

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JANUARY 14, 2019
7:00 PM**

President Wolak called the meeting to order at 7:03 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Coenen, and Boelke. Absent: Shall. Also present: Clerk Poulos, Jeff Bahorski, Dennis LeMieux, Sandy Hoxie, Representatives from Care House, Nancy Moegle and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Clark, to approve agenda as amended:

Removed Designation of Police Commissioner
Removed Bond Council Information for Sewer Plant Improvements
Removed Planning Commission Request for Council Approval for Site Plan Modification at 23009 Main Street
Added Northern Electrical Testing Proposal

All Ayes

CARRIED

CITIZEN COMMENT

Kevin Grand asked several questions regarding CDBG. He also informed Council that the website has some issues.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Building Department submitted the December, 2018, Building Department Report.
- Dennis LeMieux supplied Council with information from Energy Reduction Coalition which offers a program to municipalities to convert lighting to LED. He asked Council if they were interested in hearing a presentation from this company. The Clerk will contact and set up a presentation for the next Regular Council Meeting.
- Trustee Boelke submitted a ZBA Report (on file).

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 12/17/18** approved as presented.
- B. Payment of Bills** totaling **\$90,066.93** approved for payment as follows:

1. General Fund	\$ 9,981.15
2. Police STI	\$ 2,632.58
3. Water Fund	\$ 4,783.60
3. Sewer Plant Fund	\$ 23,925.70
4. Sewer System Fund	\$ 1,842.15

5. Major Street Fund	\$ 38,932.93
6. Local Street Fund	\$ 4,693.06
7. Municipal Street Fund	\$ 3,275.76
Total	\$ 90,066.93

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. TO APPROVE THE FISCAL YEAR 2019/2020 CDBG PROGRAM

MOTION by Ballard, seconded by Clark, to enter into the public hearing at 7:10 p.m.

Ayes: Ballard, Clark, Coenen, Boelke, Wolak
 Nays: None
 Absent: Shall

CARRIED

The Village of Armada's entitlement for fiscal year 2019/2020 under the CDBG Program is approximately \$10,000.00. Of this amount, up to \$2,200.00, after \$300.00 is allocated to Macomb County (per Macomb County) may be allocated to program services. The balance may be allocated to capital projects and bricks and mortar projects.

The Village received requests from the following:

- MCREST in the amount of \$792.00
- Samaritan House in the amount of \$1,000.00
- Armada PAL in the amount of \$1,625.00
- Care House in the amount of \$600.00
- Helping Hand Gifts in the amount of \$500.00

Capital Project Requests were received from:

Village of Armada Senior Minor Home Repair Program in the amount of \$7,500.00

The Clerk addressed the questions from Mr. Grand regarding the restrictions of CDBG and how the funds are disbursed. Sandy Hoxie representing PAL and Rachel representing Care House explained the benefits of their respective charities. The Clerk also briefly explained the Senior Minor Home Repair Program.

MOTION by Clark, seconded by Boelke, to exit Public Hearing at 7:25 p.m.

All Ayes

CARRIED

Council discussed the requests.

MOTION by Coenen, seconded by Ballard, to approve the Fiscal Year 2019/2020 CDBG Program based upon an entitlement of \$10,000.00 and allocated as follows:

- Capital Projects:

1. Armada Senior Minor Home Repair Program	\$ 7,500.00
• Program Services:	
1. MCREST	\$ 300.00
2. Armada PAL	\$ 1,400.00
3. Samaritan House	\$ 300.00
4. Care House	\$ 200.00
5. CHORE Program	<u>\$ 300.00</u>
Total	\$10,000.00

Motion Withdrawn

MOTION by Coenen, seconded by Boelke, to approve the Fiscal Year 2019/2020 CDBG Program based upon an entitlement of \$10,000.00 and allocated as follows:

• Capital Projects:	
1. Armada Senior Minor Home Repair Program	\$ 7,500.00
• Program Services:	
1. MCREST	\$ 200.00
2. Armada PAL	\$ 1,400.00
3. Samaritan House	\$ 200.00
4. Care House	\$ 400.00
5. CHORE Program	<u>\$ 300.00</u>
Total	\$10,000.00

Ayes: Coenen, Boelke, Clark, Wolak, Ballard
 Nays: None
 Absent: Shall

CARRIED

B. MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP RENEWAL

The Clerk brought the MML renewal to Council for approval. The cost increased \$27.00 from last year.

MOTION by Ballard, seconded by Clark, to approve the 2019 membership renewal with the Michigan Municipal League for the period of February 1, 2019 through January 31, 2020, in the amount of \$1,273.00.

Ayes: Ballard, Clark, Coenen, Boelke, Wolak
 Nays: None
 Absent: Shall

CARRIED

C. COUNCIL VACANCY APPOINTMENT

Due to the vacancy on Council created by the resignation of Sherri Cooper, the Village has advertised to fill this position. One letter of interest was received from Christopher Sledz, who is a current, long time member of the Planning Commission. President Wolak recommends the Council appoint Mr. Sledz to the open seat on the Village Council.

MOTION by Clark, seconded by Boelke, to appoint Christopher Sledz to the elective office of Village Trustee until the next regular Village election, subject to the appointee meeting the qualifications set forth in Chapter II of the General Law Village Act.

All Ayes

CARRIED

D. RESIGNATION/APPOINTMENT TO THE ZONING BOARD OF APPEALS AND PLANNING COMMISSION

Due to Ross Boelke being elected to Council in November and the appointment of Christopher Sledz to the Council, the Planning Commission and Zoning Board of Appeals need to be addressed. As a current member of the Planning Commission, Christopher Sledz submitted a letter of resignation and Steven Clark submitted a letter of interest to serve on the Planning Commission as ex-officio. Ross Boelke submitted a letter to be reappointed to the Zoning Board of Appeals as ex-officio, as his term ended on December 31, 2018. Kristie Paterson also submitted a letter of interest to serve on the Zoning Board of Appeals.

MOTION by Coenen, seconded by Ballard, to accept the resignation of Stephen Clark from the Zoning Board of Appeals effective immediately, with regret.

All Ayes

CARRIED

MOTION by Ballard, seconded by Boelke, to comply with the President's recommendation to appoint Kristie Paterson to the Zoning Board of Appeals to a term ending December 31, 2021, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

CARRIED

MOTION by Ballard, seconded by Clark, to comply with the President's recommendation to appoint Ross Boelke to the Zoning Board of Appeals to a term ending November 19, 2022, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

CARRIED

MOTION by Coenen, seconded by Ballard, to accept the resignation of Chris Sledz from the Planning Commission effective immediately, with regret.

All Ayes

CARRIED

MOTION by Ballard, seconded by Boelke, to comply with the President's recommendation to appoint Steve Clark to the Planning Commission to a term ending November 19, 2020, subject to the appointee meeting the qualifications set forth in Chapter II of the Village Charter.

All Ayes

CARRIED

E. DESIGNATION OF SITE ADMINISTRATOR TO APPROVE WASTEWATER CONSTRUCTION PROJECTS – DEQ REQUIREMENT

The DEQ has required that a Site Administrator for construction projects at the Sewer Plant be appointed by the Village. As Steve Clark is the Sewer Commissioner, he is the obvious choice.

MOTION by Ballard, seconded by Boelke, to appoint Steven Clark as Site Administrator for construction projects at the Waste Water Treatment Plant.

All Ayes

CARRIED

F. POLICE COMMISSIONER APPOINTMENT

Removed from Agenda.

G. VILLAGE SESQUICENTENNIAL DECLARATION

Trustee Boelke has done research into the age of the Village's incorporation and has determined, to the best of his research the Village was incorporated on or about October 14, 1869, which means the Village of Armada will be 150 years old this year. He would like to celebrate this milestone and would like Council's approval to approach community organizations to discuss celebration ideas.

MOTION by Boelke, seconded by Clark, resolved that 2019 is declared to be the Village of Armada's Sesquicentennial with 15 October 2019 as 150 years since it was first organized as an incorporated municipality.

All Ayes

CARRIED

MOTION by Boelke, seconded by Coenen, to appoint Ross Boelke as Village Council representative to explore with other community organizations and entities an official celebration of the Sesquicentennial on or about October 25, 2019.

All Ayes

CARRIED

H. BOND COUNCIL INFORMATION FOR SEWERT PLANT IMPROVEMENTS

Removed from Agenda.

I. PLANNING COMMISSION REQUEST FOR COUNCIL APPROVAL FOR SITE PLAN MODIFICATION AT 23009 MAIN STREET

Removed from Agenda.

J. NORTHERN ELECTRICAL TESTING

Sewer Commissioner Clark provided Council with a proposal from Northern Electrical Testing in the amount of \$2,533.00 for electrical testing at the Sewer Plant. The testing will continue for seven days.

MOTION by Clark, seconded by Ballard, to approve the proposal from Northern Electrical Testing to provide services and equipment to perform a load study for a 7-day period at one connection point, preferable the load side of the secondary at a cost not to exceed \$2,533.00.

Ayes: Clark, Ballard, Wolak, Boelke, Coenen

Nays: None

Absent: Shall

CARRIED

UPCOMING AGENDA ITEMS

Police Commissioner Appointment

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

None.

No further business.

MOTION by Ballard, seconded by Clark, to adjourn the meeting at 7:56 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk