

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 11, 2019  
7:00 PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Coenen, Shall, Sledz, and Boelke. Also present: Clerk Poulos, Treasurer Adair, and Doug Skylis.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

President Wolak acknowledged Veterans Day and the passing of former Council member Ronald Wolak. Trustee Boelke gave a brief history of Veterans Day.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- ZBA Liaison Boelke informed Council of the semi-annual ZBA meeting on November 14, 2019, at 7:00 pm.
- Business Liaison Boelke stated that he has submitted an application for a plaque to commemorate Armada's birthday. He also received the flag that was flown over the Nation and State capitals honoring Armada's sesquicentennial. He has \$550.00 left to put the remaining tributes in frames for public display. He also stated that he submitted a report to Council (on file) giving a few different websites that he would like Council to look at which he feels are more inclusive and advertises community events better than the Village's current website. The Clerk asked what he meant by "more inclusive" and he stated that he feels these other websites are more eye popping with better graphics and they also have events listed on the front page.
- Water Department Update – Water Commissioner Boelke stated that Well #7 is having a pump cooling issue which is not serious but a company is coming in to look at it. He also stated that Rowe has the final draft of the Water reliability study which will be available in the next couple of weeks and suggests that Council review it when it is received. He also submitted reports (on file) regarding the Water tower lease, which he is not ready to go forward with, and the Arsenic Containment study, which states that the Village needs a deeper arsenic sump and offered two methods to achieve this. He is not ready to go forward at this time but will be discussing again in the future.
- The Planning Commission submitted their meeting minutes of October 7, 2019.

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 10/28/19** approved as presented.

**B. Payment of Bills** totaling **\$46,809.92** approved for payment as follows:

1. General Fund	\$ 7,151.31
2. Police STI	\$ 1,764.33
3. Water Fund	\$ 6,246.76
3. Sewer Plant Fund	\$21,430.70
4. Sewer System Fund	\$ 655.58
5. Major Street Fund	\$ 3,076.18
6. Local Street Fund	\$ 3,024.44
7. Municipal Street Fund	<u>\$ 3,460.62</u>
Total	\$46,809.92

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark gave a brief update of the Sewer Plant. He stated that there was a power failure on Halloween between 11:00 am and 7:00 pm. He went to the plant and the generator was not running and the low oil alarm was going off but when the oil was checked, it was not low on oil, but was low on fuel. He stated that the plant was manned all night as the generator can't run the whole plant at once so it needed to be moved. He stated there is still no answer about the grit screen.

### **B. WEST MAIN STREET UPDATE**

Street Administrator Ballard informed Council that the West Main Street Project is completed and he expects a motion to accept the project will be at the next meeting. Doug Skylis reminded Council that it could take several months to close out the project with MDOT and next year's budget should hold some money as it could take until next year's budget to close out.

## **3. NEW BUSINESS**

### **A. TO ADOPT A RESOLUTION INDICATING THE VILLAGE'S INTENT TO ISSUE SEWER SYSTEM REVENUE BONDS**

Sewer Commissioner Clark informed Council that the bids for the Waste Water Treatment Plant repairs came in much higher than anticipated. The Council previously approved a Notice of Intent to issue revenue bonds in the amount of \$3,500,000.00, but will need to increase the bond amount by \$1,500,000.00. Doug Skylis told Council that there have been several conference calls with the Village, EGLE, Bond Council, the Village Auditor, the Contractors, and himself to create a plan to take items out of the scope of work to lessen the amount of the lowest bid received by approximately \$1,000,000.00. He spoke highly of Dennis Ryan at EGLE and the contractor for working together on this issue. Clark stated that the Village's hands are tied as the repairs need to be done. The Resolution prepared for Council's approval increases the Village's total bond amount to \$5,000,000.00.

**MOTION** by Clark, seconded by Ballard, to adopt the Notice of Intent Resolution Sewer System Revenue Bonds, Series 2019 (State Revolving Fund Project).

Ayes: Clark, Ballard, Shall, Boelke, Sledz, Coenen, Wolak  
Nays: None

**CARRIED**

**B. DDA DEBT ELIMINATION PLAN**

Treasurer Adair submitted a Resolution outlining the DDA Debt Elimination Plan as required by the Department of Treasury. The DDA budget had a deficit in the March 31, 2019, budget which required the General Fund to transfer funds to cover the bond payments. The Resolution identifies and provides for a Debt Elimination Plan of correction for March 31, 2020 year end reporting.

**MOTION** by Ballard, seconded by Shall, to adopt the Resolution to correct the deficit fund balance in the DDA Fund and to allow the Clerk and Treasurer to sign the Resolution and forward same to the Michigan Department of Treasury.

Ayes: Ballard, Shall, Clark, Coenen, Boelke, Sledz, Wolak  
Nays: None

**CARRIED**

**C. OPEN AND AWARD BID FOR WELL HOUSE #6**

Two companies of four responded to the Invitation to Bid for Well Pump Overhaul and Casing Inspection/Sanitation for Well House #6. Water Commissioner Boelke explained that this has been budgeted for and suggested the Council tentatively award the bid to the lowest bidder until DPW Supervisor Serwatowski can review the bids to verify the competency. The bids were opened and are as follows:

Peerless Midwest	\$27,500.00
Northern Pump and Well	\$43,976.56

**MOTION** by Boelke, seconded by Ballard, to tentatively accept the bid from Peerless Midwest in the not to exceed amount of \$27,500.00 for well pump #6 refurbishment, subject to a technical review of the expected technical performance and satisfactory receipt of all required documents.

Ayes: Boelke Ballard, Shall, Wolak, Coenen, Clark, Sledz  
Nays: None

**CARRIED**

**D. DUMPSTER PROPOSAL**

The Clerk presented Council with a quote from MGM Dumpsters for a 6 yard dumpster as the current company that services the Village does not always pick up the garbage. She explained that she received two quotes, one verbal from Sterling Sanitation from \$250.00/pick up, and the written one from MGM for \$125.00/month.

**MOTION** by Ballard, seconded by Clark, to accept the proposal from MGM Dumpsters in the not to exceed amount of \$125.00/month for a term of 2 years for a 6 yard dumpster with weekly pick up and to allow the Clerk to sign on behalf of the Village.

Ayes: Ballard, Clark, Shall, Coenen, Wolak, Sledz, Boelke  
Nays: None

**CARRIED**

**E. OFFICE CLOSURE AT NOON ON NOVEMBER 27, 2019**

The Clerk asked Council to allow the Village office to close at noon on Wednesday, November 27, 2019, which is the day before Thanksgiving, as the office historically has very little to no business on that day.

**MOTION** by Coenen, seconded by Ballard, to close the Village Office at noon on Wednesday, November 27, 2019.

All Ayes

**CARRIED**

**UPCOMING AGENDA ITEMS**

None.

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

President Wolak wished everyone a Happy Thanksgiving.

**EXECUTIVE SESION**

None.

No further business.

**MOTION** by Ballard, seconded by Boelke, to adjourn the meeting at 7:43 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk