

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

October 28, 2019

5:00 p.m. Call to order.

Appearances: Joe Rhein, Bolton & Menk
Re: 2019 Street & Alley Improvement Project

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

October 28, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances: *Swearing in of the Police Officers Terrance Gavic and Dylan Jindra*

Administrative Reports:

Committee Reports:

Edna G. Commission

Trees & Trails Commission

Finance Committee

Airport Commission

Utility Committee

Personnel Committee

Public Arts Commission

[R] *Approving the Consent Agenda Items:*

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the October 14, 2019 City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on October 29, 2019.
3. Approving payroll for the first half of October, 2019.
4. Authorizing payment to Bolton & Menk in the amount of \$28,779.50 for professional services for the 2019 Street & Alley Improvement Project.

5. Authorizing payment to Bolton & Menk in the amount of \$7,412.50 for professional services for the 2018 Street & Alley Improvement Project.
6. Authorizing payment to Bolton & Menk for \$2,662.50 for professional services for the General City Engineering Services.
7. A letter from Roderick Alstead Teamsters General Union #346 requesting to open the Working Agreement for the purpose of negotiating contract language.
8. Authorizing and directing the Mayor, City Clerk and City Administrator to execute a Memorandum of Understanding with Lake County and the Lake County Soil and Water Conservation District for Stormwater Management Plan Funding.
9. Declaring cost to be assessed and ordering preparation of proposed assessment for the 2019 Street Improvement Project.
10. Calling for a Public Hearing on proposed assessments for the 2019 Street Improvement Project.
11. Adopting the revised position description for the Building Maintenance Custodian in the Public Works Department.
12. Adopting the revised position description for the Parks, Grounds and Building Maintenance in the Public Works Department.
13. Adopting the revised position description for the Public Works Specialist 1 in the Public Works Department.
14. Adopting the revised position description for the Public Works Specialist 2 in the Public Works Department.
15. Adopting the revised position description for the Public Works Specialist 3 in the Public Works Department.
16. Adopting the revised position description for the Assistant Public Works Director, Crew Lead in the Public Works Department.
17. Approving the request for Blake Prince to attend the MMUA 2019 Technical & Operations Conference-December 3-5, 2019 in St. Cloud, Minnesota. Costs for lodging and conference is \$900, plus tax and meal reimbursement.
18. Authorizing a conditional offer of employment for the position of Community Development Planner.
19. Consider authorizing a conditional offer of employment for the position of Mechanic in the Public Works Department.
20. Approving the Agreement for Professional Services between the City and ARDC to provide planning services for the Zoning Code update.

Unfinished Business:

Other.

New Business:

1. [R] Consider authorizing compensation for Councilor Jussila to participate in interviews for the Mechanic Position.
2. [R] Consider authorizing compensation for Councilor Glaser to participate in interviews for the position of Community Development Planner.

Other.

Announcements:

Adjourn: