

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 23, 2020
7:00PM**

President Wolak called the meeting to order at 7:03 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Sledz, Boelke, Shall, and Coenen. Also present: Clerk Poulos, Treasurer Adair, Larry and Christy Swartz.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded Clark, to approve agenda as amended:

Added Easement Agreement as New Business Item A.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- Received the F & V Monthly Operating Report for October, 2020.
- Treasurer Adair submitted the October, 2020, Treasurer's Report.
- The Code Enforcer submitted the October, 2020, Code Enforcement Report.
- The Clerk informed Council that all of the Sidewalk replacement letters have gone out.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as amended.

A. Approval of RCM Minutes of 11/9/20 approved as presented.

B. Payment of Bills totaling **\$325,184.53** approved for payment as follows:

1. General Fund	\$ 8,794.06
2. Water Fund	\$ 8,226.02
3. Sewer Plant Fund	\$ 301,065.38
4. Sewer System Fund	\$ 1,512.10
5. Major Street Fund	\$ 3,446.35
6. Local Street Fund	\$ 1,1.65
7. Municipal Street Fund	\$ 73.95
8. STI	\$ <u>265.02</u>
Total	\$ 325,184.53

Ayes: Ballard, Clark, Shall, Boelke, Wolak, Sledz

Nays: None

Abstain: Coenen (from minutes only)

CARRIED

OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated that the Auto Clave has arrived, the new generator has been installed and the rented one has been returned, and that the boiler is up and running. He referred to the F & V Report which shows pictures of the new equipment.

B. WATER DEPARTMENT UPDATE

Water Commissioner Boelke provided and read from a written report (on file) regarding the DPW transition when Serwatowski retires. He stated that he will bring back a short-term contract for water works management from F & V to the next RCM.

2. NEW BUSINESS

A. EASEMENT AGREEMENT

Larry Swartz, owner of Larry's Automotive, has purchased a property adjacent to his property and will be expanding his parking lot. He is requesting to expand an existing easement from the Village.

MOTION by Ballard, seconded by Clark, to authorize the Village Attorney to prepare an easement agreement to allow for the discharge of storm water collected on property commonly known as 73085 Fulton Street onto Village property, subject to the Petitioner agreeing to reimburse the Village for the Attorneys fees and costs incurred by the Village in the preparation and recording of the proposed easement agreement.

Ayes: Ballard, Shall, Boelke, Wolak, Sledz, Clark, Coenen

Nays: None

CARRIED

B. AUDITOR'S ENGAGEMENT LETTER

This Engagement Letter from McBride, Manley & Company is standard procedure. The last contract for audit services was for three years, as is this one.

MOTION by Ballard, seconded by Boelke, to approve the proposal from McBride-Manley & Company P.C. for Audit Services for fiscal years ending March 31, 2021, March 31, 2022, and March 31, 2023 in the amount of \$23,500.00/year and to allow the Treasurer to sign on the Village's behalf.

Ayes: Ballard, Boelke, Wolak, Sledz, Coenen, Clark, Shall

Nays: None

CARRIED

C. TO CONSIDER THE APPOINTMENT OF VILLAGE ADMINISTRATIVE OFFICERS AND OTHER VILLAGE OFFICIALS

President Wolak recommended the following appointments of administrative officers for the Village.

MOTION by Boelke, seconded by Clark, to confirm the President's appointment of the following administrative officers for a two-year period, expiring on November 21, 2022:

Village Attorney
Chief of Police

Jeffrey A. Bahorski, PLLC
Michael Patrick

Superintendent of Public Works

Edward Serwatowski

Ayes: Boelke, Clark, Shall, Coenen, Wolak, Ballard, Sledz

Nays: None

CARRIED

MOTION by Ballard, seconded by Shall, to confirm the President's appointment of the following officials for a one-year period, expiring on November 22, 2021:

Building Inspector

Electrical Inspector

Mechanical/Plumbing Inspector

Freedom of Information Coordinator

Gary Mourtos

Tim Dillon

George Karl Ryan

Michelle Poulos

Ayes: Ballard, Shall, Wolak, Boelke, Sledz, Clark, Coenen

Nays: None

CARRIED

MOTION by Coenen, seconded by Boelke, to confirm the President's designation of The Record Newspaper as the official newspaper for publication of official notice for a period of two years, expiring on November 21, 2022.

All Ayes

CARRIED

D. TO CONSIDER THE DESIGNATION OF A STREET ADMINISTRATOR IN ACCORDANCE WITH ss13 OF PUBLIC ACT 51 OF 1951 (MCL247.663)

The Street Administrator needs to be designated annually by Resolution, the President nominated Christopher Sledz for this administration.

MOTION by Ballard, seconded by Boelke, to adopt the resolution designating Christopher Sledz as the single Street Administrator for the Village of Armada in all transactions with the State Transportation Department as provided in ss13 of Public Act 51 of 1951 (MCL 247.663)

All Ayes

CARRIED

E. ANNUAL PRESIDENTIAL COMMISSION APPOINTMENTS

President Wolak recommended the following commission appointments for a period of one year.

MOTION by Ballard, seconded by Sledz, to appoint Michael Shall as Park Commissioner for the Village of Armada, to a term ending November 22, 2021.

All Ayes

CARRIED

MOTION by Boelke, seconded by Clark, to appoint Lyle Ballard as Police Commissioner for the Village of Armada, to a term ending November 22, 2021.

All Ayes

CARRIED

MOTION by Coenen, seconded by Ballard, to appoint Steve Clark as Sewer Commissioner for the Village of Armada, to a term ending November 22, 2021.

All Ayes

CARRIED

MOTION by Shall, seconded by Sledz, to appoint Ross Boelke as Water Commissioner for the Village of Armada to a term ending November 22, 2021,

All Ayes

CARRIED

MOTION by Shall, seconded by Ballard, to appoint David Coenen as President Pro-Tem for the Village of Armada, to a term ending November 22, 2021.

All Ayes

CARRIED

F. PLANNING COMMISSION LIAISON APPOINTMENT

Currently, David Coenen serves as ex-officio to the Planning Commission and President Wolak is recommending that he be reappointed.

MOTION by Ballard, seconded by Boelke, to appoint David Coenen as member ex-officio to the Village of Armada Planning Commission for a term ending November 22, 2021.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

A. Water Works Management Contract

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Trustee Clark commended the DPW and Pardon Tree Service for putting up the Christmas Decorations downtown.

President Wolak stated that he approved overtime for the DPW over the weekend to continue picking up the leaves.

Council wished everyone a Happy Thanksgiving.

No further business.

MOTION by Ballard, seconded by Coenen, to adjourn the meeting at 7:38 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk