

**CITY OF TWO HARBORS**  
**COMMITTEE OF THE WHOLE/AGENDA MEETING**

August 10, 2020

Zoom Meeting ID: 867 8338 9613

Passcode: 152464

Link: <https://us02web.zoom.us/j/86783389613?pwd=bXpVdzJlTUFCZVh4MjdZcGxwcEV5UT09>

5:00 p.m.      Call to order.

Appearances:

1.      Mark Jones, Public Works Director  
Re: Proposed purchase of asphalt milling attachment and sidewalks.
2.      Jill Baum, Northern Bedrock Preservation Corps., Re: Edna G. repairs.
3.      Joe Rhein, Bolton & Menk  
Re: 2021-2022 Street Improvements Project Update.

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Community Development Planner issues.

Other agenda questions or additions.

**NOTICE OF MEETING  
OF THE TWO HARBORS CITY COUNCIL  
COMMITTEE OF THE WHOLE  
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, the City Council Committee of the Whole meeting scheduled to occur at 5 PM on Monday, August 10, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

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Find your local number: <https://us02web.zoom.us/j/kc4IS4VQs5>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: [info@twoharborsmn.gov](mailto:info@twoharborsmn.gov) and must be received at City Hall on or before 4 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: August 6, 2020

## AGENDA

### TWO HARBORS CITY COUNCIL MEETING

August 10, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

#### **Appearances:**

#### **Administrative Reports:**

#### **Committee Reports:**

Utilities Committee:

Finance & Budget Committee:

#### **[R] Approving the Consent Agenda Items:**

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the July 27, 2020 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on August 11, 2020.
3. Approving payroll for the second half of July, 2020.
4. Engineering Project Update from Joe Rhein, Bolton & Menk.
5. A communication from Theresa Sunde, Senior Manager, Government Relations for Mediacom, providing notice that they will be required to remove NFL Network and NFL RedZone channels from their lineup due to expired contracts.
6. Accepting the recommendation of Mayor Swanson to appoint Sam Marttinen as a member of the Charter Commission.

7. Authorizing payment to Bolton & Menk in the amount of \$3,172.50 for general professional engineering services for the City.
8. Authorizing payment to Bolton & Menk in the amount of \$30,740.50 for professional services for the 2021 & 2022 Street & Alley Improvement Project.
9. Authorizing payment to Bolton & Menk in the amount of \$4,369 for professional services for the 2019 Street & Alley Improvement Project.
10. Authorizing Emergency Apparatus Maintenance to repair a mechanical seal on the pump in the Fire Department's Tender 26 for an estimated amount of \$4,200.
11. Authorizing the purchase of gas masks/CBRNCFR50 canister filters for the Police Department from Streichers for a total amount of \$5,030.
12. Authorizing the purchase of 5,336 yards of Class 5 gravel from Lake County for an amount of \$37,085.20.
13. Authorizing the purchase of an asphalt milling attachment for the Public Works Department skid steer from Crushing Mechanics in the amount of \$24,267.
14. Accepting the proposal of National Insurance Services to provide long-term disability insurance coverage through January 1, 2026.
15. Consider approving the City of Two Harbors Library Transfer Policy.
16. Declaring third and final reading of An Ordinance Imposing a Lodging Tax and Repealing in its' Entirety, Ordinance No. 326.
17. Approving the application form and fee schedule for Special Vehicle Use Permits issued in accordance with the City Code Section 8.22.

**Unfinished Business:**

1. [R] Consider authorizing and directing the Mayor and City Clerk to consent to the service project agreement for the repair of the Edna G. Tugboat with Northern Bedrock Conservation Corps Other.

**New Business:**

1. [R] Consider approving the Amended Business Subsidy Policy for the City of Two Harbors and Two Harbors Economic Development Authority.
2. [R] Receiving feasibility report and calling hearing on the 2021-2022 Street Improvements Project.

**Announcements:**

**Adjourn:**

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OF THE TWO HARBORS CITY COUNCIL  
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

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Dan Walker, Administrator

Dated: August 6, 2020