

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 16, 2019
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Ballard, Clark, Coenen, Shall, Sledz, Boelke and Wolak. Also present: Clerk Poulos, Treasurer Adair, Jeff Bahorski, Matt Carstens, Kevin Grand, and Doug Skylis.

AGENDA, APPROVAL OF

MOTION by Coenen, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V submitted their November, 2019, monthly operating reports (on file). Matt Carstens gave a brief synopsis of the report (on file). He also stated that Oudbier was in today and installed the effluent flow meter.
- Received the Code Enforcement Report for November, 2019.
- Business Liaison Boelke stated that the Sesquicentennial Honoria is framed and he will bring it in to the office over the holidays to place on the Conference Room walls.
- Water Commissioner Boelke stated that the Fire Chief, after permission from the Township Board, has submitted a Water Usage Report (on file) as requested by Boelke. Coenen and Wolak both stated that they do not want Boelke to pursue renegotiating the Perpetual Lease between the Township and the Village without the knowledge and approval of the Village Board and asked that he not meet with members of the Township without the same approval.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as approved.

A. Approval of RCM Minutes of 12/9/19 approved as presented.

B. Payment of Bills totaling **\$21,273.77** approved for payment as follows:

1. General Fund	\$ 2,711.39
2. STI	\$ 0
3. Water Fund	\$ 3,881.44
4. Sewer Plant Fund	\$ 2,712.86
5. Sewer System Fund	\$ 1,031.67

6. Major Street Fund	\$ 5,486.11
8. Local Street Fund	\$ 5,051.31
9. Municipal Street Fund	\$ 398.99
Total	\$21,273.77

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark had nothing to add to F & V's report.

B. WEST MAIN STREET UPDATE

Street Administrator Ballard has nothing new.

C. WATER COMMISSIONER UPDATE

Water Commissioner Boelke stated that the Village Office is in receipt of the 2019 Water Reliability Study and the Clerk has given DPW Supervisor Serwatowski his copy. Boelke stated that he needs to get a copy to EGLE.

3. NEW BUSINESS

A. PLANNING COMMISSION/ZBA APPOINTMENTS

The Clerk sent out letters to the members of the Planning Commission and the Zoning Board of Appeals whose terms are expiring on December 31, 2019. President Wolak recommended that all be reappointed.

MOTION by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Kristie Paterson to the Planning Commission to a term ending December 31, 2022, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

MOTION by Sledz, seconded by Ballard, to comply with the President's recommendation to appoint Ben Delecke to the Planning Commission to a term ending December 31, 2022, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

MOTION by Boelke, seconded by Shall, to comply with the President's recommendation to appoint Michael St. John to the Zoning Board of Appeals to a term ending December 31, 2022, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

MOTION by Boelke, seconded by Ballard, to comply with the President's recommendation to appoint Donald DePalma to the Zoning Board of Appeals to a

term ending December 31, 2022, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

B. 2019/2020 WATER FUND BUDGET AMENDMENT

Treasurer Adair presented Council with an interdepartmental Budget Amendment for the Water Fund.

MOTION by Boelke, seconded by Clark, approve Budget Amendment Number W-19/20-001.

Ayes: Boelke, Clark, Shall Sledz, Ballard, Coenen, Wolak

Nays: None

CARRIED

C. WATER TREATMENT PLANT BACKWASH DETENTION TANK

Water Commissioner Boelke explained that Rowe has prepared two options for the Arsenic Detention Tank. First option is a manual system and the second is an automated system. DPW Supervisor Serwatowski and Boelke both believe the automated system is the best option. Boelke stated that the cost presented is for Design Engineering only and the construction costs will be budgeted for in next years, or the year after, budget. Boelke also stated that he has spoken to John Crumm regarding the placement of the tank due to the proximity to the Macomb Orchard Trail as the easement will most likely be disturbed. Crumm informed him that this would not be a problem as the actual Trail will not be affected.

MOTION by Boelke, seconded by Shall, to accept the Rowe Professional Services proposal for Arsenic Detention Design Engineering in the amount of \$23,600.00 for design of the Automatic Detention Option, which includes providing engineering assistance through bid award, and to allow the President or Clerk to sign on the Village's behalf.

Ayes: Boelke, Shall, Clark, Ballard, Coenen, Sledz, Wolak

Nays: None

CARRIED

UPCOMING AGENDA ITEMS

A. The Clerk reminded Council that Ed Serwatowski will be retiring in April, 2021, just over a year away. She strongly recommends that a committee be formed at the next RCM to plan for his retirement and who will take his position.

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS – RETIREMENT OF K-9 ATOS

The Clerk also informed Council that she has presented Victor Curtis with his employment agreement, which will not take effect until April 1, 2020, for his review. At this time she does not anticipate that a negotiation committee will need to be set.

No further business.

MOTION by Ballard, seconded by Clark, to adjourn the meeting at 7:37 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk