

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 12, 2022
7:00 PM**

President Wolak called the meeting to order at 7:02 p.m. All rose for Pledge of Allegiance. Present at roll call: Coenen, Clark, Sledz, Ballard, Wolak, Shall, and Boelke. Also present: Clerk Poulos, Treasurer Porter, Jeffrey Bahorski, Kevin Grand, Jo Adair, Stacy Sobatka, Sam Boelke, Dr. Julie LeFever, Rob Thomas, Aaron Zienert, and Chief Richard Maierle.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented:

All Ayes

CARRIED

CITIZEN COMMENT

Sam Boelke 73715 Fulton and downtown business owner, informed Council that the Chamber of Commerce is meeting on Wednesday and will appoint members to be part of the downtown parking discussion. The ABA will be meeting in early January and may have members that wish to be part of the discussion as well. Boelke suggested that Street Administrator Sledz, Dr. Julie LeFever, and herself could meet, if necessary, before these appointments happen. She also addressed correspondence presented to Council regarding a donation request from the Armada Historical Society to purchase a State of Michigan Historical Marker. She stated that if the Village is hesitant to donate to the Historical Society that they have the option to write the check to the State of Michigan.

Dr. Julie LeFever 23024 E. Main Street, owner of Main Street Chiropractic, also stated that she is hopeful that the Village pursues a parking study for the downtown district.

Rob Thomas and Aaron Zienert informed Council that they will be holding an event for St. Baldrick's at the Fairgrounds on May 13, 2023, and would like everyone, including local government, to be involved. They spoke to the Police Chief regarding a beer license.

PRESENTATIONS

None,

ADMINISTRATIVE REPORTS

- The Code Enforcer submitted his November, 2022, Report.
- The Planning Commission submitted their Meeting Minutes of 11/07/22.
- Planning Commission Liaison Shall gave a brief update of Planning Commission activities.
- Street Administrator Sledz updated Council on two items:
 1. He stated that he plans on going with a third party (Rowe Professional Services) to perform a parking study for the Village. He does not have a final cost for this yet but will be getting that together soon.
 2. Lathrop Street extension survey is complete. It was discovered that the property connects to a lot behind the residences. He is discussing with the Attorney the next steps.
- Police Chief Maierle submitted his November, 2022, Police Action Report, which was read aloud by Police Commissioner Ballard.

- Water Commissioner Boelke submitted a written report (on file) and discussed those items. He added that there is a Zoning Board of Appeals Public Hearing on December 28, 2022.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 11/28/22** approved as presented.
- B. Payment of Bills** totaling **\$52,366.22** approved for payment as follows:

1. General Fund	\$ 6,002.01
2. Police STI	\$ 0
3. Water Fund	\$ 13,321.70
3. Sewer Plant Fund	\$ 21,661.92
4. Sewer System Fund	\$ 278.91
5. Major Street Fund	\$ 2,818.71
6. Local Street Fund	\$ 4,606.61
7. Municipal Street Fund	<u>\$ 3,676.36</u>
Total	\$ 52,366.22

- C. To Establish the Meeting Dates and Times of the Village Council For Calendar Year 2023** approved to establish the following dates, times and places of the regular Village Council meetings for calendar year 2023:

Monday, January 9, 2023	Monday, July 10, 2023
Monday, January 23, 2023	Monday, July 24, 2023
Monday, February 13, 2023	Monday, August 14, 2023
Monday, February 27, 2023	Monday, August 28, 2023
Monday, March 13, 2023	Monday, September 11, 2023
Monday, March 27, 2023	Monday, September 25, 2023
Monday, April 10, 2023	Monday, October 9, 2023
Monday, April 24, 2023	Monday, October 23, 2023
Monday, May 8, 2023	Monday, November 13, 2023
Monday, May 22, 2023	Monday, November 27, 2023
Monday, June 12, 2023	Monday, December 11, 2023
Monday, June 26, 2023	Monday, December 18, 2023

Unless changed by the Village Council by duly posted notice, all of the foregoing regular meetings will take place at the Village of Armada Municipal Offices located at 74274 Burk Street, Armada, Michigan 48005 commencing at 7:00 p.m.

- D. Set Budget Workshop Dates** to set the 2023/2024 budget workshop dates of January 9 and 23, February 13 and 27, March 13, 2023, at 5:30 p.m., including February 6 and 20 and March 6 and 20, 2023, at 5:30 p.m. if necessary.

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. TO CONSIDER THE DESIGNATION OF A STREET ADMINISTRATOR IN ACCORDANCE WITH ss13 OF PUBLIC ACT 51 1951 (MC.247.663)

The Street Administrator needs to be designated annually by Resolution; the President nominated Christopher Sledz for this administration.

MOTION by Ballard, seconded by Boelke, to adopt the resolution designating Christopher Sledz as the single Street Administrator for the Village of Armada in all transactions with the State Transportation Department as provided in ss13 of Public Act 51 of 1951 (MCL 247.663)

All Ayes

CARRIED

B. TO CONSIDER THE APPOINTMENT OF VILLAGE ADMINISTRATIVE OFFICERS AND OTHER VILLAGE OFFICIALS

President Wolak recommended the following appointments of administrative officers for the Village.

MOTION by Coenen, seconded by Ballard, to confirm the President's appointment of the following administrative officers for a two-year period, expiring on November 25, 2024:

Village Attorney
Chief of Police
Superintendent of Public Works

Jeffrey A. Bahorski, PLLC
Richard Maierle
David Wagner

All Ayes

CARRIED

MOTION by Coenen, seconded by Ballard, to confirm the President's appointment of the following officials for a one-year period, expiring on November 25, 2023:

Building Inspector
Electrical Inspector
Mechanical/Plumbing Inspector
Freedom of Information Coordinator

Gary Mourtos
Tim Dillon
George Karl Ryan
Michelle Poulos

All Ayes

CARRIED

MOTION by Ballard, seconded by Shall, to confirm the President's designation of The Record Newspaper as the official newspaper for publication of official notice for a period of two years, expiring on November 25, 2024.

All Ayes

CARRIED

C. SET CDBG PUBLIC HEARING DATE/TIME

The Clerk requested that Council set the CDBG Public Hearing date for February 13, 2023.

MOTION by Ballard, seconded by Sledz, to set the Public Hearing date of February 13, 2023, at 7:00 pm for CDBG distribution.

All Ayes

CARRIED

D. SET NEGOTIATION COMMITTEE FOR EMPLOYEE AGREEMENTS

The Clerk explained the Police Chief Maierle's contract is expiring on March 31, 2023, and that Kurt VanRyckeghem's probationary period is up on February 22, 2023. Both need to have contracts negotiated.

MOTION by Shall, seconded by Clark, to appoint Trustees Ballard, Sledz, and Coenen to the Negotiation Committee for employee agreements.

All Ayes

CARRIED

E. DISCUSS CHANGING THE DECEMBER 26, 2022 MEETING DATE

The Clerk asked the Council to consider changing the Regular Meeting Date of December 26, 2022, to December 19, 2022, as the Village office is closed on December 26, 2022, in observation of Christmas.

MOTION by Coenen, seconded by Sledz, to change the Regular Council Meeting date of December 26, 2022, to December 19, 2022, with a start time of 7:00 p.m.

All Ayes

CARRIED

F. DISCUSS BIDS RECEIVED AFTER AUCTION DATE EXPIRED FOR THE BACKHOE

At the Regular Council Meeting of November 28, 2022, the Council approved to list the Backhoe on an on-line auction site. The auction yielded no bids but after the auction concluded, the office received two bids. These bids were presented to Council, one for \$15,000.00 and the other for \$17,000.00 and the Council chose to accept the higher bid.

MOTION by Sledz, seconded by Shall, to accept the bid of \$17,000.00 from Larry's Service for the LB75.B New Holland Backhoe, including two (2) buckets.

All Ayes

CARRIED

G. SETTLEMENT AGREEMENT/MUTUAL RELEASE BETWEEN ROWE AND THE VILLAGE FOR THE WASTE WATER TREATMENT PLANT PROJECT

Sewer Commissioner Clark provided Council a Settlement Agreement/Mutual Release between the Village and Rowe for the Waste Water Treatment Plant Improvements (Engineering). He has reviewed with the Attorney.

MOTION by Clark, seconded by Ballard, to accept the Settlement Agreement and Mutual Release between the Village of Armada and Rowe Professional Services Company subject to review and approval of non-monetary terms by the Village Attorney and authorize the President to sign on behalf of the Village.

All Ayes

CARRIED

H. NEW HEATING UNITS FOR WELLHOUSES #6 AND #7

Water Commissioner Boelke asked Council to accept a quote to install two heating units in Wellhouses #6 and #7 as they are seventeen years old.

MOTION by Boelke, seconded by Shall, to accept the quote from Northern Air Heating and Cooling of Richmond, MI to procure and install two CG-030 heating units at a total cost of \$4,600.00 and to allow the Water Commissioner to sign the quote for the Village.

Ayes: Boelke, Shall, Ballard, Wolak, Coenen, Clark, Sledz
Nays: None

CARRIED

UPCOMING AGENDA ITEMS

None.

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

None.

No further business.

MOTION by Ballard, seconded by Boelke, to adjourn the meeting at 7:55 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk