

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 27, 2017  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Coenen, Ballard, Wolak, Clark, Cooper, Shall, and Boelke. Also present: Clerk Poulos, Treasurer Adair, Bonnie Simpson, Arthur Simpson, and Chris Munson.

**AGENDA, APPROVAL OF**

**MOTION** by Cooper, seconded by Ballard, to approve agenda as presented:

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- F & V presented Council with the October, 2017, monthly operating report. Chris Munson briefly discussed the report.
- Treasurer Adair submitted her Treasurer's Report for October, 2017.

**GENERAL BUSINESS**

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 11/13/17** approved as presented.
- B. Payment of Bills** totaling **\$18,887.74** approved for payment as follows:

1. General Fund	\$ 6,180.87
2. Police STI	\$ 757.27
3. Water Fund	\$ 6,152.65
4. Sewer Plant Fund	\$ 3,436.28
5. Sewer System Fund	\$ 857.33
6. Major Street Fund	\$ 751.39
7. Local Street Fund	\$ 751.95
8. Municipal Street Fund	<u>\$ 0</u>
Total	\$ 18 887.74

All Ayes

**CARRIED**

**2. OLD BUSINESS**

None.

### **3. NEW BUSINESS**

#### **A. TO CONSIDER THE APPOINTMENT OF VILLAGE ADMINISTRATIVE OFFICERS AND OTHER VILLAGE OFFICIALS**

President Wolak recommended the following appointments to administrative officers for the Village.

**MOTION** by Cooper, seconded by Ballard, to confirm the President's appointment of the following officials for a one year period, expiring on November 26, 2018:

Building Inspector	Dennis LeMieux
Electrical Inspector	Tim Dillon
Mechanical/Plumbing Inspector	George Karl Ryan
Freedom of Information Coordinator	Michelle Poulos

All Ayes

**CARRIED**

#### **B. DESIGNATION OF STREET ADMINISTRATOR**

The Street Administrator needs to be designated annually by resolution, the President nominated Lyle Ballard for this administration.

**MOTION** by Coenen, seconded by Boelke, to adopt the resolution designating Lyle Ballard as the single Street Administrator for the Village of Armada in all transactions with the State Transportation Department as provided in ss13 of Public Act 51 of 1951 (MCL 247.663)

Ayes: Coenen, Cooper, Boelke, Shall, Clark, Ballard, Wolak  
Nays: None

**CARRIED**

#### **C. ANNUAL PRESIDENTIAL COMMISSION APPOINTMENTS**

President Wolak recommended the following commission appointments for a period of one year.

**MOTION** by Cooper, seconded by Ballard, to appoint Sam Boelke as Park Commissioner for the Village of Armada.

All Ayes

**CARRIED**

**MOTION** by Clark, seconded by Shall, to appoint Sherri Cooper as Police Commissioner for the Village of Armada.

All Ayes

**CARRIED**

**MOTION** by Coenen, seconded by Ballard, to appoint Steve Clark as Sewer Commissioner for the Village of Armada.

All Ayes

**CARRIED**

**MOTION** by Cooper, seconded by Ballard, to appoint Michael Shall as Water Commissioner for the Village of Armada.

All Ayes

**CARRIED**

**MOTION** by Shall, seconded by Ballard, to appoint David Coenen as President Pro-Tem for the Village of Armada.

All Ayes

**CARRIED**

**D. PLANNING COMMISSION LIAISON APPOINTMENT**

Currently, David Coenen serves as ex-officio to the Planning Commission and has requested to step down. President Wolak is recommending Mike Shall to take his place.

**MOTION** by Boelke, seconded by Clark, to accept the resignation of David Coenen from the Planning Commission, with regret.

All Ayes

**CARRIED**

**MOTION** by Coenen, seconded by Ballard, to appoint Mike Shall as member ex-officio to the Village of Armada Planning Commission for a term ending November 26, 2018.

All Ayes

**CARRIED**

**UPCOMING AGENDA ITEMS**

1. Updated Special Event Permit Policy to include downtown sidewalk sales

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Holly Days is December 2, 2017.

No further business.

**MOTION** by Cooper, seconded by Ballard, to adjourn the meeting at 7:17 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk