

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 13, 2017
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Shall, Clark, Coenan, Wolak, Ballard, Cooper, and Boelke. Also present: Clerk Poulos, Treasurer Adair, Jeff Bahorski, Arthur Simpson, Bonnie Simpson, Steve Nikkel, Dennis LeMieux, and Doug Skylis.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented:

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- Received the October, 2017 Building Report. Dennis LeMieux informed Council that he has been with the Village as the Code Enforcer/Building Inspector for 27 years.
- The Clerk informed Council that she attended a CDBG workshop and gave a brief overview of that meeting. She stated that the Village allocated monies to the Senior Minor Home Repair Program during last year's CDBG Public Hearing and that money is now available. The County will administer the program and the Village will have the applications. The Program will allow for senior citizens of low to moderate income to apply for assistance in minor home repairs up to \$500.00, which they will not be required to pay back. She stated that the program is newly available to municipalities and will allow CDBG funds to directly help our senior citizens with minor home repairs.
- Sewer Commissioner Clark informed Council that Watson Brothers will begin their work on the heating and ventilation system at the Sewer Plant on November 27.
- Planning Commission Liaison Coenen informed Council and members of the public that Katie Nikkel has purchased and will be converting the Assembly of God church on Barrows Street to a home. He stated that the dance studio on Main Street will be moving some classes and will be holding new classes including Yoga and Pilates in the newly renovated building on Main Street. He also informed Council that a Photography studio will be inhabiting the old Duncan Insurance building on Fulton Street.
- Police Commissioner Cooper informed Council that the new computer programs for the Police Department will be up and running by the first of the year and the officers will be trained on November 27.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

- A. **Approval of RCM Minutes of 10/23/17** approved as presented.
- B. **Payment of Bills** totaling **\$46,563.32** approved for payment as follows:

1. General Fund	\$ 8,185.69
2. Police STI	\$ 997.84
3. Water Fund	\$ 9,181.69
4. Sewer Plant Fund	\$ 18,782.38
5. Sewer System Fund	\$ 330.31
6. Major Street Fund	\$ 2,096.27
7. Local Street Fund	\$ 3,805.38
8. Municipal Street Fund	<u>\$ 3,183.76</u>
Total	\$ 46,563.32

All Ayes (Wolak abstains from minutes)

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. PUBLIC HEARING – TO CONSIDER AN ORDINANCE AMENDING THE CODE OF ORDINANCES TO EXTEND THE TIME BEFORE TERMINATION OF WATER UTILITY SERVICE FROM SEVEN TO FOURTEEN CALENDAR DAYS AFTER PROVISION OF A SHUT OFF NOTICE – 7:00 PM

MOTION by Cooper, seconded by Ballard, to enter into Public Hearing at 7:09 pm.

Ayes: Cooper, Ballard, Shall, Clark, Wolak, Coenen, Boelke
 Nays: None

CARRIED

Water Commissioner Shall explained the need to amend the current Water Ordinance (112) to allow 14 days, instead of the current 7, for shut off notices to be sent out to residents. This is due to residents not receiving their orange shut off notices prior to the shut off date as the Post Office does not sort the mail on-site, which adds time to the delivery. Shall presented an amended Ordinance to allow for this change. No Public Comment was received.

MOTION by Cooper, seconded by Ballard, to exit Public Hearing at 7:11 pm.

All Ayes

CARRIED

MOTION by Coenen, seconded by Clark, to adopt the ordinance amending ss21-(c) of Title II, Chapter 21 of the Village Code of Ordinances to extend the time before termination of water utility service from seven to fourteen calendar days after provision of the shut-off notice.

All Ayes

CARRIED

B. WATER AND SEWER RATE RESOLUTIONS AMENDMENTS

The Sewer Resolution needs to be updated to reflect the time period for water shut off as approved during the Public Hearing.

MOTION by Clark seconded by Ballard, adopt the attached Sewer resolution approving the amendment to extend the time period for water shut off.

Ayes: Clark, Ballard, Shall, Boelke, Cooper, Coenen, Wolak
Nays: None

CARRIED

C. THIRD PARTY AGREEMENT FOR THE WEST MAIN STREET PROJECT

Street Commissioner Ballard informed Council that he has received a Third Party Agreement from MDOT for the West Main Street Reconstruction Project for the Village and Rowe Professional Services Inc. to sign. This will allow Rowe to perform preliminary engineering services for the design of West Main Street and will allow the Street Administrator to sign all documents on behalf of the Village. This agreement is a requirement of MDOT as federal funds are being used.

MOTION by Ballard seconded by Shall, to approve the Third Party Agreement between the Village of Armada and ROWE Professional Services Company for preliminary engineering services in connection with the design of the West Main Street Reconstruction Project and authorize Street Administrator Lyle Ballard to sign all documents required in conjunction with this approval.

All Ayes

CARRIED

MOTION by Ballard seconded by Shall, to designate Lyle Ballard, Street Administrator, as the primary, and Marvin Wolak, Village President, as the secondary, representative of the Village for Armada in responsible charge of the West Main Street Reconstruction Project and authorized to make all nonfinancial decisions on behalf of the Village of Armada, the Local Agency.

All Ayes

CARRIED

D. UPDATE ON LOCAL ROAD FUNDING THROUGH THE MACOMB COUNTY DEPARTMENT OF ROADS

Street Administrator Ballard informed Council that he spoke to the County regarding the local road funding availability as indicated in the letter he referred to at the last RCM. Unfortunately, this is not available to the Village as local roads are owned by the Village, it is available only to Township Roads owned by the County which lead into the Village that need repair.

UPCOMING AGENDA ITEMS

None.

CITIZENS COMMENTS

Dennis LeMieux inquired whether the Village had considered turning their roads over to the County. Coenen, Wolak, and Bahorski all stated that this has been looked into by the Village over the years and, for several reasons, has not been pursued. The Village would lose its ACT 51 money, the on street parking could be removed, the trees could also be removed, the speed limit would raise, and there is no guarantee that the roads would be fixed.

COUNCIL COMMENTS/COMMUNITY EVENTS

Holly Days is December 2, 2017.

Council wished everyone a safe and happy Thanksgiving.

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 7:22 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk