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December 9, 2019

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, December 9, 2019, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson, Glaser. 7.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
City Attorney, Overom.

Motion by Erickson and Rennwald approving the agenda. Carried.

Motion by Woodruff and Jussila adjourning the regular meeting and calling to order a public hearing to receive public input regarding the 2020 Tax Levy and Budget. Carried.

Appearances:

Miranda Pietila, Finance Director, was present and addressed the hearing presenting information regarding the proposed 2020 Tax Levy and Budget. She reported that the Council had previously adopted a proposed tax levy increase of 9%, however the City's Finance and Budget Committee is recommending that the amount of the levy increase be reduced to 7%.

Amy Jordahl, 631 Twelfth Avenue, was present and requested information regarding the number of new residential properties within the City. Clerk Nordean reported that she did not have that information available at the meeting, but that it would be made available to her.

Noah Middlefeldt, Chief Deputy Auditor for Lake County, was present and addressed the hearing. He reported that the City saw \$2,138,900 in new construction.

President Glaser asked that Middlefeldt provide information on recent property value increases within the City. He noted that the State requires that properties are assessed at 100% of the market value and that their office is required to inspect properties every five years. This year properties located in Segog and Minnesota Iron Company's Third Addition to the City, South of Seventh Avenue and East of Fifth Street were physically inspected and saw adjustments. In addition, sales prices dictated across-the-board increases which vary from 4-15% depending upon neighborhood sales. Valuation notices are sent out each year at the end of March or beginning of April and there

are opportunities for property owners to appeal the property values which have been assigned by the Assessor's Office.

Joe Raycraft, 629 Thirteenth Avenue, was present and addressed the hearing expressing his disappointment with the increase in his property value and his opposition to the proposed tax levy increase.

President Glaser asked if there was anyone else who wished to address the hearing. There was no one else present who wished to address the hearing.

Communications:

President Glaser asked if there were any communications regarding the proposed tax levy and budget. Clerk Nordean reported that there were no communications received with regard to these matters.

Motion by Erickson and Swanson adjourning the public hearing and reconvening the regular meeting. Carried.

Negotiations Committee:

Council Vice President Erickson reported that the Negotiations Committee has been meeting with the City's bargaining units and those meetings are ongoing.

Library Board:

Councilor Rennwald reported that the Library Board met on December 3 and they are still looking for another board member.

Planning Commission:

Mayor Swanson reported on the most recent meeting of the Planning Commission where they reviewed projects they have worked on throughout the year and discussed proposed taxes for short-term rentals.

Personnel Committee:

President Glaser reported on the meeting of the City's Personnel Committee held earlier in the day. The group discussed several employee requests which will be on the agenda for the next regular meeting.

Motion by Woodruff and Jussila that the following consent agenda items:

1. Approving minutes from the November 25, 2019 City Council meeting.
2. **RESOLUTION NO. 12-403-19 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON DECEMBER 11 2019, IN THE AMOUNT OF \$634,622.69.**

3. Approving payroll for the second half of November, 2019, in the amount of \$210,180.28.
4. A letter from Mediacom providing a rate increase effective January 1, 2020.
5. A notice from Lake County Planning and Zoning regarding a Public Hearing on a preliminary Plat Proposal outside of City Limits.
6. **RESOLUTION NO. 12-404-19 APPROVING PAY APPLICATION NUMBER 3 TO ZAHL PETROLEUM MAINTENANCE COMPANY IN THE AMOUNT OF \$117,200.86 FOR THE 2018 JET-A-FUEL PROJECT.**
7. **RESOLUTION NO. 12-405-19 CONFIRMING THE APPLICATION OF EMILY SAVAGEAU TO THE POSITION OF LIBRARY ASSISTANT-CHILDREN'S SERVICES.**
8. **RESOLUTION NO. 12-406-19 CONFIRMING THE ADOPTION OF A HIRING LIST FOR THE POSITION OF LIBRARY ASSISTANT-CHILDREN'S SERVICES.**
9. **RESOLUTION NO. 12-407-19 APPOINTING DAVID KLINKER TO THE POSITION OF GAS, WATER & SEWER MAINTENANCE WORKER.**

be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Erickson and Jussila that **RESOLUTION NO. 12-408-19 ESTABLISHING THE PROPERTY TAX LEVY FOR TAXES PAYABLE IN THE YEAR 2020 FOR THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Redden and Woodruff that **RESOLUTION NO. 12-409-19 ESTABLISHING THE 2020 BUDGET FOR THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Mayor Swanson expressed his appreciation to the City Crew for the great job done in removing snow and also to those employees who assisted the Rotary Club with the recent Light Up the Park event.

President Glaser extended gratitude to the Rotary Club for their work with the Light Up the Park event.

Motion by Jussila and Rennwald that the meeting adjourn. Carried.

Robin M. Glaser, President, City Council

Patricia D. Nordean, City Clerk