

**VILLAGE OF ARMADA  
BUDGET WORKSHOP  
MONDAY, JANUARY 13, 2020  
5:30 PM**

The meeting was called to order at 5:34 p.m. Present at roll call: Ballard, Wolak, Coenen, and Clark. Boelke arrives at 5:35 p.m. Absent: Sledz and Shall. Also present: Treasurer Adair, Clerk Poulos, Justin Sebra and Kevin Grand.

Discussed Village Park Funds. Lively discussion with audience members regarding the concept of a bike path from the Macomb Orchard Trail to Armada Center Road to connect the Trail through the Village to the Township Skatepark.

**MOTION** by Ballard, seconded by Coenen, to adjourn the meeting at 6:24 pm.

All Ayes

**CARRIED**

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, JANUARY 13, 2020  
7:00 PM**

President Wolak called the meeting to order at 7:03 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Coenen, Sledz, and Boelke. Absent: Shall. Also present: Clerk Poulos, Treasurer Adair, Jeff Bahorski, Sandy Hoxie, Rachel Fletcher and Matt Fletcher from Care House, Jeff Diederich from Samaritan House, Camille Finlay, Fire Chief Chris Krotche, and Kevin Grand.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Clark, to approve agenda as presented:

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- The Treasurer submitted the Treasurer's Report for November, 2019.
- The Planning Commission submitted their meeting minutes of 11-4-19.
- The Planning Commission submitted their 2019 Year in Review.
- The Planning Commission submitted their 2020 Agenda.
- Water Commissioner Boelke gave a brief Water Department update. He stated that he and DPW Superintendent Serwatowski discussed the arsenic detention preliminary design engineering with Rowe. He will submit an updated schedule when he has one. He stated that he has also spoken with John Crumm with the Macomb Orchard Trail and was assured that there will be no fees if the Village needs to encroach on the Trail easement for placement of the arsenic detention tank. Boelke also stated that he submitted a draft of the Water Asset

Management Plan to EGLE for review before a formal copy is submitted. He will provide a copy to Council for their review prior to the formal copy being submitted.

## **1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 12/16/19** approved as presented.

**B. Payment of Bills** totaling **\$54,410.71** approved for payment as follows:

1. General Fund	\$ 13,292.56
2. Police STI	\$ 973.88
3. Water Fund	\$ 7,494.26
3. Sewer Plant Fund	\$ 21,175.41
4. Sewer System Fund	\$ 2,966.78
5. Major Street Fund	\$ 2,359.57
6. Local Street Fund	\$ 2,373.40
7. Municipal Street Fund	\$ 3,774.85
Total	\$ 54,410.71

**C. To set a Public Hearing date for the ordinance amending Title 1 – Administration, Chapter 7 – Purchases, Contracts, and Sales of the Village Code to implement new rules and procedures for the purchase and disposition of property, goods and services** approved to set a public hearing on the proposed ordinance amending Title 1, Chapter 7 of the Village Code of Ordinances to implement new rules and procedures for the purchase and disposition of property, goods and services for Monday, February 10, 2020 at 7:00 p.m. and authorize the Armada Clerk to publish notice of the public hearing in the official Village newspaper.

All Ayes

**CARRIED**

## **2. OLD BUSINESS**

### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark discussed a recent power outage and that the Sewer Plant was manned by the generator and manually by the employees. He also stated that they are still looking into replacing the hot water tank.

### **B. WEST MAIN STREET UPDATE**

Street Administrator Ballard stated that he had a conversation with Gus Dahoui from Spalding DeDecker as to why the sidewalks and curbs are not completed. Gus talked to George at Superior Contracting who stated that this will be completed in the Spring. Ballard stated that he has been sent the final pay draft but does not want to pay it until the project is 100% complete. He will speak to MDOT about whether a partial payment can be made and will bring this information back to the next RCM.

## **3. NEW BUSINESS**

**A. TO APPROVE THE FISCAL YEAR 2020/2021 CDBG PROGRAM**

**MOTION** by Ballard, seconded by Boelke, to enter into the public hearing at 7:08 p.m.

Ayes: Ballard, Clark, Coenen, Boelke, Wolak, Sledz  
Nays: None  
Absent: Shall

**CARRIED**

The Village of Armada's entitlement for fiscal year 2020/2021 under the CDBG Program is approximately \$10,000.00. Of this amount, up to \$2,200.00, after \$300.00 is allocated to Macomb County (per Macomb County) may be allocated to program services. The balance may be allocated to capital projects and bricks and mortar projects.

The Village received requests from the following:

- MCREST in the amount of \$792.00
- Samaritan House in the amount of \$500.00
- Armada PAL in the amount of \$1,750.00
- Care House in the amount of \$600.00
- Macomb County Warming Center in the amount of \$300.00

Capital Project Requests were received from:

Village of Armada Senior Minor Home Repair Program in the amount of \$7,500.00

Sandy Hoxie representing PAL, Jeff Deiderick representing Samaritan House, and Rachel representing Care House explained the benefits of their respective charities. The Clerk also briefly explained the Senior Minor Home Repair Program.

**MOTION** Ballard, seconded by Boelke, to exit Public Hearing at 7:16 p.m.

All Ayes

**CARRIED**

Council briefly discussed the requests.

**MOTION** by Ballard, seconded by Coenen, to approve the Fiscal Year 2020/2021 CDBG Program based upon an entitlement of \$10,000.00 and allocated as follows:

- Capital Projects:
  - 1. Armada Senior Minor Home Repair Program           \$ 7,500.00
- Program Services:
  - 1. Armada PAL   \$ 1,400.00
  - 2. Samaritan House   \$ 400.00
  - 3. Care House   \$ 400.00
  - 4. CHORE Program   \$ 300.00
  - Total   \$10,000.00

**Motion Withdrawn**

**MOTION** by Ballard, seconded by Coenen, to approve the Fiscal Year 2020/2021 CDBG Program based upon an entitlement of \$10,000.00 and allocated as follows:

- Capital Projects:
  - 1. Armada Senior Minor Home Repair Program           \$ 7,500.00
- Program Services:
  - 1. MCREST   \$ 200.00
  - 2. Armada PAL   \$ 1,400.00
  - 3. Samaritan House   \$ 200.00
  - 4. Care House   \$ 400.00
  - 5. CHORE Program   \$ 300.00
  - Total   \$10,000.00

Ayes: Ballard, Coenen, Clark, Wolak, Sledz, Boelke  
 Nays: None  
 Absent: Shall

**CARRIED**

**B. MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP RENEWAL**

The Clerk brought the MML renewal to Council for approval. The cost increased \$31.00 from last year.

**MOTION** by Ballard, seconded by Sledz, to approve the 2020 membership renewal with the Michigan Municipal League for the period of February 1, 2020 through January 31, 2021, in the amount of \$1,304.00.

Ayes: Ballard, Sledz, Boelke, Clark, Coenen, Wolak  
 Nays: None  
 Absent: Shall

**CARRIED**

**C. PLANNING COMMISSION LIAISON APPOINTMENT**

President Wolak is suggesting that David Coenen serve as the Council Liaison to the Planning Commission until November, 2020.

**MOTION** by Ballard, seconded by Clark, to appoint David Coenen as member ex-officio to the Village of Armada Planning Commission.

All Ayes

**CARRIED**

**D. CORRECTION TO APPROVED 2020 MEETING DATES AND BUDGET WORKSHOP DATES**

The Clerk informed Council that when she prepared and presented to Council the 2020 meeting and Budget Workshop dates, there was an error in the March dates.

**MOTION** by Ballard, seconded by Clark, to change the regular meeting dates of the Village Council in March 2020 from Tuesday, March 10<sup>th</sup> and Tuesday, March 24<sup>th</sup> to Monday, March 9<sup>th</sup> and Monday, March 23<sup>rd</sup> and direct the Village Clerk to provide the appropriate notice of the changes as required.

All Ayes

**CARRIED**

**MOTION** by Clark, seconded by Ballard, to change the budget Workshop dates of the Village Council in March 2020 from Tuesday, March 10<sup>th</sup>, Tuesday, March 24<sup>th</sup> and Tuesday March 17<sup>th</sup> (if needed) to Monday, March 9<sup>th</sup>, Monday March 2<sup>nd</sup> and Monday March 16<sup>th</sup> (if needed).

All Ayes

**CARRIED**

**E. SET A COMMITTEE TO PLAN FOR THE RETIREMENT OF DPW SUPERVISOR SERWATOWSKI**

Department of Public Works Supervisor Serwatowski will be retiring in 2021 and President Wolak would like to set a committee to discuss, plan and prepare for his departure.

**MOTION** by Boelke, seconded by Ballard, to set a committee of Lyle Ballard, Steve Clark, and Ross Boelke to discuss, plan and prepare for the retirement of DPW Supervisor Serwatowski. The committee will be required to report back to Council on their progress monthly.

All Ayes

**CARRIED**

**F. DDA BUDGET APPROVAL**

The prepared DDA budget was presented to Council for approval.

**MOTION** by Ballard, seconded by Clark, to approve the proposed fiscal year 2020/2021 budget for the Downtown Development Authority Fund.

Ayes: Ballard, Clark, Wolak, Sledz, Boelke, Coenen

Nays: None

Absent: Shall

**CARRIED**

**UPCOMING AGENDA ITEMS**

None.

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Trustee Boelke informed Council that he is still waiting for a plaque from the Michigan Historical Society. He will call to find out the status.

No further business.

**MOTION** by Ballard, seconded by Boelke, to adjourn the meeting at 7:33 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk