

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, OCTOBER 12, 2020  
7:00PM**

President Pro-Tem Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Ballard, Sledz, Boelke, Shall. Absent: Wolak. Also present: Clerk Poulos, Treasurer Adair, Jeff Bahorski, Doug Skylis, and Maureen Finn.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Boelke, to approve agenda as amended:

Added **Change Orders for Waste Water Treatment Plant Project** as Agenda Item D.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- Water Commissioner Boelke updated Council on a few items related to the Water Department:
  1. A Proposal from F & V, previously submitted by Boelke, has been reviewed by Attorney Bahorski who recommended amending by removing the indemnity, has been signed and returned by Boelke to F & V, with the recommended amendment.
  2. Boelke is still waiting for the Trail Easement to be signed by County Executive Mark Hackel. Once this is signed it will go before the Board of Commissioners. He has been in contact with Hackel's office and will continue until this is completed.
  3. Boelke has called about the Macomb Orchard Trail's signage which is supposed to be installed and is awaiting definitive dates for installation.
  4. Boelke stated that he has spoken to Becky Henderson regarding SB Water Assistance Program and they believe there are about five households in the Village that would qualify.
- Treasurer Adair submitted her Treasurer's Report from September, 2020.

**GENERAL BUSINESS**

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Boelke, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 9/28/20** approved as presented.

**B. Payment of Bills** totaling **\$43,585.96** approved for payment as follows:

1. General Fund	\$ 4,990.64
2. Water Fund	\$ 1,871.04
3. Sewer Plant Fund	\$17,194.12
4. Sewer System Fund	\$ 141.36
5. Major Street Fund	\$ 41.36
6. Local Street Fund	\$15,971.36
7. Municipal Street Fund	\$ 3,279.09
8. STI	\$ 96.99
Total	\$43,585.96

All Ayes

**CARRIED**

**2. NEW BUSINESS**

**A. VILLAGE OFFICE CLEANING POSITION**

The Clerk brought a resume from Jeff Rolfe for the open part-time office cleaning position. She explained that this is the only resume the office has received and after she and Becky Henderson spoke to Mr. Rolfe, she is recommending Council hire him.

**MOTION** by Ballard, seconded by Clark, to approve Hiring Jeff Rolfe for the part-time cleaning position at a rate of \$12.00/hour, with no benefits. This job shall be performed weekly during regular business hours under the supervision of the Village Office.

Ayes: Ballard, Clark, Boelke, Sledz, Shall, Coenen

Nays: None

Absent: Wolak

**CARRIED**

**B. SIDEWALK REPLACEMENT**

Street Administrator Ballard informed Council of his intent to receive proposals for sidewalks in the Village. He stated that he identified areas that need replacing and is awaiting the lineal feet from DPW Supervisor Serwatowski who will send it out for quote. He intends to bring this item back to the next RCM.

**C. LIONS CLUB SPECIAL EVENT PERMIT APPLICATIONS**

As discussed at a previous Council Meeting, the Lions Club has resubmitted a Special Event Permit Application for a Four Corner Fundraiser and has submitted one for Holly Days and the Lighted Christmas Parade. The applications, under the policy, are reviewed by the Police Chief prior to being presented to Council. Under the current pandemic situation, Chief Patrick is recommending denial of these permit applications citing Governor Whitmer's Executive Orders 153 and 183 and the MDHHS Emergency Order issued October 5, 2020. A lengthy discussion followed. Maureen Finn asked if there would be a way to still have the parade if the Lions Club didn't have the festivities downtown and suggested that they could have the parade go down all the streets in the Village and people could congregate on their own lawns. She will be taking this idea to the Lions Club who will need to submit another permit application. The motion was made by Boelke with regret.

**MOTION** by Boelke, seconded by Sledz, to deny the Special Event Permit Application from the Armada Lions Club for a Four Corner Fundraiser due to restrictions from Governor Whitmer under Executive Orders 153 and 183 and the MDHHS Emergency Order issued October 5, 2020.

Ayes: Boelke, Sledz, Shall, Clark, Coenen, Ballard  
Nays: None  
Absent: Wolak

**CARRIED**

**MOTION** by Boelke, seconded by Clark, to deny the Special Event Permit Application from the Armada Lions Club for Holly Days and Lighted Parade due to restrictions from Governor Whitmer under Executive Orders 153 and 183 and the MDHHS Emergency Order issued October 5, 2020.

All Ayes

**CARRIED**

### **D. CHANGE ORDERS FOR WASTEWATER TREATMENT PLANT**

Sewer Commissioner Clark presented Council with two Change Orders (on file) for the Waste Water Treatment Plant. Doug Skylis, Rowe Professional Services, was present to explain each to Council.

**MOTION** by Clark, seconded by Ballard, to approve Change Order #2 dated September 17, 2020, at a cost of \$17,650.00.

Ayes: Clark, Ballard, Shall, Coenen, Boelke, Sledz  
Nays: None  
Absent: Wolak

**CARRIED**

**MOTION** by Clark, seconded by Ballard, to approve Change Order #3 dated October 9, 2020, at a cost of \$24,626.00.

Ayes: Clark, Ballard, Sledz, Boelke, Shall, Coenen  
Nays: None  
Absent: Wolak

**CARRIED**

## **3. OLD BUSINESS**

### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark stated that he has attended a meeting at the Waste Water Treatment Plant with Matt and Dennis Ryan (EGLE) to do an inspection of the Plant and that Ryan is pleased with the progress. Clark also stated that he attended a construction meeting, which was attended over the phone with Dennis Ryan and Karen Nickols (EGLE).

### **B. WATER DEPARTMENT UPDATE**

Nothing to add to Administrative Report.

### **C. DPW SUPERVISOR TRANSITION COMMITTEE UPDATE**

This Committee includes Trustees Boelke, Ballard, and Clark who have had several meetings and presented Council with a written report (on file) to update them which Boelke went through at the meeting. Council was encouraged to reach out to the Committee members with any questions, concerns, or suggestions. They will bring recommendations back to Council at the next RCM.

## **UPCOMING AGENDA ITEMS**

- A. DPW Supervisor Transition Recommendation
- B. Sidewalk Quotes

**CITIZENS COMMENTS**

Maureen Finn stated that she already spoke on her issue of interest. She stated that she is glad that Council is addressing and planning for Ed's (Serwatowski) retirement.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

As Halloween is not a Village sanctioned event, it cannot nor will be cancelled by the Village. The Village will only suggest strongly that masks are used and social distancing is observed. If residents choose to take their children trick or treating and residents wish to hand out candy, this is a personal choice.

No further business.

**MOTION** by Ballard, seconded by Shall, to adjourn the meeting at 8:05 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk