, 2020
Monday, June 8, 2020
Monday, June 22, 2020

Monday, September 28, 2020
Monday, October 12, 2020
Monday, October 26, 2020
Monday, November 9, 2020
Monday, November 23, 2020
Monday, December 14, 2020
Monday, December 21, 2020

****Meeting will begin at 6:00 pm.**

Unless changed by the Village Council by duly posted notice, all of the foregoing regular meetings will take place at the Village of Armada municipal offices located at 74274 Burk Street, Armada, Michigan 48005 commencing at 7:00 p.m. with the exception of the August 10, 2020, meeting which will begin at 6:00 p.m.

Ayes

CARRIED

C. SET CDBG PUBLIC HEARING DATES

The Clerk requested that Council set the CDBG Public Hearing date for January 13, 2020.

MOTION by Ballard, seconded by Sledz, to set the Public Hearing date of January 13, 2020, at 7:00 pm for CDBG distribution.

All Ayes

CARRIED

D. SET BUDGET WORKSHOP DATES

President Wolak asked Council to accept the recommendation for the Budget Workshop dates.

MOTION by Ballard, seconded by Clark, to set the 2020/2021 budget workshop dates of January 13th and 27th, February 10th and 24th, and March 10th at 5:30 p.m., including February 3rd and 17th and March 3rd and 17th at 5:30 p.m. if necessary.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

A. Water System Funding – Trustee Boelke

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Council thanked everyone for attending the Lighted Christmas Parade.

EXECUTIVE SESION

None.

No further business.

MOTION by Ballard, seconded by Shall, to adjourn the meeting at 7:43 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk