

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 25, 2019  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Ballard, Clark, Coenen, Shall, Sledz, Boelke and Wolak. Also present: Clerk Poulos, Treasurer Adair, Jeff Bahorski, Matt Carstens, Kevin Grand, Mary Swiacki, Stephanie Burgess, and Stacy Sobotka.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

The Clerk invited Stephanie Burgess, Program Manager of Macomb County Community Development, to inform the Council and public of the programs the County has to benefit its citizens. Several programs including the Housing Rehabilitation Program, Minor Home Repair, Weatherization Program, Senior Chore Program, Refrigerator Replacement Program, and the Home Injury Prevention Program were briefly discussed and information regarding these programs is available at the Village Office or residents can contact the County directly.

**ADMINISTRATIVE REPORTS**

- F & V submitted their October, 2019, monthly operating reports (on file). Matt Carstens gave a brief synopsis of the report (on file).
- Received the Code Enforcement Report for October, 2019.
- The Zoning Board of Appeals submitted their Meeting Minutes from April 18, 2019. ZBA Liaison Boelke informed Council that Mike St. John is the Chairman and Boelke is the Secretary. No Vice-Chair has been appointed. He stated that St. John was unable to attend the semi-annual meeting on November 14, 2019, so Boelke chaired the meeting.
- Business Liaison Boelke stated that he has prepared and submitted a rebuttal to the Clerk's memo to Council regarding the website and the issues he has with it. Both are on file. The Sesquicentennial Honoria is being framed and will be returned when finished.
- Water Commissioner Boelke gave a brief report on the Water Department. He stated that Rowe will have a cost proposal for the Arsenic Containment Structure and the Water Reliability Study available shortly.
- Police Commissioner Sledz informed Council that the new Police photo collage is completed and will be placed in the Police Department. He thanked Taylor Marie Photography who donated the photos and their time.

## **GENERAL BUSINESS**

### **1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Boelke, to approve the Consent Agenda as approved.

**A. Approval of RCM Minutes of 11/11/19** approved as presented.

**B. Payment of Bills** totaling **\$22,486.25** approved for payment as follows:

1. General Fund	\$ 9,446.12
2. STI	\$ 2,297.69
3. Water Fund	\$ 798.21
4. Sewer Plant Fund	\$ 3,623.41
5. Sewer System Fund	\$ 88.92
6. Major Street Fund	\$ 5,168.78
8. Local Street Fund	\$ 1,063.12
9. Municipal Street Fund	\$ 0
Total	\$22,486.25

All Ayes

**CARRIED**

### **2. OLD BUSINESS**

#### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark had nothing to add to F & V's report.

#### **B. WEST MAIN STREET UPDATE**

Street Administrator Ballard informed Council that he received an e-mail from Gus at Spalding DeDecker stating that the sidewalk issue has been completed by the contractor. Ballard also stated that, according to the bridge inspections performed by Rowe, the Burk Street bridge needs work and will need to be budgeted for in the 2020/2021 Budget.

#### **C. WATER COMMISSIONER UPDATE**

Water Commissioner Boelke addressed these issues under Administrative Reports.

### **3. NEW BUSINESS**

#### **A. ENGAGEMENT LETTER BETWEEN THE VILLAGE OF ARMADA AND BENDZINSKI AND COMPANY**

Treasurer Adair presented Council with an Engagement Letter from Bendzinski & Company which authorizes the amendment to the bond (\$1,500,000.00) and allows them to go forward.

**MOTION** by Clark, seconded by Ballard, to adopt the Notice of Intent Resolution Sewer System Revenue Bonds, Series 2019 (State Revolving Fund Project).

Ayes: Clark, Ballard, Shall, Boelke, Sledz, Coenen, Wolak

Nays: None

**CARRIED**

**B. TO CONSIDER THE APPOINTMENT OF VILLAGE ADMINISTRATIVE OFFICERS AND OTHER VILLAGE OFFICIALS**

President Wolak recommended the following appointments of administrative officers for the Village.

**MOTION** by Boelke, seconded by Shall, to confirm the President's annual appointment of the following officials for a one year period, expiring on November 23, 2020:

Building Inspector	Gary Mourtos
Electrical Inspector	Tim Dillon
Mechanical/Plumbing Inspector	(Karl) George Ryan
Freedom of Information Coordinator	Michelle Poulos
Code Enforcer	Tom Urban

All Ayes

**CARRIED**

**C. TO CONSIDER THE DESIGNATION OF A STREET ADMINISTRATOR IN ACCORDANCE WITH ss13 OF PUBLIC ACT 51 OF 1951 (MCL.247.663)**

The Street Administrator needs to be designated annually by resolution, the President nominated Lyle Ballard for this administration.

**MOTION** by Clark, seconded by Boelke, to adopt the resolution designating Lyle Ballard as the single Street Administrator for the Village of Armada in all transactions with the State Transportation Department as provided in ss13 of Public Act 51 of 1951 (MCL.247.663).

All Ayes

**CARRIED**

**D. ANNUAL PRESIDENTIAL COMMISSION APPOINTMENTS**

President Wolak recommended the following commission appointments for a period of one year.

**MOTION** by Ballard, seconded by Clark, to appoint Michael Shall as Park Commissioner for the Village of Armada, for a term ending November 23, 2020.

All Ayes

**CARRIED**

**MOTION** by Boelke, seconded by Ballard, to appoint Chris Sledz as Police Commissioner for the Village of Armada, for a term ending November 23, 2020.

All Ayes

**CARRIED**

**MOTION** by Ballard, seconded by Boelke, to appoint Steve Clark as Sewer Commissioner for the Village of Armada, for a term ending November 23, 2020.

All Ayes

**CARRIED**

**MOTION** by Shall, seconded by Coenen, to appoint Ross Boelke as Water Commissioner for the Village of Armada, for a term ending November 23, 2020.

All Ayes

**CARRIED**

**MOTION** by Ballard, seconded by Shall, to appoint David Coenen as President Pro-Tem for the Village of Armada, for a term ending November 23, 2020.

All Ayes

**CARRIED**

**E. ACT 51 RESOLUTION**

Treasurer Adair presented Council with a Resolution outlining the Village's intent to spend Act 51 monies on non-motorized improvements. This is a requirement of Act 51 and proves to the State that the Village is aware that funds need to be spent.

**MOTION** by Ballard, seconded by Clark, to approve Resolution No. 01-2019 authorizing non-motorized transportation improvements.

All Ayes

**CARRIED**

**F. PLANNING COMMISSION LIAISON APPOINTMENT**

This item will be brought back to the next RCM.

**UPCOMING AGENDA ITEMS**

None.

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS – RETIREMENT OF K-9 ATOS**

Due to health reasons, K-9 Atos must retire after seven years on the Armada Police Department. Police Chief Michael Patrick presented Atos with a retirement badge and spoke of his achievements while serving the Village. Many K-9 officers and their handlers were present along with several family members and friends of Atos' handler Dominic Vicari.

No further business.

**MOTION** by Coenen, seconded by Boelke, to adjourn the meeting at 7:55 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk