

**NOTICE OF REGULAR MEETING  
OF THE TWO HARBORS CITY COUNCIL  
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, the City Council regular meeting scheduled to occur at 6 PM on Monday, June 22, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

<https://us02web.zoom.us/j/86316377445>

Meeting ID: 863 1637 7445

One tap mobile

+13017158592,,86316377445# US (Germantown)

+13126266799,,86316377445# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 863 1637 7445

Find your local number: <https://us02web.zoom.us/u/kbbh2Ix00g>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: [info@twoharborsmn.gov](mailto:info@twoharborsmn.gov) and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: June 18, 2020

# TWO HARBORS CITY COUNCIL

## AGENDA

June 22, 2020

**Zoom Meeting ID:** 863 1637 7445

Link: <https://us02web.zoom.us/j/86316377445>

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

### **Appearances:**

### **Administrative Reports:**

### **Committee Reports:**

Public Safety Committee

Recreation Board

Utilities Committee

Finance Committee

Public Affairs Committee

### [R] **Approving the Consent Agenda Items:**

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the June 8, 2020 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on June 23, 2020.
3. Approving payroll for the first half of June, 2020.

4. A letter from Chad Kolstad, Drinking Water Revolving Fund Coordinator of the MN Department of Health, providing notice of their determination that the City's project to replace the chlorine contact tank at the Water Treatment Plant has no significant environmental impact and directing publication of a notice that no Environmental Assessment Worksheet is required and a copy of the Environmental Summary.
5. Authorizing payment to SEH in the amount of \$13,800 for professional services for the construction phase of the Airport T-Hangar Project.
6. Authorizing payment to Bolton & Menk in the amount of \$6,589.50 for professional services for the 2021 and 2022 Street and Alley Improvement Project.
7. Authorizing payment to Bolton & Menk in the amount of \$3,000 for professional services for general City engineering services.
8. Accepting an agreement with Asphalt Surface Technologies Corp. for a crack seal project for the Airport runway, taxiway, connector taxiways and apron pavements for an amount of \$47,860.
9. Authorizing a project by Chalk-a-Lot and the North Shore Rotary Club to provide inspirational chalk art along the walking trail.
10. Approving the 2020 First Quarter Financial Statements for the City.
11. Authorizing a 2020 City of Two Harbors Archery Deer Hunt.
12. Authorizing the purchase of 22 new voting booths from PrintElect for an amount of \$3,259.45 + shipping.
13. Adopting revisions to the City's COVID-19 Preparedness Plan.
14. Adopting the City of Two Harbors, Minnesota Drug and Alcohol Testing for Commercial Drivers Policy.
15. Approving the massage therapy license application renewal of Christina Schroeder, dba The Purple Lotus.
16. Hiring the following temporary employees: Jacob Keech, Jeremy Carter, Jay Lounesberry and Brady Darsow at the Golf Course; Adrianna Dahlberg, Faith Scamehorn, Justine Seeber, Emily Haveri, Annabell Whelan and Richard Brenna in the Public Works Department; and Shane Sweeney at the Liquor Store.
17. Consider accepting a quote for plumbing for the Campground East Bathhouse Project.
18. Approving Pay Application No. 4 and authorizing payment to Zahl-Petroleum Maintenance Co. in the amount of \$14,257.53 for the 2018 Jet-A Fuel System Project.

**Unfinished Business:**

Other.

**New Business:**

- I. [R] Accepting the recommendation of the Planning Commission to grant a variance to Gunnar Kempfert, 422 Second Avenue, from Section 11.71, Subdivision 10 of the City Code, in order to construct an accessory building with two side walls in excess of the standard 10' limit. *(Reminder that the Councilor representing the ward of the applicant must abstain from this vote.)*

**Announcements:**

**Adjourn:**