

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

July 13, 2020

5:00 p.m. Call to order.

Appearances: 1. Mark Schlangen, Fire Chief
 Re: Proposed USDA Rural Development
 Grant Application for a Fire Department
 Training Prop.

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Community Development Planner issues.

Other agenda questions or additions.

AGENDA

TWO HARBORS CITY COUNCIL MEETING

July 13, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the June 22, 2020 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on July 14, 2020.
3. Approving payroll for the second half of June, 2020, in the amount of \$234,420.97.
4. Engineering Project Update from Joe Rhein, Bolton & Menk.
5. Sanitary Sewer Inspection Report for the City's Public Water System from Department of Health.
6. Two Harbors Public Library 2019 Annual Report.
7. Accepting, with regret, the notice of resignation of Julie Stone from, from her position on the Library Board and authorizing a letter of appreciation for her service.

8. Accepting, with regret, the notice of resignation from Matt Falk, from his position on THDF, and authorizing a letter of appreciation for his service.
9. Accepting the recommendation of Mayor Swanson to appoint Joel Schultz as a member of the THDF and authorizing a letter of appreciation for his service.
10. Authorizing payment to Bolton & Menk, in the amount of \$4,741 for professional services for the preliminary design and construction phase of the Castle Danger Monitoring Station Project.
11. Authorizing payment to Bolton & Menk in the amount of \$3,439 for professional services for the 2019 Street & Alley Improvement Project.
12. Authorizing payment to Bolton & Menk in the amount of \$24,822.50 for professional services for the feasibility report for the 2021- 2022 Street & Alley Improvement Project.
13. Accepting the proposal of KLM to provide spot pointing for the 1.25 million gallon water tower for an amount of \$3,600 and authorizing the execution of the agreement with KLM for said services.
14. Accepting the proposal of Metro Sales, through the State Contract, for lease of an IMC6000 copy machine for City Hall for an amount of \$229.42/month.
15. Accepting the proposal of Gulbranson Excavating to provide directional drilling services for a future loop feeder for the Electrical Department for an amount of \$21,460.
16. Approving Pay Application No. 1 and authorizing payment to Veit & Company in the amount of \$7,863.62 for the Castle Danger Monitoring Station Project.
17. Authorizing payment to SEH in the amount of \$9,200 for professional services for the site preparation and T-Hangar Construction Final Design Phase.
18. Authorizing the rental of a shower and restroom trailer for the campground from Mr. Biffy, LLC, for an amount of \$3,500 per week.
19. Declaring first reading of An Ordinance Imposing a Lodging Tax and Repealing in it's Entirety, Ordinance No. 326.
20. Approving the request of the Fire Chief to authorize an application for a USDA Rural Development Grant for a fire department training prop, for an amount of \$42,000.
21. Approving the request of the Renaissance School for placement of a temporary sign in Thomas Owens, Bandshell Park, as a second part of their community project, "Book Around A Block".
22. Appointing election judges for the 2020 Primary and General Elections.
23. Approving the application of Amy Speece for a license to conduct massage therapy at 620 First Avenue and Lynn O'Conner for a license to conduct massage therapy at 610 Fourth Street.

Unfinished Business:

Other.

New Business:

1. [R] Consider authorizing the Mayor and City Clerk to enter into a Trail License Agreement for the purpose of constructing a non-motorized trail near the fairgrounds, crossing City property in two areas.
2. [R] Consider authorizing the Mayor and City Clerk to execute a Memorandum of Agreement for City stormwater management plan funding between the Lake County Soil & Water Conservation District and through the Soil & Water Conservation Board of Supervisors and the City of Two Harbors.
3. [R] Consider authorizing and directing the mayor and City Clerk to execute and deliver a First Amendment to Construction Contract with Huffcut Concrete, LLC.
4. [M] Consider confirming receipt of the Library Staff Restructuring without comment or objection except to remind the Library Board that the City will not provide additional funding to the Library as a result of this restructuring.

Announcements:

Adjourn: