

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, OCTOBER 9, 2023  
7:00 PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Coenen, Adair, Clark, Sledz, Boelke, Shall. Absent: Ballard. Also Present: Clerk Poulos, Treasurer Porter, Jeff Bahorski, Curtis McBride, Amy Delia, Meridith Leighty, and Stacy Sobatka.

**AGENDA, APPROVAL OF**

**MOTION** by Shall, seconded by Clark, to approve agenda as presented.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

Meridith Leighty stated she was in attendance to hear the result of the Special Event Permit Application for the Chamber of Commerce.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- The Code Enforcer submitted his September, 2023, Report.
- The Treasurer submitted her September, 2023, Treasurer's Report.
- Police Commissioner Adair read aloud the Police Action Report for September, 2023.
- Water Commissioner Boelke updated Council on several items:
  1. He stated that the water tower maintenance will need to be pushed back until the Spring as the Variable Frequency Drive for Well #7 has not arrived and has no expected delivery date as of yet.
  2. He stated with Dave Wagner being on vacation and Victor Curtis submitting his resignation, he has spoken to F & V's Regional Manager Catherine Winn regarding F & V possibly overseeing the DPW group as needed. She stated that both the Sewer Operator and Water Operator that work for F & V in the Village's facilities are former DPW Supervisors and they will help out at no extra cost. The Clerk asked anyone in the public, if interested, to apply for the open DPW laborer position through the Village Office.
  3. The SEMCOG presentation that was scheduled for the October 23, 2023, RCM will be pushed to the November 13, 2023 RCM.
- Street Administrator Sledz updated Council on a few items:
  1. There was a water main break on the corner of Lathrop and Hollweg which was patched and will be replaced during the Lathrop Street Project.
  2. He stated that he was given a copy of an email received by the Clerk from MDOT regarding ACT 51 updating. He will address this.
  3. The Lathrop Street Project kick off meeting is Thursday.
- Planning Commission Liaison Shall shared that the Planning Commission will be discussing adding parking to the Duncan Insurance as requested by the building owner.

## **1. CONSENT AGENDA**

**MOTION** by Shall, seconded by Boelke, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 09/25/23** approved as presented.

**B. Payment of Bills** totaling **\$78,148.96** approved for payment as follows:

1. General Fund	\$ 24,984.53
2. Police STI	\$ 2,041.02
3. Water Fund	\$ 17,626.40
3. Sewer Plant Fund	\$ 19,242.54
4. Sewer System Fund	\$ 4,009.95
5. Major Street Fund	\$ 4,118.03
6. Local Street Fund	\$ 4,426.49
7. Municipal Street Fund	<u>\$ 1,700.00</u>
Total	\$ 78,148.96

**C. Special Event Permit Application – Armada Area Chamber of Commerce - Autumn in Armada** approved the Special Event Permit Application from the Armada Area Chamber of Commerce on October 14, 2023, between 10:30 am and 3:30 pm for Autumn in Armada.

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

None.

## **3. NEW BUSINESS**

### **A. AUDITOR'S REPORT**

Curtis McBride presented the FY 2022/23 Audit to Council. The Audit indicates that all funds are within, most beyond, recommended balances. McBride informed Council that there are three opinions the Village could receive, an Unmodified Clean Opinion, a Qualified Opinion, and an Adverse Opinion. He was happy to report that the Village received an Unmodified Clean Audit Opinion, the best opinion the Village could get. The complete Audit is on file.

**MOTION** by Shall, seconded by Sledz, to accept the Audit for Fiscal Year ending March 31, 2023, and to place on file.

All Ayes

**CARRIED**

### **B. SET NEGOTIATION COMMITTEE FOR EMPLOYEE AGREEMENTS**

President Coenen stated that he is recommending Jo Adair, Mike Shall, and Anne Porter to serve on a negotiation committee to negotiate employee agreements. All employee agreements expire on March 31, 2024 and he is hoping to have the negotiations completed by the end of this year.

**MOTION** by Boelke, seconded by Clark, to appoint Trustees Adair, Shall, and Treasurer Porter to the Negotiation Committee for the employee agreements.

All Ayes

**CARRIED**

**UPCOMING AGENDA ITEMS**

A. SEMCOG Presentation November 13, 2023

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Trustee Boelke thanked Curtis McBride for all of his work on the Audit.

Trustee Shall thanked the community for making the Knights of Columbus Tootsie Roll Drive a success.

President Coenen stated that Victor Curtis is leaving the Village of Armada DPW. He thanked him for his hard work and dedication and wishes him the best of luck in his new job.

Autumn in Armada is Saturday, October 14, 2023 downtown and a car show will be at the Armada Schools Administration Building.

No further business.

**MOTION** by Adair, seconded by Shall, to adjourn the meeting at 7:59 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC  
Armada Village Clerk