

**NOTICE OF MEETING
OF THE TWO HARBORS CITY COUNCIL COMMITTEE OF THE WHOLE
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City Council Committee of the Whole at 5 PM on Monday, July 27, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

<https://us02web.zoom.us/j/82542095414?pwd=OXE5bkd5Yzh1bXBwaDFvcGI3N2ZHQT09>

Meeting ID: 825 4209 5414

Passcode: 317884

One tap mobile

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Meeting ID: 825 4209 5414

Find your local number: <https://us02web.zoom.us/j/82542095414?pwd=OXE5bkd5Yzh1bXBwaDFvcGI3N2ZHQT09>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: July 22, 2020

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

July 27, 2020

5:00 p.m. Call to order.

Appearances:

1. Shawn McMahon, SHE
Re: Airport Hangar and Fuel System project updates.
2. Joe Rhein, Bolton & Menk
Re: 2021 & 2022 Street Improvement Project and Stormwater Management Plan.

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Community Development Planner issues.

Other agenda questions or additions.

**NOTICE OF REGULAR MEETING
OF THE TWO HARBORS CITY COUNCIL
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, the City Council regular meeting scheduled to occur at 6 PM on Monday, July 27, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

<https://us02web.zoom.us/j/84094849645?pwd=b3VrZVZ3SXXpYT0FTaWhkOFBsRndZdz09>

Meeting ID: 840 9484 9645

Passcode: 079871

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+1 346 248 7799 US (Houston)

Meeting ID: 840 9484 9645

Find your local number: <https://us02web.zoom.us/u/kdihDOGdJx>

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Dan Walker, Administrator

Dated: July 27, 2020

AGENDA

TWO HARBORS CITY COUNCIL MEETING

July 27, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

HRA

Edna G. Commission

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the July 13, 2020 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on July 28, 2020.
3. Approving payroll for the first half of July, 2020.
4. Accepting, with regret, the resignation of Chrissy Scandin from the THDF and authorizing a letter of appreciation for her service.
5. Calling a public hearing for (time) PM on (day, date), 2020 at (location) on the proposed 2021 – 2022 Street Improvement Project.
6. Accepting the quote from Groebner & Associates, Inc. for the purchase of an electrofuse processor for the Water & Gas Department for an amount of \$3,968.05.

7. Authorizing Great Lakes Pipe Service to conduct annual sanitary sewer cleaning and televising services for an amount not to exceed \$25,000.
8. Approving Pay Application No. 3 from Krause Anderson for the airport T-Hangar Construction Project and authorizing payment in the amount of \$401,924.20.
9. Accepting the quote from Rusco for the purchase of underground wire for an amount of \$6,626.12 for the Eighth Street Project and other miscellaneous repairs for the Electric Department.
10. Accepting the bid of Benson Electric to upgrade and repair electric service on the dock at the Edna G. for an amount of \$12,500 and authorizing an additional \$3,000 for contingency and troubleshooting purposes.
11. Accepting the proposal of Northern Bedrock Conservation Corp. to provide general restoration services for the Edna G. for an amount of \$12,500 and authorizing an additional \$3,000 for contingency purposes.
12. Approving Change Order No. 3 to the Agreement between the City and Krause Anderson for the Airport T-Hangar Project for an increase in the contract by an amount of \$8,836 for additional wire relocation due to conflicting grades.
13. Approving Change Order No. 4 to the Agreement between the City and Krause Anderson for the Airport T-Hangar Project for an increase in the contract by an amount of \$2,898 for pavement replacement due to heaving.
14. Approving an amendment to the agreement between the City and Braun Intertec for the Airport T-Hangar Project for additional testing due to wet weather conditions in the fall for an amount of \$2,931.50.
15. Authorizing an internal transfer from the Local Sales Tax Fund to the Sewer Fund in the amount of \$150,000 for August debt payments.
16. Authorizing an internal transfer from the Local Sales Tax Fund to the Water Fund in the amount of \$250,000 for August debt payments.
17. Extending the effective dates for the hiring list for the position of Laborer in the Public Works Department to allow for its expiration on December 31, 2020.
18. Adopting the Revised City of Two Harbors COVID-19 Preparedness Plan to reflect requirements of the Governor's Executive Order No. 20-81 regarding face coverings.
19. Authorizing Bolton & Menk to prepare a stormwater management plan for an amount of \$40,800.
20. Declaring second reading of An Ordinance Imposing a Lodging Tax and Repealing in it's Entirety, Ordinance No. 326.
21. Appointing Holly Bouterbaugh and Patrick Flanigan as alternate election judges.

Unfinished Business:

Other.

New Business:

1. [R] Consider approving a request from the American Legion Post 109 to dedicate a flag burning area in Lakeview Cemetery for respectful burning of American flags.

Announcements:

Adjourn: