

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 28, 2016
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Wolak, Ballard, Cooper, Shall, and Boelke. Also present: Clerk Poulos and Treasurer Adair.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V presented Council with the October, 2016, monthly operating report. Sewer Commissioner Clark gave a brief synopsis of the report. He added that pump two is up and running with the new impellor and that the condition of the old impellor does not allow for keeping it as a back-up. He also stated that Chris Munson and Ed Serwatowski met regarding how the arsenic enters the plant and they are looking at ways to stop the infiltration to the sewer plant. Clark also gave a brief update of the meeting between the Village, DEQ, and F & V. He stated that there is some technical information that needs to be given to the DEQ by tomorrow along with a notice prepared by the Village to defer the SRF loan to 2018, which he and Treasurer Adair will work on tomorrow.
- The Treasurer's Report for October, 2016 was submitted.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 11/14/16 approved as presented.

B. Payment of Bills totaling **\$20,968.11** approved for payment as follows:

| | |
|--------------------------|--------------|
| 1. General Fund | \$ 6,569.89 |
| 2. Water Fund | \$ 3,243.07 |
| 3. Sewer Plant Fund | \$ 0 |
| 4. Sewer System Fund | \$ 1,243.07 |
| 5. Major Street Fund | \$ 7,561.07 |
| 6. Local Street Fund | \$ 2,351.01 |
| 7. Municipal Street Fund | \$ 0 |
| Total | \$ 20,968.11 |

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. TO CONSIDER THE APPOINTMENT OF VILLAGE ADMINISTRATIVE OFFICERS AND OTHER VILLAGE OFFICIALS

President Wolak recommended the following appointments to administrative officers for the Village.

MOTION by Cooper, seconded by Clark, to confirm the President's appointment of the following administrative officers for a two year period, expiring on November 21, 2018:

| | |
|--------------------------------|---------------------------|
| Village Attorney | Jeffrey A. Bahorski, PLLC |
| Chief of Police | Michael Patrick |
| Superintendent of Public Works | Edward Serwatowski |

All Ayes

CARRIED

MOTION by Ballard, seconded by Cooper, to confirm the President's appointment of the following officials for a one year period, expiring on November 23, 2017:

| | |
|------------------------------------|------------------|
| Building Inspector | Dennis LeMieux |
| Electrical Inspector | Tim Dillon |
| Mechanical/Plumbing Inspector | George Karl Ryan |
| Freedom of Information Coordinator | Michelle Poulos |

All Ayes

CARRIED

MOTION by Cooper, seconded by Ballard, to confirm the President's designation of Fifth Third Bank, Lakestone Bank and Trust, and Bank of America, as official depositories for the Village and North Macomb Voice Newspaper of the official newspaper for publication of official notice for a period of two years, expiring on November 21, 2018.

All Ayes

CARRIED

President Wolak recommended the following commission appointments for a period of one year.

MOTION by Ballard, seconded by Cooper, to appoint Sam Boelke as Park Commissioner for the Village of Armada.

All Ayes

CARRIED

MOTION by Ballard, seconded by Shall, to appoint Sherri Cooper as Police Commissioner for the Village of Armada.

Ayes

CARRIED

MOTION by Shall, seconded by Coenen, to appoint Steve Clark as Sewer Commissioner for the Village of Armada.

Ayes

CARRIED

MOTION by Coenen, seconded by Ballard, to appoint Michael Shall as Water Commissioner for the Village of Armada.

Ayes

CARRIED

MOTION by Shall, seconded by Cooper, to appoint David Coenen as President Pro-Tem for the Village of Armada.

Ayes

CARRIED

B. TO CONSIDER THE DESIGNATION OF A STREET ADMINISTRATOR IN ACCORDANCE WITH ss13 OF PUBLIC ACT 51 OF 1951 (MCL 247.663)

The Street Administrator needs to be designated annually by resolution, the President nominated Lyle Ballard for this administration.

MOTION by Coenen, seconded by Cooper, to adopt the resolution designating Lyle Ballard as the single Street Administrator for the Village of Armada in all transactions with the State Transportation Department as provided in ss13 of Public Act 51 of 1951 (MCL 247.663)

Ayes: Coenen, Cooper, Boelke, Shall, Clark, Ballard, Wolak

CARRIED

C. TO APPOINT THE PLANNING COMMISSION LIAISON

Currently, David Coenen serves as ex-officio to the Planning Commission and has agreed to continue as long as nobody else is interested.

MOTION by Ballard, seconded by Cooper, to appoint David Coenen as member ex-officio to the Village of Armada Planning Commission for a term ending November 23, 2017.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

- A. Public Hearing to reallocate CDBG Funds
- B. Start discussion on Headlee override

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Holly Days and the Lighted Christmas Parade is on December 3, 2016.

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 7:19 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk