

**VILLAGE OF ARMADA
BUDGET WORKSHOP
MONDAY, JANUARY 27, 2020
5:30 PM**

The meeting was called to order at 5:30 p.m. Present at roll call: Ballard, Sledz, Wolak, and Boelke. Absent: Shall and Coenen. Also present: Treasurer Adair and Clerk Poulos.

Discussed Village Police and Salvage Title Inspection Funds.

MOTION by Clark, seconded by Sledz, to adjourn the meeting at 6:40 pm.

All Ayes

CARRIED

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2020
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Boelke, Sledz, Ballard, Wolak, and Clark. Absent: Shall and Coenen. Also present: Treasurer Adair, Doug Skylis, Matt Carstens, and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Clark, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V presented Council with the December, 2019, monthly operating report. Matt Carstens gave a brief synopsis of the report, which is on file. He also informed Council that Pump #1 needs to be replaced and submitted a quote from Jet Pump for \$8,610.98. As this is an emergency, the following motion was made:

MOTION by Clark, seconded by Ballard, to purchase from JET Pump, not to exceed \$9,000.00.

Ayes: Clark, Ballard, Boelke, Sledz, Wolak

Nays: None

Absent: Coenen, Shall

CARRIED

- The Treasurer’s Report for December, 2019, was submitted.
- The Code Enforcement Report for December, 2019, was submitted.
- Trustee Boelke also informed Council that historical plaque is not complete due to a missing application. He will re-apply and asked that the previous check is cancelled. He anticipates this will take 8 weeks to complete.
- Trustee Ballard stated that the Committee to plan for the retirement of the DPW Supervisor met, had some discussion, and will meet again soon.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 1/13/20** approved as presented.
- B. Payment of Bills** totaling **\$26,093.34** approved for payment as follows:

1. General Fund	\$	8,337.97
2. Police STI	\$	1,728.37
3. Water Fund	\$	3,702.59
4. Sewer Plant Fund	\$	2,789.09
5. Sewer System Fund	\$	1,037.31
6. Major Street Fund	\$	7,123.05
7. Local Street Fund	\$	1,374.96
8. Municipal Street	\$	<u>0.00</u>
Total	\$	26,093.34

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated he has nothing additional to report.

B. WEST MAIN STREET UPDATE

Street Administrator Ballard stated he has nothing new to report.

C. WATER DEPARTMENT UPDATE

Water Commissioner Boelke explained that EGLE has received the Draft Water Asset Management Plan and they are currently reviewing.

3. NEW BUSINESS

A. TREASURER RESOLUTION TO OPEN A NEW VARIABLE RATE INTEREST BEARING SAVINGS ACCOUNT FOR THE GENERAL FUND

Treasurer Adair presented Council with a Resolution to allow her to open a new Savings Account for the General Fund.

MOTION by Ballard, seconded by Clark, that the Village Council has given authorization for the Treasurer of the Village of Armada to open and maintain an

interest bearing account at 5/3 Bank for the purpose of transferring funds from the General Fund Checking (non-interest bearing) Acct to the newly opened, variable rate, interest bearing account so named and identified for the General Fund in the amount of five hundred thousand dollars (\$500,000.00). The Treasurer shall complete this transaction within 2 business days of the date of this meeting. Be it further resolved that all signers on file of the current accounts at 5/3 Bank will establish signature verification for the newly opened account.

Ayes: Ballard, Clark, Boelke, Sledz, Wolak
Nays: None
Absent: Coenen, Shall

CARRIED

B. TREASURER RESOLUTION TO OPEN A NEW VARIABLE RATE INTEREST BEARING SAVINGS ACCOUNT FOR THE SALVAGE TITLE FUND

Treasurer Adair presented Council with a Resolution to allow her to open a new Savings Account for the Salvage Title Fund.

MOTION by Sledz, seconded by Ballard, that the Village Council has given authorization for the Treasurer of the Village of Armada to open and maintain an interest bearing account at 5/3 Bank for the purpose of transferring funds from the Salvage Title Checking (non-interest bearing) Acct to the newly opened, variable rate, interest bearing account so named and identified for the Salvage Title Funds in the amount of two hundred and fifty thousand dollars (\$250,000.00). The Treasurer shall complete this transaction within 2 business days of the date of this meeting. Be it further resolved that all signers on file of the current accounts at 5/3 Bank will establish signature verification for the newly opened account.

Ayes: Sledz, Ballard, Clark, Boelke, Wolak
Nays: None
Absent: Coenen, Shall

CARRIED

C. A RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WASTEWATER SYSTEM IMPROVEMENTS

A Resolution was prepared to tentatively award a contract to Sorensen Gross Company for the Waste Water Treatment System improvements in the amount of \$4,869,000.00. A change order will be presented at a future RCM in the amount of \$921,000.00 as negotiated between Rowe Professional Services, EGLE, and Sorensen Gross. The Village needs to award the bid before a change order can be made as there is no contract to amend.

MOTION by Clark, seconded by Ballard, to adopt the Resolution tentatively awarding the contract for construction of the proposed wastewater system improvements project to Sorensen Gross Company and authorize the President and Clerk to sign all required documentation in connection with project.

Ayes: Clark, Ballard, Boelke, Sledz, Wolak
Nays: None
Absent: Coenen, Shall

CARRIED

D. SEWER ORDINANCE ADOPTION

An Ordinance prepared by Miller Canfield Paddock and Stone was presented to Council for approval for the issuance of Sewer System Junior Lien Bond, Series 2020, to pay for the cost of the Waste Water Treatment Plant.

MOTION by Clark, seconded by Boelke, be it ordained to adopt the ordinance providing for the acquisition, construction, installation, furnishing and equipping of improvements to the Wastewater Treatment Plant and issuance of Sewer System Junior Lien Revenue Bond, Series 2020 to pay the cost of the improvements.

Ayes: Clark, Boelke, Sledz, Ballard, Wolak
Nays: None
Absent: Coenen, Shall

CARRIED

UPCOMING AGENDA ITEMS

None.

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

None.

No further business.

MOTION by Ballard, seconded by Boelke, to adjourn the meeting at 7:41 pm.

All Ayes

CARRIED

Minutes taken by Treasurer Adair.

Minutes transcribed by:

Michelle Poulos, CMMC
Armada Village Clerk