

**VILLAGE OF ARMADA
BUDGET WORKSHOP
MONDAY, JANUARY 8, 2018
5:30 PM**

President Wolak called the meeting to order at 5:40 p.m. Present at roll call: Clark, Wolak, Ballard, Shall, Cooper, Coenen, and Boelke. Also present: Treasurer Adair and Clerk Poulos.

Discussed the Village Water Fund.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 6:56 pm.

All Ayes

CARRIED

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JANUARY 8, 2018
7:00PM**

President Wolak called the meeting to order at 7:03 p.m. All rose for Pledge of Allegiance. Present at roll call: Shall, Clark, Coenen, Wolak, Ballard, Cooper, and Boelke. Also present: Treasurer Adair, Clerk Poulos, Jeff Bahorski, Jason Hundy, Anna-Shea Backer, Jeff Diederich, Bonnie Simpson, and Larry Simpson.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Building Department submitted the December, 2017, Building Department Report.
- The Planning Commission submitted their meeting minutes of 11-6-17.
- The Planning Commission submitted their 2017 Year in Review.
- The Planning Commission submitted their 2018 Agenda.
- Sewer Commissioner Clark updated Council on the ongoing electrical issues at the Sewer Plant and stated that DTE will be coming in to monitor.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 12/18/17 approved as presented.

B. Payment of Bills totaling **\$40,431.01** approved for payment as follows:

1. General Fund	\$ 7,788.92
2. Police STI	\$ 1,695.74
3. Tax Fund	\$ 393.45
3. Water Fund	\$ 3,445.49
4. Sewer Plant Fund	\$ 20,105.51
5. Sewer System Fund	\$ 1,361.35
6. Major Street Fund	\$ 1,483.96
7. Local Street Fund	\$ 4,156.59
8. Municipal Street Fund	\$ 0
Total	\$ 40,431.01

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. TO APPROVE THE FISCAL YEAR 2018/2019 CDBG PROGRAM

MOTION by Cooper, seconded by Ballard, to enter into the public hearing at 7:05 p.m.

Ayes: Cooper, Ballard, Wolak, Coenen, Clark, Boelke, Shall
 Nays: None

CARRIED

The Village of Armada's entitlement for fiscal year 2018/2019 under the CDBG Program is approximately \$10,000.00. Of this amount, up to \$2,200.00, after \$300.00 is allocated to Macomb County (per Macomb County) may be allocated to program services. The balance may be allocated to capital projects and bricks and mortar projects.

The Village received requests from the following:

- MCREST in the amount of \$792.00
- Samaritan House in the amount of \$1,000.00
- Armada PAL in the amount of \$1,625.00
- Care House in the amount of \$600.00
- Macomb Homeless Coalition in the amount of \$1,000.00

Capital Project Requests were received from:

Village of Armada Senior Minor Home Repair Program in the amount of \$7,500.00

The Clerk explained that the Summary of Non-Profit Applications supplied from the County had an error regarding PAL. She stated that a note of concern from the County was that they had to recapture \$1,375.00 that was unused by PAL. The actual amount was \$1,075.00 and the reason it was unused was three campers that were in need of financial assistance did not live in Macomb County but do attend Armada Schools. In an e-mail from Sandy Hoxie, and provided to Council, she explained that this is the first time the County has denied an application. Knowing that this is now an issue, she will be sure that the campers they are helping are within the CDBG district. Jason Hundey and Anna-Shae Becker of Armada PAL and Jeff Diederich of Samaritan House explained the benefits of

their respective charities. The Clerk also briefly explained the Senior Minor Home Repair Program.

MOTION by Cooper, seconded by Ballard, to exit Public Hearing at 7:11 p.m.

All Ayes

CARRIED

Council discussed the requests.

MOTION by Cooper, seconded by Ballard, to approve the Fiscal Year 2018/2019 CDBG Program based upon an entitlement of \$10,000.00 and allocated as follows:

- Capital Projects:
- Armada Senior Minor Home Repair Program \$ 7,500.00
- Program Services:
 1. MCREST \$ 500.00
 2. Armada PAL \$ 1,400.00
 3. Samaritan House \$ 300.00
 4. CHORE Program \$ 300.00
- Total \$10,000.00

Ayes: Cooper, Ballard, Shall, Boelke, Clark, Coenen, Wolak
Nays: None

CARRIED

B. DDA BUDGET APPROVAL

The prepared DDA budget was presented to Council for approval.

MOTION by Ballard, seconded by Clark, to approve the proposed fiscal year 2018/2019 budget for the Downtown Development Authority Fund.

Ayes: Ballard, Clark, Boelke, Coenen, Shall, Wolak, Cooper
Nays: None

CARRIED

C. APPROVAL FOR THE CLERK TO ATTEND THE MAMC MASTER ACADEMY

The Clerk asked Council to allow her to attend the MAMC Master Academy which gives her the educations credits to keep her Master Clerk certification. President Wolak stated that he feels with the upcoming costs affecting the 2018/2019 budget, fees and classes should be cut. The Clerk explained that this is already budgeted for in the 2017/2018 Budget and with this three day coarse, all of the credits necessary to keep her Clerk certification are met.

MOTION by Boelke, seconded by Shall, to allow the Clerk to attend the MAMC Master Academy from March 20-22, 2018, at a cost not to exceed \$450.00 and to allow for lodging for a cost not to exceed \$150.00 as allowed for in the 2017/2018 Approved Budget.

Ayes: Boelke, Shall, Clark, Coenen, Ballard, Cooper
Nays: Wolak

CARRIED

UPCOMING AGENDA ITEMS

A. DPW Employee

CITIZENS COMMENTS

COUNCIL COMMENTS/COMMUNITY EVENTS

Armada Schools will have a ½ day on Friday and no school on Monday to observe Martin Luther King, Jr. Day.

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 7:17 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk