

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 27, 2023
7:00PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Coenen, Clark, Sledz, Boelke, Ballard, Adair, Shall. Also present: Treasurer Porter, Stacy Sobotka and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- DPW Superintendent Wagner submitted the DPW Report for November, 2023.
- The Planning Commission Meeting Minutes were received for October 16, 2023.
- Planning Commission Liaison Shall informed Council that the Planning Commission approved an auto detailing business on Floral Street.
- Water Commissioner Boelke updated Council on several items:
 1. There are issues with the control panel on Well #8 and he will be talking to UIS SCADA tomorrow to walk through troubleshooting. He stated that this is not a huge issue as the Village can operate off of Wells 6 and 7.
 2. The ZBA will be meeting Thursday for their semi-annual meeting.
 3. He has been talking with Phil Whitman from DTE about the power grid and issues the Village had during the summer with outages. He has received information from Whitman that he does not fully understand and he will ask him for some clarification. He also stated that DTE customers can expect a reduction in the electric bills beginning on December 1 of \$5.00/month.
- F & V submitted the Monthly Operating Report for October, 2023. Sewer Commissioner Clark stated that the Plant is running well and next month's Report should include the sludge removal and the door glass that was replaced for \$500.00 instead of replacing the whole door which would have cost \$5,000.00.
- Street Administrator Sledz updated Council on several items:
 1. He stated that there have been complaints received regarding the streetlight that was installed on the corner of Torrey and Franklin about the brightness. He has asked DPW Supervisor Wagner to contact DTE to see what can be done.
 4. He stated that he attended the kick-off meeting with MDOT for the Category B Grant to replace First and Simons Streets. He also stated that another Category B Grant can be applied for next year and he intends to do so.
- Water Commissioner Boelke informed Council that EGLE has a Grant program for lead line verification and that he will be attending a Zoom meeting on Wednesday regarding this. He stated that Grant applications are being accepted

from mid-December to mid-January, 2024. The Grant would help offset costs for lead line identification, which the Village has a program scheduled to begin in 2024. A Grant would help to offset these costs.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

Trustee Boelke called for discussion regarding the minutes as he has a number of corrections.

Page 1, Under SEMCOG Presentation, Second Paragraph, first sentence, states "...the next 27 years" change to "...through 2050".

Page 1, Under SEMCOG Presentation, Second Paragraph, second sentence, "Boelke stated that he feels the Village is not doing a good job for future proactive planning in association with the data presented." Change to "Boelke stated that the Village is not proactively planning for the future and he would like to see the Village and the Township work together on the collective future challenges."

President Coenen stated that this was a Presentation and not part of the Regular Council Meeting so Council decided to remove this whole section from the meeting minutes.

Page 4, Under Item F, second sentence states, "He stated that during the Audit, Curtis McBride stated that the Village should consider establishing a fund balance policy of 100% of projected yearly revenues." Change to Curtis McBride recommended during the Audit Presentation that the Village should consider establishing a fund balance *philosophy*."

Page 4, Item F, third sentence states "Treasurer Porter suggested that the Village keep 100% of the expenditures, not the revenues, as suggested by Boelke." Removed this sentence in its entirety.

Page 4, Under Item G, middle paragraph states, "...\$21,500.00 to be paid for out of the unrestricted funds in the General Fund, but that this did distinction was not included in the motion." Change to "...\$21,500.00 to be paid for out of the unrestricted funds in the General Fund, but that this distinction was not included in the motion *because Council had not yet addressed the issue of the unrestricted fund balance*."

Council addressed each of these and discussed but ultimately agreed to the changes.

MOTION to approve Consent Agenda as Presented - **WITHDRAWN**

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as amended.

A. Approval of RCM Minutes of 11/13/23 approved as amended.

B. Payment of Bills totaling **\$313,023.17** approved for payment as follows:

1. General Fund	\$ 7,061.78
2. Police STI	\$ 1,486.27
3. Water Fund	\$ 9,043.09
4. Sewer Plant	\$ 5,719.39
5. Sewer System Fund	\$ 1,471.69
6. Major Street Fund	\$ 0
7. Local Street Fund	\$288,240.95
8. Municipal Street Fund	\$ 0
Total	\$313,023.17

All Ayes

CARRIED

OLD BUSINESS

None

2. NEW BUSINESS

A. PLANNING COMMISSION APPOINTMENT

The term for the ex-officio appointment to the Planning Commission is ending on November 27, 2023. Mike Shall is currently the Planning Commission liaison and has agreed to continue. President Coenen would like to reappoint Shall to this position.

MOTION by Clark, seconded by Ballard, to appoint Mike Shall as member ex-officio to the Village of Armada Planning Commission for a term ending November 25, 2024.

All Ayes

CARRIED

B. HANDICAP PARKING SPOTS DOWNTOWN

President Coenen brought this item to Council as it was brought to his attention that the south side parking downtown has three handicap parking spots and the north side only has one. He has spoken to Chief Maierle regarding moving one of the south side handicap parking spots to the north side. Maierle does not have an issue with this and agrees with the move.

MOTION by Boelke, seconded by Shall, to direct DPW Supervisor Wagner to eliminate the handicap parking spot in front of 23084 Main Street and to designate a handicap parking spot in front of 23041 Main Street.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

1. DTE overview packet (Administrative Reports)
2. Possible Employee disciplinary action

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

The next Council meeting will be held on Tuesday, December 12, 2023, not Monday, December 11, 2023.

The Negotiation Committee is working on contracts with employees.

Holly Days and the Parade of Lights will be Saturday, December 2, 2023.

No further business.

MOTION by Ballard, seconded by Clark, to adjourn the meeting at 7:45 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk