

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 12, 2016
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Shall, Clark, Coenen, Wolak, Boelke, Cooper, and Ballard. Also present: Clerk Poulos, Treasurer Adair, and Jeff Bahorski.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Building Department submitted its November, 2016 report.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Cooper, to approve the consent agenda as presented.

A. Approval of RCM Minutes of 11/28/16 approved as presented.

B. Payment of Bills totaling **\$48,057.10** approved for payment as follows:

| | |
|--------------------------|--------------------|
| 1. General Fund | \$ 6,521.15 |
| 2. Water Fund | \$ 7,424.05 |
| 3. Sewer Plant Fund | \$23,308.57 |
| 4. Sewer System Fund | \$ 525.89 |
| 5. Major Street Fund | \$ 2,951.74 |
| 6. Local Street Fund | \$ 4,032.62 |
| 7. Municipal Street Fund | <u>\$ 3,293.08</u> |
| Total | \$48,057.10 |

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP RENEWAL

The Clerk brought the MML renewal to Council for approval. The cost increased \$3.00 from last year.

MOTION by Cooper, seconded by Clark, to approve the 2017 membership renewal with the Michigan Municipal League for the period of February 1, 2017 through January 31, 2018, in the amount of \$1,235.00.

Ayes: Cooper, Clark, Coenen, Ballard, Wolak, Boelke, Shall
Nays: None

CARRIED

B. PUBLIC HEARING – CDBG REALLOCATION

Clerk Poulos explained that the Village allocated \$10,000.00 of CDBG funds, \$5,000.00 of which came from the Township CDBG allocation, to a sidewalk program to assist low or moderate income persons with their portion (50%) of sidewalk replacement. The Clerk received three applications, which have all been income certified, but three will not meet \$10,000.00. Poulos explained that she and Attorney Bahorski met with Macomb County CDBG representatives to discuss options for CDBG expenditures. A program that she and Bahorski felt very positive about is for senior citizens to receive up to \$500.00 for minor home repairs. This program will be administered by Macomb County and Poulos would income qualify residents. Polous explained that this is a remarkable opportunity to help our income restricted seniors with repairs to their homes (hot water heaters, furnaces, minor roof repairs, etc) with no out of pocket costs to them. Although the exact amount of funds left after the sidewalk project is completed in the spring is not known, she asked Council to approve the remaining funds be put towards this new program/project. Several options for marketing this project to the public were discussed. The Clerk explained that she will seek the help of Trustee Boelke to put together some sort of newsletter/pamphlet to inform the public. Also she recommended advertising on the website, when it is up and running, and on the water bills. Other recommendations were to put an advertisement on Channel 6, post information at the Senior Center or in area churches, and also to have the Village Inspectors hand out information as they see a need.

MOTION by Cooper, seconded by Ballard, to enter into Public Hearing at 7:09 pm.

All Ayes

CARRIED

No Public was present. Trustee Ballard asked if the contractors will be provided through the County and if they will be required to pull local permits. The Clerk responded yes to both inquiries.

MOTION by Cooper, seconded by Ballard, to exit Public Hearing at 7:10 pm.

All Ayes

CARRIED

MOTION by Ballard, seconded by Cooper, to approve an amendment to the 2016 Community Development Block Grant (CDBG) Annual Action Plan to reallocate the balance of funds from the Armada sidewalk repair/replacement program to the Senior Minor Home Repair Program and authorize the Village Clerk to sign all documents required in conjunction with this approval.

Ayes: Ballard, Cooper, Boelke, Shall, Clark, Coenen, Wolak
Nays: None

CARRIED

C. APPROVAL FOR THE CLERK TO ATTEND THE MAMC MASTER ACADEMY

The Clerk asked Council to allow her to attend the MAMC Master Academy which gives her the educations credits to keep her Master Clerk certification.

MOTION by Boelke, seconded by Shall, to allow the Clerk to attend the MAMC Master Academy from March 21-23, 2017, at a cost not to exceed \$450.00 and to allow for lodging for a cost not to exceed \$150.00 as allowed for in the 2016/2017 Approved Budget and reimburse the Clerk when valid receipts are submitted.

Ayes: Boelke, Shall, Clark, Coenen, Cooper, Ballard, Wolak
Nays: None

CARRIED

D. NEW TIRES FOR DUMP TRUCK

DPW Supervisor submitted two quotes for six new tires for the dump truck.

| | |
|----------------------------|------------|
| Larry's Service and Towing | \$1,827.54 |
| Leslie Tire | \$2,125.80 |

MOTION by Cooper, seconded by Ballard, to approve the purchase of six tires from Larry's Service and Towing for a cost not to exceed \$1,827.54 as allowed for in the 2016/2017 approved budget.

Ayes: Cooper, Ballard, Wolak, Coenen, Clark, Shall, Boelke
Nays: None

CARRIED

UPCOMING AGENDA ITEMS

- A. Set Budget Meeting Dates
- B. The next RCM will be on Monday 12/19/16

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Santa Claus is coming to town on Saturday, December 17, 2016,

No further business.

MOTION by Cooper, seconded by Coenen, to adjourn the meeting at 7:22 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk