

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 14, 2020
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Coenen, Clark, Ballard, Sledz, Boelke, Wolak, Shall. Also present: Clerk Poulos, Treasurer Adair, and Jeff Bahorski.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Clark, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- Received the Planning Commission Meeting Minutes of 11-2-20.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 11/23/20** approved as presented.
- B. Payment of Bills** totaling **\$40,358.49** approved for payment as follows:

1. General Fund	\$ 8,957.79
2. Water Fund	\$ 8,549.86
3. Sewer Plant Fund	\$18,870.62
4. Sewer System Fund	\$ 154.37
5. Major Street Fund	\$ 3,714.13
6. Local Street Fund	\$ 41.36
7. Municipal Street Fund	\$ 0
8. STI	<u>\$ 70.36</u>
Total	\$40,358.49

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark gave Council a brief update of the Sewer Plant improvements, which are moving along.

B. WATER DEPARTMENT UPDATE

Water Commissioner Boelke updated Council on several items:

1. Meeting with HydroCorp: He met with representatives from HydroCorp, along with Ed Serwatowski and Becky Henderson, to plan for the start of work for non-residential cross connection inspections. This work will begin on April 1, 2021. Notices will be given to the Fire and Police Departments and workers from HydroCorp will be provided badges from the Village. Letters will be included with the next water bill for non-residential customers affected, explaining the process.
2. Arsenic Detention Tank: He is still waiting on the signed easement agreement from the County. He received one but it did not include an original signature nor was it notarized, which is necessary to file the easement with the Register of Deeds. He stated that there is still time as this is still in the design phase but it needs to be done prior to the construction phase beginning.
3. G-2 Media: A notice from Sunshine was received stating that the G-2 Media has been approved and is available for order. Boelke will contact them for the next steps, grant possibilities, and when the Village should move forward. He stated that he was told of another media that could potentially work but needs to inquire as to availability/cost.
4. Capital Improvement Plan: This plan includes water, sewer and streets. He will bring this to a future meeting so Council can make informed decisions for prioritizing projects.
5. Boelke informed the Park Commissioner that the Plaque is back by the Pump House in Memorial Park.

3. NEW BUSINESS

A. SET NEGOTIATION COMMITTEE FOR EMPLOYEE AGREEMENTS

President Wolak asked for volunteers to serve on a negotiation committee to negotiate employee agreements. All employee agreements are up for negotiation this year.

MOTION by Boelke, seconded by Clark, to appoint Trustees Coenen, Ballard, and Sledz to the Negotiation Committee for the employee agreements.

All Ayes

CARRIED

President Wolak informed Council that he is in receipt of a letter from the Village of Clinton informing him that there are currently about 20 communities, including the Village of Armada, joining in to challenge the Department of Environmental Great Lakes and Energy (EGLE) regarding the new Lead and Copper Rules. The Village of Clinton will keep the Village informed on the progress.

President Wolak also informed Council that he and Pro-Tem Coenen met with DPW Supervisor Serwatowski, Dave Wagner and one candidate for the open DPW position separately to discuss the transition during Ed's retirement. No commitment was made to any potential employee or to Wagner and the meetings were all very positive. He stated that the Transition Committee's recommendation was spot on.

B. TO ESTABLISH THE MEETING DATES AND TIMES OF THE VILLAGE COUNCIL FOR CALENDAR YEAR 2021

The Clerk presented Council with the Regular Council Meeting dates for 2021 Council changed the time of the August 9, 2021, meeting to 6:00 pm due to the Armada Fair.

MOTION by Boelke, seconded by Shall, to establish the following dates, times and places of the regular Village Council meetings for calendar year 2021 as amended:

Monday, January 11, 2021	Monday, July 12, 2021
Monday, January 22, 2021	Monday, July 26, 2021
Monday, February 8, 2021	Monday, August 9, 2021**
Monday, February 22, 2021	Monday, August 23, 2021
Monday, March 8, 2021	Monday, September 13, 2021
Monday, March 22, 2021	Monday, September 27, 2021
Monday, April 12, 2021	Monday, October 11, 2021
Monday, April 26, 2021	Monday, October 25, 2021
Monday, May 10, 2021	Monday, November 8, 2021
Monday, May 24, 2021	Monday, November 22, 2021
Monday, June 14, 2021	Monday, December 13, 2021
Monday, June 28, 2021	Monday, December 27, 2021

**Meeting will begin at 6:00 pm.

Unless changed by the Village Council by duly posted notice, all of the foregoing regular meetings will take place at the Village of Armada municipal offices located at 74274 Burk Street, Armada, Michigan 48005 commencing at 7:00 p.m. with the exception of the August 9, 2021, meeting which will begin at 6:00 p.m.

Ayes

CARRIED

C. SET CDBG PUBLIC HEARING DATE

The Clerk requested that Council set the CDBG Public Hearing date for January 11, 2021.

MOTION by Ballard, seconded by Clark, to set the Public Hearing date of January 11, 2021, at 7:00 pm for CDBG distribution.

All Ayes

CARRIED

D. SET BUDGET WORKSHOP DATES

President Wolak asked Council to accept the recommendation for the Budget Workshop dates.

MOTION by Ballard, seconded by Coenen, to set the 2021/2022 budget workshop dates of January 11th and 25th, February 8th and 22nd, and March 8th at 5:30 p.m., including February 1st and 15th and March 1st and 15th at 5:30 p.m. if necessary.

All Ayes

CARRIED

E. MICHIGAN MUNICIPAL LEAGUE MEMEBERSHIP RENEWAL

The Clerk brought the MML renewal to Council for approval. The cost increased \$25.00 from last year.

MOTION by Ballard, seconded by Sledz, to approve the 2021 membership renewal with the Michigan Municipal League for the period of February 1, 2021 through January 31, 2022, in the amount of \$1,329.00.

Ayes: Ballard, Sledz, Boelke, Shall, Clark, Coenen, Wolak
Nays: None

CARRIED

**F. APPROVAL OF FUNDS FOR A BRIDGE CONTRACT MODIFICATION-F&V
TRANSITION TO WATER WORKS MANAGEMENT AND WATER TREATMENT
PLANT OPERATIONS**

Water Commissioner Boelke explained that he had hoped to have the proposed contract from F & V for Council's discussion/approval, but he has not received it. He explained that the Transition Committee's recommendation allowed for a three-month contract for Water Works with F & V, which he is anticipating to begin January 1, 2021 through March 31, 2021. He explained that after many discussions with F & V, the plan is to have Chris Munson fill this position through this contract. He expects that Serwatowski will perform the duties, with Munson observing, 100% in January, with Munson performing 50% of the duties in February, and that Munson will perform the duties 100% in March. This allows for the transition from Serwatowski to F & V. Serwatowski has stated to Boelke that he puts an average of 20 hours per week into Water Works, so the proposal is to have Munson work approximately 10 hours per week at \$85.00/hour to set up a standard operating procedure for whoever takes over after March 31, 2021. Boelke will make his motion to exceed this amount to allow for more hours if needed and will present Council with a contract to approve at the next RCM after review by Attorney Bahorski. A very lengthy discussion followed with Coenen and Wolak raising concerns.

MOTION by Boelke, seconded by Shall, to approve the base cost for a short-term Village of Armada Water Works Transition to Management Contract with F & V Operations and Resource Management, Inc. in the amount of \$18,000.00, subject to final approval of a Waste Water treatment Plant contract modification by the Armada Village Council.

Ayes: Ballard, Sledz, Boelke, Shall, Clark, Coenen
Nays: Wolak

CARRIED

UPCOMING AGENDA ITEMS

A. Proposal from F & V for Water Works

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

None.

No further business.

MOTION by Ballard, seconded by Shall, to adjourn the meeting at 8:17 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk